

RESOLUTION NO. 96-4652

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS EXPANDING THE ROLE/RESPONSIBILITIES OF THE BUDGET REVIEW COMMITTEE AND ESTABLISHING TERMS

WHEREAS, at the City Council meeting of January 23, 1996, it was determined by the City Council that an expanded role was needed for the Budget Review Committee; and

WHEREAS, following the direction of the City Council, the City Manager has outlined the following specific responsibilities to be accomplished by the Budget Review Committee commencing with Fiscal Year 1996-97 and beyond:

1. The Budget Review Committee membership to be increased from its current five members to seven; the functions of the Committee are to be considered as advisory recommendations to the Staff and City Council.

2. At a date and time to be determined after coordination between the Budget Review Committee and the City Manager, meet for the purpose of having City staff brief the Budget Review Committee on matters pertaining to budget issues.

3. The Budget Review Committee to consider alternatives and options for the various departmental budgets.

4. The Budget Review Committee to consider cost saving measures to reduce or eliminate any possible deficit.

5. The Budget Review Committee, working together with City staff, establish as a primary goal a balanced budget proposal for Fiscal Year 1996-97 and beyond.

6. The Budget Review Committee, in conjunction with and based on City Manager recommendations, identify and evaluate core (essential and absolutely necessary) services, as well as non-core (enhanced level of services i.e., nice to have but not essential) services.

7. The Budget Review Committee to conduct a thorough and analytical review of the existing Capital Improvement Budget and to have prepared a newly prioritized CIP budget.

8. The Budget Review Committee, working in coordination with the City staff, develop and present to the City Council a three year operating budget strategy for Fiscal Year 1996-97 and beyond, to include evaluation of service programs, cost comparisons relative to how and why certain functions/services are performed, establish department performance criteria and establish incentives for those departments that meet

or exceed the established criteria and/or provide cost savings. The City Council to review such strategy annually during its mid-year review.

9. The Budget Review Committee, working with City staff and if deemed necessary and appropriate, to hold public work shops for the purpose of receiving and reviewing possible public input as it relates to the budget process.

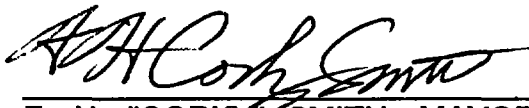
10. The Budget Review Committee to provide a report to the City Council on the results of their interaction/coordination with staff, together with recommendations associated with the proposed budget no later than the second meeting in May of each year.

11. The Budget Review Committee members serve at the pleasure of the City Council and membership terms are established as follows: four members (original membership) to serve terms expiring in December 1997, and three members (2 new members plus 1 original member) to serve terms expiring in December 1998.

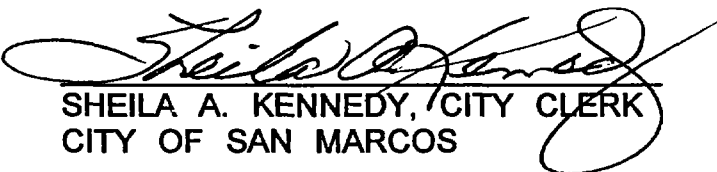
12. The Budget Review Committee to accomplish/respond to any and all other guidance/directions which may be provided by the City Council from time to time.

PASSED, APPROVED AND ADOPTED by the City Council of the City of San Marcos at its regular meeting held the 12th day of March, 1996, by the following roll call vote:

AYES: COUNCILMEMBERS: GENTRY, HARRIS, YOCUM, SMITH
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: EVANS


F. H. "CORKY" SMITH, MAYOR
CITY OF SAN MARCOS

ATTEST:


SHEILA A. KENNEDY, CITY CLERK
CITY OF SAN MARCOS