City of Salinas
FY 2022-23

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT

(CAPER - JULY 1, 2022 TO JUNE 30, 2023)

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EQUAL HOUSING OPPORTUNITY

SALINAS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

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OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This is an overview that includes major initiatives and highlights those that were proposed and executed throughout the program year. The City of Salinas (City) is designated as an entitlement community for three funding programs administered by HUD: Community Development Block Grant (CDBG); HOME Investment Partnerships; and Emergency Solutions Grants (ESG). The FY 2022-23 Consolidated Annual Performance Evaluation Report (CAPER) describes the City's affordable housing and community development activities between July 1, 2022, through June 30, 2023. The CAPER also provides an evaluation of the City's progress in carrying out the goals and objectives as stated in the Five-Year Consolidated Plan FY 2020–24 and the FY 2022-23 Action Plan. This CAPER also reports on the activities performed with CDBG-CV and ESG-CV funds.

Affordable Housing Multi-Family and Single-Family:

- **Housing Services Program:** The Housing Services Program was suspended due to staffing shortage and no allocation of funds during FY 2021-22 or FY 2022-23. The Program is currently being re-evaluated, and the City intends to re-instate this program in the future.
- **Parkside Manor Housing Development Project – Phase I**: The Parkside Manor Housing Development Project – Phase I is located at 1112 Parkside Street in the City of Salinas. In FY 2021-22, the developer, Monterey County Housing Authority Development Corporation (MCHADC), demolished 48 existing senior housing units and committed to the construction of 80 new senior residential units, along with supporting improved infrastructure and amenities. Parkside Manor Housing Development Project - Phase I received a total of $1,017,540 of HOME funds. As of the end of the fiscal year, 98% of the funds ($938,389.20) were disbursed to the Housing Authority of the County of Monterey. The City retains 2% of the funds ($19,150.80) until the project is completed and all closeout data are received. Construction of the building was completed on November 23, 2022, and had its grand opening on January 19, 2023. The City and the Housing Authority of the County of Monterey are currently working on the final closing documents and final disbursement of the HOME funds.
- **Sun Rose Apartments Project:** The Sun Rose Apartments is a new construction project being developed by Interim Inc. This new housing facility will include an 11-unit transitional and permanent housing unit with supportive services for 18 very low-income individuals with mental health disabilities who are homeless, chronically homeless, or at-risk of homelessness. The facility includes a three-story building with two patios, eight parking spaces, seven 1-bedroom units, three studio units, and an 8-bedroom transitional unit with shared amenities. The project was awarded $547,860 in CDBG funds for construction and an additional $47,860 for Activity Delivery funds. In conjunction with the CDBG funds, the City extended its support by providing an additional $500,000 in the form of a loan using Housing Successor Agency (HSA) Funds. This financial boost became necessary to navigate the increase of construction costs. However, the project encountered noteworthy setbacks in establishing power supply to the facility due to PG&E-related challenges. Despite these setbacks, the project is on track to be finalized in the summer of 2023.
- **Catalyst Apartments Rehabilitation Project:** The rehabilitation of the Catalyst Apartments, an affordable rental complex, was spearheaded by Interim Inc., a non-profit developer, beginning March of 2021. The project was awarded $500,000 for the rehabilitation of the five unit one-bedroom apartment complex which will house individuals with mental disabilities and $50,000 for Activity Delivery. The rehabilitation included significant improvements to the building exterior, interior and common areas. The project was completed in January 2022. City and Interim staff reconciled all close out documents, issued the final payment, and close the project in IDIS in June of 2023.

HOME American Rescue Plan: The Allocation Plan (AP) for the HOME American Rescue Plan (ARP) was submitted to HUD for final review and approval in October of 2022. By January 2023, HUD granted its final approval and awarded

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a total of $2,918,774. The City is proposing to fund supportive services at two HomeKey sites, both currently undergoing rehabilitation. These sites will collectively create 101 affordable rental housing units to house persons experiencing homelessness. The supportive services for participants of the program will include but are not limited to case management, housing services and counseling, transportation, financial assistance, and substance abuse treatment. It is anticipated that the financial allocation for supportive services will be sustained for a minimum duration of four years with an estimated annual budget of $620,000.

Homeless Facilities and Services: The City continued to fund homeless services and facilities using ESG funds. The following services have been provided through ESG to date:

- **Salinas Outreach and Response Team (SORT)**: SORT was developed during FY 2021-22, to provide outreach and engagement services to unsheltered encampments. A total of 41 persons were enrolled in street outreach services through ESG. In FY 2022-23 a total of 187 persons were enrolled and engaged in case management services. 19 persons were successfully housed through street-based coordination and support. A total of 3 persons successfully entered into an emergency shelter program.
- **Salinas Housing Advancement, Resources & Education (SHARE) Center**: During FY 2021-22 the City and Monterey County joined efforts to fund the SHARE Center operated by Bay Area Community Services (BACS). The SHARE Center is a 24-hour shelter and housing navigation center located at 845 E. Laurel Drive in Salinas. During FY 2022-23 a total of 122 persons were served and 53 persons secured housing through financial assistance.

In addition, the City provided funding for the development of Sun Rose Apartments, a supportive housing facility of 11 units to benefit persons with mental illness. The City also provided funding for the rehabilitation the Catalyst Apartments, a five-unit apartment complex,. This project also assisted and benefited persons with mental illnesses (see "Affordable Housing Multi-Family and Single-Family" Projects above for more details).

Neighborhood Conditions: During FY 2022-23, one public service program was funded with CDBG funds.

- **Fair Housing and Tenant/Landlord Services Program:** Eden Council for Hope and Opportunity (ECHO) provides fair housing counseling and investigation and tenant/landlord counseling and conciliation regarding rental housing rights and responsibilities and the protections available regarding laws and ordinances. ECHO assisted163 households during this fiscal year.

Public facilities and improvements:

- **Hebbron Family Center Project:** The Hebbron Family Center Project is located on 683 Fremont Street. This project is being developed and manage by the City's Public Works and Library and Community Services Departments. The project was awarded $1,306,613 in CDBG Entitlement Funds from FY 2020-21 and FY 2021-22 CDBG program funds for the soft cost activities of the project and $100,000 for Activity Delivery. The funds are earmarked for the soft costs of the project which include: design, development, and project/construction management. In FY 2022-23, the Environmental Assessment for the project was completed submitted to HUD in November 2022. Subsequently in December 2022, the demolition permit for the center was approved and in April of 2023, the existing Hebbron Family Center was demolished. The design and development team continued to work on the schematics and design of the new center. The project will continue into FY 2023-24 and is expected be completed by April of 2025.
- **Sherwood Recreation Center Project – Phase IV**: The Sherwood Recreation Center is located on 920 N. Main Street. This project is being manage by the City's Community Development and Library and Community Services Departments. The CDBG Entitlement funding for Phase IV of this project was initially allocated under FY 2020-21 and FY 2021-22 AAP and it included a total of $1,728,633 for the direct construction and improvements of the project and $170,000 for Activity Delivery. The City identified an emerging project, the Hebbron Family Center, which required prioritization of funds. This urgency required to reallocate a portion of the funds from the Sherwood Recreation Center to the Hebbron Family Center project and this was done through a substantial amendment. The amounts reallocated from the Sherwood Recreation Center – Phase IV were then allocated under the City's FY 2022-23 AAP to carry forward with this project as intended. On

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December 2022, the City completed an Exempt ERR for emergency roof repairs due a severe storm. On November 2022, City staff released a Request for Qualifications (RFQ) for a Project and Construction Management consultant to assist the Housing and Community Development Division with several public facility projects. This RFQ included the Sherwood Recreation Center – Phase IV. The RFQ closed on December 2022 with two proposals submitted. City staff reviewed proposals and conducted interviews. CSG Consultants, Inc. (CSG) were the selected company to assist the City with these services. The City entered into a Master Services Agreement with CSG in February of 2023. CSG begun the design phase of the project as well as the CEST level ERR for the construction pieces of the project. The design and environmental review phase of the project are expected to be completed by December 2023. The project is expected be completed by June 2024.

- **Chinatown Neighborhood Improvements:** The Chinatown Neighborhood Improvements is not project that includes one parcel, but rather the Chinatown neighborhood in the City of Salinas. This project is being manage by the City's Community Development Department. The potential project area is to match the same area of the Chinatown Revitalization Plan. This neighborhood project received a total of $577,980 in CDBG Entitlement funds towards construction activities with an additional $30,000 earmarked as Activity Delivery. In FY 2022-23, City staff collaborated with the Salinas Downtown Community Board which includes stakeholders from the business sector, nonprofits, and neighborhood residents. This board is focused on preserving the history and cultural identity of the Salinas Chinatown. Eighty-six (86%) percent of board members participated in a survey to reestablish priorities and identify implementation projects for funding in the Chinatown neighborhood. Feedback revealed strong support for infrastructure, sanitation, and beautification projects. On August 2022, City staff completed an Exempt Environmental Review Record for the soft cost activities of the project. On the RFQ for Project and Construction Management that was released in December 2022, this project was included. City staff have engage CSG to begin working on the project. The City also started collaborating with the Public Works Department to narrow down a more specific project in the Chinatown neighborhood that can be accomplished with the awarded CDBG funds.
- **First United Methodist Church Kitchen Rehabilitation:** The FUMC is located at 404 Lincoln Avenue. The project is being manage by the Salinas First United Methodist Church Project. The project was awarded $494,662 of CDBG Entitlement Funds from FY 2017-18 for the rehabilitation activities of the project. The project was schedule to be completed in FY 2022-23, yet due to construction supply shortages, the project completion was delayed, and an extension was granted for construction and expenditure of funds to September 2023. In FY 2022-23, the City disbursed $326,814.54 and retained 5% of the funds ($24,743.10) until project completion. Projected completion for the facility is projected for September of 2023.
- **Early Childhood Development Center (ECDC):** The ECDC project is located on 1018 Buckhorn Drive. This project is being manage by the Alisal Union School District (AUSD) and the project received $880,000 of CDBG Entitlement Funds for the construction of the project and an additional $88,000 for Activity Delivery from FY 2019-20. In FY 2022-23, the City and AUSD completed and executed the CDBG and the Land Use Disposition (LDA) Agreements. AUSD submitted this project to the California Division of the State Architect (DSA) for review and approval and expects final approval for the project by September 2023. If approved on-time, the project may be taken out to bid on November 2023, start construction by January 2024, be completed by January 2025 and be placed in operations by May 2025.
- **Natividad Creek and Closter Park Restroom Rehabilitation Projects:** Initially this project was going to include two parks, the Natividad Creek Park and the Closter Park, yet, due to budget constraints and cost, City staff determined to move only with one project, the Natividad Creek Park Restroom Rehabilitation. This project is located on 1395 Nogal Drive. This project is being managed by City's Community Development and Library and Community Services Departments. The rehabilitation activities of this project included ADA upgrades inside and outside the restroom as well as new ADA parking stalls. The City awarded $442,070 in CDBG Entitlement funds through its FY 2019-20 AAP. In FY 2022-23, City staff released two Request for Proposals (RFP), in December 2022 and April 2023, but was unable to award contract. After the two unsuccessful RPF's, staff directly requested proposals from contractors, and awarded the contract to HA

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Construction on June 20, 2023. Projected is scheduled to begin construction in September 2023 and rehabilitation activities are expected to be completed by the end of 2023.

CDBG-CV

The City received $1,190,782 as CDBG-CV1 funds and $1,209,375 in CDBG-CV3 funds, for a total of $2,400,157 in CDBG-CV funds through a Substantial Amendment to the FY 2019-20 AAP. The City continued to expend the CV funds over the FY 2022-23 period. Specifically, the following activities were underway:

- **Eden Council for Hope and Opportunity (ECHO):** ECHO is educating the community regarding the housing protections available post COVID-19. In addition, ECHO responds to fair housing complains, conducts audits, and provides conciliation and mediation services. ECHO assisted 170 persons.
- **Salinas Downtown Street Team**: This program launched cleanup crews in Chinatown and Downtown Salinas comprised of unhoused Team Members who would receive basic needs stipend for their participation. Team Members are provided with case management services related to housing stability. Team Members will receive pre-employment services to facilitate their path to regular employment. This program assisted 113 persons in FY 21-22. In FY 22-23 this program served 50 persons through regular CDBG funds.
- **City of Salinas Housing Information and Referral Services:** The City of Salinas has been providing housing information, education, and referral services to Salinas residents through the Emergency Rental Assistance Program (ERAP), created in response to the COVID-19 Pandemic. As of June 2023, the City of Salinas has assisted 272 households through the ERAP Program.
- **The Grow Salinas Fund (GSF) / Economic Development Technical Assistance:** Through this activity City of Salinas Business Navigator assisted about 285 unduplicated businesses and 233 duplicated businesses. Of those 389 were located in the ANSRA, 292 were existing businesses and 97 were new. About 129 were located outside of this area and 97 were existing and 32 were new. 3 businesses located outside of the ANSRA are currently being assisted for the City's Outdoor Dining Forgivable Loan Program. For the City of Salinas Marketing and Technology Micro-Grants, 7 businesses located outside of the ANSRA are being assisted in the process and one has been fully funded, 22 businesses located in the ANSRA are being assisted in the application process and 5 have been fully funded. Additionally, businesses were assisted through emails, phone calls, acquiring and renewing business licenses, referrals to community business organizations and promotion of workshops.

ESG-CV

The City was awarded a total of $6,432,171 in ESG-CV funds through a Substantial Amendment to the FY 2019-20 AAP, and continued to spend the CV funds over the FY 2022-23 period. From the original award, the City had $1,752,703.69 in available ESG-CV funds at the beginning of FY 2022-23 to continue funding essential services such as Rapid Re-housing, Emergency Shelter, Street Outreach, HMIS, and grant administration for the homeless population. By the end of the fiscal year, the City had $105,814.24 in funds remaining from this program. There are no additional plans from Congress to fund ESG-CV program as it was a program to respond to the COVID-19 pandemic. The following activities were underway during FY 2022-23:

- **Coalition of Homeless Providers (CHSP):** CHSP serves as the HMIS program coordinator and CE lead agency for the Monterey and San Benito Counties. During FY 2022-23 CHSP expended $37,545 to continue serving as the HMIS program coordinator.
- **Salinas Housing Advancement, Resources & Education (SHARE) Center**: During FY 2021-22 the City and Monterey County joined efforts to fund the SHARE Center operated by BACS. The SHARE Center is a 24-hour shelter and housing navigation center located at 845 E. Laurel Drive in Salinas. During FY 2022-23 BACS expended a total of $532,465 in Emergency Shelter funds to serve 122 persons.
- **Emergency Shelter for Persons with Disabilities program:** (CCCIL): Final disbursement of $3,358.55 for Central Coast Center for Independent Living's (CCCIL) Emergency Shelter for Persons with Disabilities

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program was done in FY 2022-23. This disbursement was for the Emergency Shelter and Rapid Re-housing components. All persons served under this program were reported in prior fiscal year.

- **Chinatown Navigation Center (CNC):** The CNC provides overnight shelter seven days per week to single homeless women and men. Community Homeless Solutions (CHS) served as the operator for the CNC. There were $348,769.60 in Emergency Shelter expenses during FY 2022-23. Clients are provided warm meals, a sleeping area and security services. Overall, the CNC provided 11,750 bed nights of emergency shelter and served a total of 214 persons.
- **Downtown Street Team (DTS):** There were a total of $168,161.66 in Street Outreach disbursements during FY 2022-23 and served 56 persons through ESG-CV with an opportunity to become a cleanup crew member and receive case management and employment training.
- **MCHOME Program:** A total of $82,641.91 were disbursed during FY 2022-23 to Interim Inc., to provide street outreach and emergency shelter services through motel vouchers to homeless individuals with serious mental illness. Interim outreached 26 individuals and provided 343 bed nights of emergency shelter.
- **Emergency Motel Program Services and Rapid Re-housing Services:** A total of $256,809.98 were disbursed for these two programs by University Corporation at Monterey Bay (UCMB), which provided street outreach and rapid rehousing stabilization services to 422 persons. FY 22-23 UCMB continued to partner with CCCIL to operate the Emergency motel program. A total of 84 persons were served through ESG-CV and a total of 23 persons were permanently housed.
- **Salinas Outreach and Response Team (SORT):** The City created SORT in FY 2021-22 to better serve and coordinate services for the homeless community during the COVID-19 pandemic. In FY 2022-23 a total of $217,137.45 in Emergency Shelter and Street Outreach were disbursed to SORT. The SORT team continued to provide linkages and referrals to essential services to 433 persons through outreach and engagement services, additionally SORT evolved to provide street-based case management services to 34 persons through ESG-CV. A total of 8 persons were housed through street outreach coordination and a total of 19 persons successfully enrolled in an emergency shelter program through referrals from SORT.

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Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Increased Decent and Affordable Housing	Affordable Housing	HOME: $1,713,852	Rental units constructed	Household Housing Unit	25	17	68.00%	5	5	100.00%
			Homeowner Housing Rehabilitated	Household Housing Unit	25	3	8.00%	0	0	NA
Enhanced Homeless Facilities and Services	Homeless	CDBG: $135,800 ESG: $494,021 ESG-CV: $1,667,842 HOME-ARP: $2,480,958	TBRA/Rapid Re-Housing	Persons Assisted	50	134	268%	10	53	530%
			Public Service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	300	60%	50	187	374%
			Homeless Person Overnight Shelter	Persons Assisted	1,300	221	17%	225	0	0.00%
			Homelessness Prevention	Persons Assisted	25	1	4.00%	5	0	0.00%

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Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhanced Neighborhood Conditions	Non-Homeless Special Needs Non-Housing Community Development	CDBG: $1,570,872 CDBG-CV: $742,729	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100,000	0	0.00%	51,200	0	0.00%
			Public Service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4,000	584	14.60%	200	163	81.50%
			Businesses Assisted	Businesses Assisted	20	0	0.00%	0	0	0.00%

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2022-23, the City continued to implement the priority needs established in the City's current FY 2020-24 Consolidated Plan. All High Priority Needs identified in the Consolidated Plan received funding from CDBG, HOME, and/or ESG programs. The City was able to achieve or remain on track to achieve most of its goals and objectives. Specifically, the City pursued the following affordable housing projects (described in detail earlier):

- **Parkside Manor Housing Development Project – Phase I**: This project is located at 1112 Parkside Street in the City of Salinas. In FY 2021-22, the developer demolished 48 existing senior housing units and proposed the construction of 80 new senior residential units, along with supporting improved infrastructure and amenities. During FY 2022-23, the General Contractor completed construction of the project in November 2022. Although the Housing Authority of the County of Monterey held a grand opening on January 19, 2023, tenants were allowed to move in November 2022.
- **Sun Rose Apartments:** This project is an 11-unit transitional/permanent supportive housing facility with supportive services for very low-income individuals with mental health disabilities who are homeless, chronically homeless, or at-risk of homelessness. The address is confidential. This new construction project consists of a three-story building, two patios and eight parking spaces. The development includes seven 1-bedroom units, three studio units and an

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8-bedroom transitional unit with shared amenities. Building permits for this Project were approved and issued in June of 2021 and construction is currently underway with an anticipated completion by the summer of 2023.

- **Catalyst Apartments Rehabilitation Project:** The non-profit developer, Interim Inc. began the renovation of the Catalyst Apartments in March of 2021. The address for this project is confidential. This affordable rental complex included the rehabilitation of 5 1-bedroom apartment units. Construction was completed in January of 2022. Interim Inc. and City staff collaborated to close-out documents, issue final payment, closed the project in IDIS by June 2023.
- **Salinas Housing Advancement, Resources & Education Navigation Center (SHARE):** In FY 2021-22 and FY 2022-23 ESG funds were used to provide rapid rehousing financial assistance to the SHARE center to quickly and efficiently move persons from emergency shelter into permanent housing. A total of 85 persons have been housed through the use of these funds in the past two fiscal years. The City is surpassing the 5-year rapid rehousing goal.
- **First United Methodist Church (FUMC) Kitchen Rehabilitation:** On March 29, 2019, the FUMC and the City entered into a CDBG Grant Funding Agreement for a project that includes but is not limited to the reconstruction of the existing kitchen facility, lead and asbestos remediation, sewer line repairs, modification of existing bathrooms and ADA improvements. In FY 2022-23, the City disbursed $326,814.54 and is currently retaining 5% of the funds ($24,743.10) until project completion. Rehabilitation of the facility is expected to be completed no later than December 2023.

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	CDBG-CV	HOME*	ESG	ESG-CV
White	159	234		258	94
Black or African American	4	16		27	14
Asian	0	2		4	0
American Indian or American Native	0	2		11	4
Asian and White	0	0			0
Native Hawaiian or Other Pacific Islander	0	1		1	0
Other	0	17		8	6
Total	**163**	**272**		**309**	**118**
Hispanic	104	159		222	65
Not Hispanic	59	113		87	53

** No HOME projects were completed in FY 2022-23*

Narrative

The City assisted 163 residents/households with public services through the ECHO Fair Housing Services that are available citywide. This table also includes the 272 persons assisted with CDBG-CV funds. However, some of the assisted residents preferred not to answer or didn't provide an answer for ethnicity, which are not provided in the above table. About 79 percent of those assisted with CDBG were Hispanic.

While the Catalyst Apartments project has been completed. The City is in the process closing out the project and tenant data is not yet available.

In addition to 309 persons assisted with ESG, the table above also includes 118 persons assisted with ESG-CV funds. Only persons enrolled into the HMIS are included in this table. For additional details on ESG-funded homeless prevention and intervention services, please refer to the SAGE – HMIS database and report.

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CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public	$7,974,126	$1,361,220
CDBG-CV	Public	$784,463	$146,103
HOME	Public	$2,132,271	$121,982
HOME-ARP	Public	$2,918,774	$0.00
ESG	Public	$520,705	$465,992
ESG-CV	Public	$1,752,704	$1,646,889

Table 2 - Resources Made Available

Narrative

The CDBG allocation for FY 2022-23 was $2,073,339 and the City also received $78,849.69 in Program Income (PI). The City had an unexpended $5,821,937 from previous program years for a total of $7,974,125.69 of available resources. Of the $1,361,220.84 expended during FY 2022-23, $305,347.68 (22.4%) benefitted the Alisal NRSA the rehabilitation of the Hebbron Family Center and Natividad Creek Park.

The City was allocated a total of $2,400,157 in CDBG-CV program funds in FY 2020-21. As of the beginning of FY 2022-23, the City had expended a total of $1,615,694.49 of its allocation. During FY 2022-23, the City expended a total of $146,102.71 on public services and homeless assistance in response to COVID, along with administration of these activities. There is still a total of $638,359.80 remaining to draw until the end of the term in August 2026.

The City's HOME allocation for FY 2022-23 was $911,007 and received a total of $93,841.39 of PI. The City also had an unexpended amount of $1,127,423 from prior fiscal years, bringing the total amount of HOME funding available to $2,132,271.43 for FY 2022-23. Of the available funds $121,982.28 were expended during this period.

The Allocation Plan (AP) for the HOME American Rescue Plan (ARP) was submitted to HUD for final review and approval in October of 2022. By May 26, 2023, HUD granted its final approval and awarded a total of $2,918,774. There were no expenditures during FY 2022-23.

The City's ESG allocation for FY 2022-23 was $178,942, however the City had $341,763.33 of unexpended funds from prior years for a total of $520,705.33 of available funds for FY 2022-23. There were $465,991.56 of expenditures during this period.

The City was awarded a total of $6,432,171 in ESG-CV funds through a Substantial Amendment to the FY 2019-20 AAP, and continued to spend the CV funds over the FY 2022-23 period. From the original award, the City had $1,752,703.69 in available ESG-CV funds at the beginning of FY 2022-23 to continue funding essential services such as Rapid Re-housing, Emergency Shelter, Street Outreach, HMIS, and grant administration for the homeless population. By the end of the fiscal year, the City had expended $1,646,889.45 leaving $105,814.24 in funds remaining from this program.

In summary, of all funds expended during FY 2022-23 (CDBG, CDBG-CV, ESG, ESG-CV, and HOME, totaling $3,745,427.27), the funds benefitting the target areas include:

- Alisal NRSA - $305,347.68 (CDBG);
- Chinatown Revitalization Area - $348,769.60 (ESG-CV)

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Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Alisal Neighborhood Revitalization Strategy Area	0		Two CDBG Public Facilities
Chinatown Revitalization Area	17		One ESG-CV Public Service Activity

Table 3 – Identify the geographic distribution and location of investments

Narrative

Alisal Neighborhood Revitalization Strategy Area (NRSA)

This area represents one of the most distressed neighborhoods in the City. This area has some of the highest concentrations of poverty and substandard living conditions in the City. The area faces challenges such as inadequate public infrastructure, high levels of unemployment, high levels of poverty, and violent criminal activity. Within the Alisal NRSA, 26.4% of all residents' lives in poverty, a higher proportion than the City overall (17.2 percent).

For the FY 2022-23 Action Plan, no CDBG funds were allocated to activities benefitting the Alisal NRSA. However, during FY 2022-23, the City expended funding from prior years on the rehabilitation of the Hebbron Family Center and Natividad Creek Park, both of which are in the Alisal NRSA. A third project, Early Childhood Development Center, is not located in the Alisal NRSA, yet the project will serve children living in the Alisal NRSA.

Chinatown Area

The 12 blocks that form the Chinatown area are primarily located within Census Tract 18.02 Block Group (BG) 2. This BG has a population of about 2,000, with 78.5 percent being low and moderate income. Large numbers of homeless individuals have been camping in Chinatown over the past decade. The Coalition of Homeless Service Providers has counted 300 people living on the streets within this area at the height of the encampments within this neighborhood.

During FY 2022-23, the City allocated funds to provide services to address the needs of the unsheltered in this area include ESG-CV funding to Community Homeless Solutions to operate the Chinatown Navigation Center (CNC) and provide rapid rehousing services that benefit the households Chinatown Area. Along with daily walk-in shower and restroom service, hygiene and clothing closet. In addition, through the Salinas Outreach and Response Team (SORT) services such as engagement, linkages and referrals to other services were provided to households living in Chinatown and throughout the City. SORT takes an active role in locating and connecting the unsheltered households to the CNC and SHARE Center to encourage shelter and connect them to housing pathway services.

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In addition to the two above mentioned activities, in FY 2021-22 AAP, the City had allocated a total of $607,980 in CDBG program funds to the Chinatown Neighborhood Improvements project for construction and activity delivery. However, through a substantial amendment to the FY 2021-22 AAP, the funds for this activity were reallocated to the Hebbron Family Center project. Nevertheless, the funding amounts de-obligated from the Chinatown Neighborhood Improvements project were re-obligated under the City's FY 2022-23 AAP.

Chinatown Slum and Blight Designation

On May 16, 2019, Kimberly Nash, the Director of the Community Planning and Development Division, accepted the Chinatown Slum and Blight Designation Report. With the designation of Chinatown as a Slum and Blight Area, the City has a greater opportunity to revitalize it. Chinatown is at the heart of Salinas and it's an integral part of the City's rich history. This designation was effective July 1, 2017 and will continue for a period of 10 years after. The designation covers an area of six-blocks that are physically separated from the surrounding Downtown and the Intermodal Transit Center by the Union Pacific railroad tracks and by the main arterials such as East Market Street, Sherwood Drive, East Rossi Street, Monterey Street and North Main Street. The neighborhood includes the following minor streets: East Lake Street, California Street, Soledad Street, Market Way, Bridge Street. Within the neighborhood, there are three (3) alleys: Bridge, Rossi, and Lake.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During FY 2022-23, there were several affordable housing projects which were described in detail earlier. These projects include the Catalyst Apartments, Sun Rose Apartments, and Parkside Manor-Phase I; and required the layering of multiple funding resources.

The City also received HOME-ARP funds in the amount of $2,918,774. These funds are intended to provide supportive services at two HomeKey sites that are currently under rehabilitation.

For Public Services subrecipients, ESG funding is often an essential source of funding that allows access to other funds. None of the subrecipients' essential safety net programs are funded exclusively by ESG. Local community foundations require matching funding and City of Salinas CDBG funds have frequently fulfilled that requirement.

There are also other more subtle forms of leverage. Public investment in a particular neighborhood (upgrading water mains or installing traffic signals or street lighting), for example, can be an inducement for additional investment by area property owners affected by the improvements.

In addition, the City is working on establishing several new public/community facilities on City-owned properties:

1081 Buckhorn Drive: The City purchased 1081 Buckhorn Drive with HUD Economic Development Initiatives (EDI) funds with the specific objective to develop a childcare center. This 0.8-acre property is located immediately outside of the Alisal NRSA; it is expected that this childcare center would primarily serve Alisal residents. The City is working with the Alisal Union School District (AUSD) to develop the site for the District's Early Childhood (Preschool) and Day Care programs. The Alisal Union School District (AUSD) and City completed the Environmental Assessment for the Early Childhood Development Center and obtained an Authority to Use Grant Funds (AUGF) in November of 2020. AUSD will submit this project to the California Division of the State Architect (DSA) for review and approval. DSA approval is expected to be accomplish by September 2023. The project is estimated to go out to bid on November 2023, begin construction in January 2024, be completed by January 2025 and placed in operations by May 2025.

HOME Match Contribution: The excess match carried over from the previous program year 2021 is $6,372,712. There was no match contribution for program year 2022.

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Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	$6,372,712
2. Match contributed during current Federal fiscal year	$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	$6,372,712
4. Match liability for current Federal fiscal year	$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	$6,372,712

Table 4 – Fiscal Year Summary - HOME Match Report

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Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A								

Table 5 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
$668,868.24	$93,841.39	$33,642.89	$0	$729,066.74

Table 6 – Program Income

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number		0	0	0	0	
Dollar Amount		0	0	0	0	
Sub-Contracts						
Number		0	0	0	0	
Dollar Amount		0	0	0	0	

	Total	Women Business Enterprises	Male
Contracts			
Number	0	0	0
Dollar Amount	$0.0	$0.0	$0.0
Sub-Contracts			
Number	0	0	0
Dollar Amount	$0.0	$0.0	$0.0

Table 7 – Minority Business and Women Business Enterprises

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Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Table 8 – Minority Owners of Rental Property

OMB Control No: 2506-0117 (exp. 07/31/2015)

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	$0
Businesses Displaced	0	$0
Nonprofit Organizations Displaced	0	$0
Households Temporarily Relocated, not Displaced	0	$0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Table 9 – Relocation and Real Property Acquisition

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	5	6
Number of special-needs households to be provided affordable housing units	0	0
Total	5	6

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	5	0
Number of households supported through the rehab of existing units	0	5
Number of households supported through the acquisition of existing units	0	0
Total	5	5

Table 11 – Number of Households Supported

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Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Under the City's Affordable Housing Goal for FY 2022-23, the City proposed to reserve 90 percent of the available HOME funds for an affordable housing project to be determined in the future. Through HOME program funds, the City contributed to the completion a 100% affordable 80 units senior project known as Parkside Manor Phase I, restricting 6 units in the Project as HOME units. Through CDBG program funds, the City contributed to the completion of the five-unit Catalyst Apartments Rehabilitation project which provides housing to persons with mental disabilities. The City also provided CDBG program funds towards the Sun Rose Apartments for the one 8-bedroom transitional unit within this 11-unit development.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Discuss how these outcomes will impact future annual action plans.

Due to the COVID-19 pandemic, the City has focused much of its attention to addressing the urgent needs associated with COVID-19 response. Housing rehabilitation activities were suspended during FY 2022-23 and program is being evaluated for re-instatement.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	5	0
Moderate-income	0	0
Total	**5**	**0**

Table 12 – Number of Persons Served

Narrative Information

The City utilizes its CDBG and HOME funds to provide affordable housing for the low-income population. For example, Parkside Manor Apartments - Phase I is a housing project that will benefit seniors and was completed in FY 2022-23. The Sun Rose Apartments project is a hybrid facility consisting of transitional and permanent supportive housing that will benefit persons with mental disabilities and is expected to be completed by the end of 2023. The Catalyst Apartments Rehabilitation project will also benefit persons with mental disabilities, and was completed in FY 2022-23.

The Housing Services Program (Direct/Deferred Loans) allows homeowners to remain in their homes while making repairs on their deteriorated home. Housing Accessibility Assistance (HAA) Grants also help individuals with disabilities maintain and preserve access to adequate housing. Currently, the program has been suspended because of staffing shortages and no funds were allocated in FY 2022-23.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Salinas Outreach and Response Team participates in the planning and facilitation of homeless outreach meetings in partnership with the Coalition of Homeless Service Providers. This includes all the homeless service providers including California State University Monterey Bay (HEART), Interim Inc (MCHOME), Junipero Franciscan Workers, Community Human Services (SVSOP), Access Support Network, and Community Homeless Solutions. These meetings were created to improve system processes and coordination of outreach services to address the complex needs of the unsheltered regionally. In FY 2022-23, The City of Salinas continued to fund both BACS and The Salinas Outreach and Response Team through ESG. Both programs demonstrating greater numbers of successes as outlined in the ESG narrative.

City of Salinas: The City of Salinas participates in the Chinatown Homeless Action Team (CHAT) with representatives of the Coalition of Homeless Service Providers, Interim Inc., California State University Monterey Bay (CSUMB), Sun Street Centers, Mid-Peninsula Housing Coalition, Housing Resource Center of Monterey County (HRC) and the Franciscan Workers of Junipero Serra. CHAT meets monthly.

The City also meets with the Coalition of Homeless Services Providers by participating in a monthly Administration and Implementation Meeting. The City has also attended bi-monthly meetings with the Community Foundation of Monterey County. Leaders from Monterey County, including City Managers, key City staff, non-profit institutions and the Community Foundation have met to try and create solutions to alleviate conditions in Chinatown and provide solutions, including housing and resources.

City staff also participate in the Salinas Downtown Community Board group that meets monthly to create a vision for Chinatown. This group is composed of service providers, City and County staff, and other stakeholders in the neighborhood. City staff also attend the Housing Pipeline Committee meetings held by the Coalition of Homeless Service Providers. The purpose of this group is to aid in understanding the availability of housing resources for homeless residents and to create new solutions to facilitate additional housing supply throughout the County. In addition, City staff participates in the Homeless Management Information System (HMIS) Oversight Committee meetings as well as the Homeless Prevention and Rapid Rehousing Program committee (HPRP). The City's Mayor also sits on the Leadership Council for the Regional Continuum of Care (CoC).

Addressing the emergency shelter and transitional housing needs of homeless persons

Homeless Funding: In 2016 the City became the administrative entity (AE) to administer State ESG and California Emergency Solutions and Housing (CESH) programs for San Benito and Monterey Counties. This collaboration has added emergency homeless funding and increased capacity to serve homeless in our CoC. In FY 2022-23, the City and the County joined efforts to fund the SHARE Center operated by BACS. In addition to the SHARE Center, the City funds the operations of the Chinatown Navigation Center (CNC) using ESG-CV funds, operated by Community Homeless Solutions to provide sanitation and onsite management of services for the homeless individuals in Chinatown. In conjunction with these services, the City also purchased, installed, and furnish a Sprung Structure that can temporarily house up to 51 individuals which are also managed and operated by Community Homeless Solutions. There are two RVs reserved in the scenario that there are COVID positive cases at the CNC. This activity was in response to the COVID-19 pandemic. In FY 2022-23 through other leveraged funds the City and County are partnering to expand the project room key program in Salinas under another similar model, The Emergency Motel Program which offers 37 rooms, 11 with double beds, 26 single beds. University Corporation of Monterey Bay provides case management services at the EMP and are partially funded by ESG-CV.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Emergency Shelter: Community Homeless Solutions (CHS), Bay Area Community Services (BACS) and Victory Mission provide emergency shelters to the homeless population in Salinas.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Discharge Policies: On May 8, 2007, the City of Salinas adopted a Discharge Coordination Policy pertaining to the discharge of persons from publicly funded institutions and systems of care. As the City neither owns nor operates any such facilities, the impact was largely symbolic. The Countywide Continuum of Care organization seeks to coordinate discharge policies among publicly funded institutions and systems of care. The "Lead Me Home: The Game Plan for Housing Homeless People in Monterey and San Benito Counties" established the Discharge Planning Committee as well as Action Teams for Foster Youth, Health and Criminal Justice seeing to develop a county-wide discharge planning policy.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In Salinas, homeless service agencies generally work to get homeless individuals into permanent housing as quickly as possible.

Bay Area Community Services: BACS provided emergency shelter services and rapid re-housing through SHARE Center Operations to 154 persons. Specifically, 132 persons were provided shelter services and 22 persons were assisted with rapid re-housing.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of the County of Monterey (HACM) serves as the housing authority for the County as a whole except the City of Soledad. The City of Salinas does not permanently own, manage, or otherwise control any residential property, including any property that could be categorized as "public housing." HACM has converted all public housing units countywide to Project-Based Rental Assistance. To-date, the City has completed a total of 27 California Tax Credit Allocation Committee (CTCAC) Local Review Agency (LRA) Project Evaluation Forms for HACM regarding proposed Residential Assistance Demonstration (RAD) proposed projects.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HACM has taken the lead in developing innovative models to enable the homeless and other low-income families to achieve economic independence and self-sufficiency. Their multi-faceted plan to improve the operation of public housing units and assist clients toward self-sufficiency is detailed in their periodically updated Five Year Action Plan.

Actions taken to provide assistance to troubled PHAs

HACM has not been designated by HUD as "troubled."

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OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The most critical barrier to affordable housing in Salinas is that the need for decent, affordable housing far exceeds the City's available resources. With the elimination of redevelopment funds, the City's ability to address its affordable housing needs was seriously compromised. In addition, rising housing costs combined with the decrease in the availability of public funds has forced the City to suspend its First-Time Homebuyer Program. The City continues to aggressively pursue funding available at the local, state, and federal levels to supplement its limited funds.

The City values its partnership with nonprofit housing developers such as CHISPA, MidPen, and MCHADC in pursuing innovative strategies to address the City's affordable housing needs and providing more permanent housing options for the homeless.

Another method the City has utilized to assist developers is providing fee deferrals for certain eligible impact fees. The City typically structures the fee deferral as a low-interest loan over a fifty-five-year period to be paid by the residual receipts.

The City also updated its Inclusionary Housing Ordinance in June 2017 to add more flexible options for developers to produce affordable units on-site. Projects that are 100% affordable are exempt under the updated Inclusionary Housing Ordinance.

The City also has a Density Bonus Ordinance which provides incentives and concessions to developers who propose a certain percentage of affordable housing in their developments. The City continues to adjust to the new Density Bonus laws put into effect by the State of California.

The City's Zoning Ordinance has been updated to allow more flexibility for auxiliary (accessory) dwelling units to be constructed.

The City is updating its Housing Element for the 2023-2031 planning period. This update will establish the City housing programs and activities for the next eight years to facilitate the development and preservation of housing. The Draft Housing Element includes a number of actions to mitigate constraints to housing development, including Zoning Code amendments to facilitate the development of housing for special needs populations.

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Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The homeless are among the most underserved group in Salinas, with ESG funding at a level far below what is needed to address the City's homeless issues. In response, the City has used its CDBG allocation to provide public facilities and services that can benefit this group. In FY 2022-23, the City also used its remaining allocation of ESG-CV and some CDBG-CV funds to help finance services and projects that served this underrepresented group.

In addition, the City has been working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG funds. The City serves as the lead agency for administering the State ESG program. These funds are used for homeless prevention services, emergency shelter services, rapid rehousing, and outreach.

The following agencies were approved for funding with the FY 2022-23 State ESG funds:

- City of Salinas – Program Administration and The Salinas Outreach and Response Team
- Community Homeless Solutions – Domestic Violence Emergency Shelter
- Central Coast Center for Independent Living – Emergency Shelter and Rapid Rehousing services

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

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As a condition required to receive HUD funds, the City of Salinas complies with HUD's Lead Safe Housing Regulation (Title 24, Part 35). Potential project sites with housing units constructed prior to 1978 are tested by a certified lead inspection firm (for lead paint and, where applicable, for other possible materials containing lead, such as ceramic tiles). When found, lead remediation is performed by certified LBP contractor before the General Contractor is permit to begin other construction activities.

In FY 2022-23, there were three (3) housing/transitional housing projects and one (1) public facility under construction. Of the 3 housing/transitional housing projects, two (2) were built before 1978 (Parkside Manor-Phase I and Sun Street Apartment (formerly known as Soledad House)) and one (1) was built after 1978 (Catalyst Apartments). Parkside Manor - Phase I is a permanent housing project and all of the building that contain lead and asbestos containing materials were properly disposed during the demolition of the structures. Similarly, and as part of the Sun Street Apartments, a transitional/permanent supportive housing project, that involved the demolition of Soledad House. This original structure contained lead and asbestos containing materials. During the demolition phase of the project, all lead and asbestos were properly disposed by certified LBP contractors. Regarding the one (1) public facility under construction in FY 2022-23, the First United Methodist Church Kitchen Rehabilitation, the facility was constructed prior to 1978. The lead and asbestos remediation for this facility happened in FY 2021-22.

The Parkside Manor- Phase I projected involved the demolition of 48 existing units with lead-based paint abatement at 1112 Parkside Street. These units were replaced with 80 new senior residential units. Construction of the project was completed in November 2022 and tenants began moving in subsequently.

Sun Street Apartments involved the demolition of an 8-bedroom house containing lead and asbestos containing materials at a confidential address. The original house will be replaced by an 11-unit apartment complex. Nine units will be permanent supportive housing and one unit will be transitional housing. The City assisted with funding to help support the construction of the transitional housing unit in this complex. This project is very close to being completed and it is expected that tenants will begin to move in the 1st or 2nd quarter of FY 2023-24.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's anti-poverty strategy is enumerated below, with specific FY 2022-23 actions noted within each category:

1. Continue to support the efforts of housing developers providing affordable housing opportunities in Salinas, particularly rental and multi-family housing. The City currently has four (4) projects that are under construction. One project will provide permanent/transitional housing and the remaining three will provide permanent and permanent supportive housing to low-income households and homeless individuals.
2. In FY 2022-23, the Housing Services Program, which provided Housing Rehabilitation Loans, Housing Accessibility Assistance (HAA) Grants, and Lead Based Paint (LBP) Grants was suspended and is currently being re-evaluated.
3. Continue to support fair housing services to enable seniors to remain in their own homes, and to addresses basic needs.
4. Continue to support homeless service providers in Salinas and the larger community. Bay Area Community Services served 132 persons and the City's Salinas Outreach and Response Team served 187 persons.
5. The Hebbron Family Center (HFC) will offer a safe, fun, and positive environment where youth would be able to participate in a variety of enrichment activities in a recreational setting. HFC will offer a Youth Homework Center, Drop-in After School program, Summer Program, Girl Scout Troop 541, Karate Classes, Read Grow Play, Citizenship Classes, Food Bank and a variety of other recreation programs. The HFC was demolished and the new HFC is currently under schematic design.
6. Continue to promote Section 3 Employment and Economic Opportunities for low-income residents and business concerns through the City's various housing programs and public improvement projects. Section 3 Clause is included in all bid package for public works projects as well as all affordable housing projects funded with federal funds. Section 3 information is collected annually and reported back to HUD. The City transitioned

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into the new HUD Section 3 Rule. City will work with developers and consultants to comply with the new Section 3 Rule.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City will continue to pursue other sources of funds to leverage HUD funding and entice housing developers to create affordable housing developments within the City. The City is in the process of engaging local affordable housing developers and learn the future housing development plans and offer existing and future sources of funds from the State of California and HUD.

The City is committed to continue funding the SHARE Center, CNC and SORT using HUD, State and local funds, to alleviate homelessness using HUD, state and local funds.

The City has also established a Housing and Land Use Committee to oversee the use of HUD funds. This committee provides an additional forum for nonprofits and stakeholders to communicate with the City and community members regarding housing and community development needs and plans for future projects. The committee is tasked with the objective of enhancing coordination and improving the effectiveness and efficiency in using HUD funds. Specifically, the committee evaluated the planned projects and funding, with input from the service providers and stakeholders, made changes to the criteria for allocating funds, and established a minimum grant amount for each agency before final awards are approved by City Council through the approval of the City's Annual Action Plan.

The City utilizes City Data Services for efficient and accurate management of the grant funds.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Salinas partners with its strong network of public and private housing and social service agencies to provide housing and community development programs in the City. Coordination efforts are ongoing. In addition, the City is working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG and CESH funds. This funding source available to the region allows the City to provide an increased level of services for the homeless and at-risk homeless. The City serves as the lead agency for this funding program. The City is also in constant contact and collaboration with the Housing Authority of the County of Monterey (HACM) in the development of affordable housing projects and the provision of housing vouchers for projects funded with federal, state and local funds.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The City is in the process of updating the Housing Element of the General Plan for the 2023-2031 planning period. A major focus of this update is the new State requirement to affirmatively further fair housing. The Draft Housing Element contains a range of meaningful actions to address five fair housing themes, including:

- Fair housing outreach and enforcement
  - Target outreach to areas with concentrations of racial/ethnic minority populations and concentrations of renter-households
  - Target code enforcement activities in Alisal NRSA where substandard housing units are more common
- Housing mobility
  - Proactively pursue and leverage governmental and non-governmental funds to increase the inventory of affordable housing
  - Pursue PIP funding and maintain the Prohousing Designation
  - Amend the Zoning Code to facilitate the development of affordable housing and a variety of housing types, including emergency shelters, supportive housing, low barrier navigation centers, etc.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

- New opportunities in high resource areas
    - Acquire and assemble sites to develop affordable housing particularly in high opportunity areas
    - Promote the establishment of Affordable Housing Overlay Zones in 'High Opportunity Areas' that include a bundle of effective and flexible incentives to encourage developers to build affordable housing
    - Facilitate ADU/JADU construction through promotion on the City website, subsidies for owners providing affordable ADUs, and extension of elimination of development impact fees for ADUs between 800-1,200 sq. ft.
    - Implement the Family Homeless Challenge Grant by purchasing single family homes and construction of ADUs for unhoused families
- Place-based strategies for neighborhood improvement
    - Explore the creation of a Community Revitalization Investment Authority for Downtown, Chinatown, and Alisal
    - Develop and adopt the East Area Specific Plan
    - Reassess and reinstate the Housing Services Program
    - Increase public services through the establishment of a CBDO focused on youth services, fair housing services and tenant/landlord counseling, and/or small business counseling, education, and technical assistance services
- Tenant protection and anti-displacement
    - Adopted a Residential Rental Registration Ordinance which will allow the City to broaden the tenant-landlord services
    - Explore development of rent stabilization ordinance, tenant relocation assistance ordinance, and just cause for eviction ordinance
    - Reassess and reinstate the First Time Homebuyer Program

The Draft Housing Element is expected to be adopted by the end of 2023 and implementation of some of these activities are already underway.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During FY 2022-23, the City performed a desk review monitoring of all CDBG, ESG, and HOME subrecipients through its on-line grant management system, City Data Services (CDS). Due to COVID-19, the City is conducting virtual monitoring's of programs and case files of its subrecipients.

The City's monitoring procedures for the implementation of its CDBG, HOME, and ESG programs are summarized in Attachment B.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizen participation is one of the most important components of the Consolidated Plan (CP) process.

Publicity: Bilingual (Spanish-English) public notices for a public hearing were released in The Monterey County Herald to inform the public that a draft CAPER was available for review and public comment. The public notices were also posted at the City's website, the City's Libraries, City Hall, City Council Chambers and Community Development Department; and were distributed to the City's NOFA distribution list.

Public Review of Draft Documents: The City conducted a minimum of 15-day public review period from August 26, 2023, through September 12, 2023. The Draft CAPER was made available at the following locations:

- the City website: https://www.cityofsalinas.org/Residents/Community/Housing-Community-Development
- in-person at the Community Development Department, City Clerk's office at City Hall, John Steinbeck Library, Cesar Chavez Library, and El Gabilan Library
- and through mail when requested.

The Consolidated Plan, amendments, annual Action Plans, and performance reports will be available for five years at Salinas Community Development Department.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City received a State grant award of $8.1 million for the reconstruction of the Hebbron Family Center. To initiate the process, Library and Community Services and Public Works Departments identified a consultant to assist with construction and program management in an amount just under $1.3 million. The departments requested CDBG funding to offset these pre-development costs. The request was reviewed in consultation with HUD and deemed the project as an eligible activity to receive CDBG funds as it is located within the City's Alisal Neighborhood Revitalization Strategy Area and satisfies the National Objective of benefiting a Low Mod Area where 51% of the residents fall within the low- and moderate-income categories.

On May 24, 2022, the City amended its FY 2020-21 and FY 2021-22 Action Plans to allocate funding to a new project, the Hebbron Family Center. The amendment consisted in reallocating $798,633 from the Sherwood Recreation Center Phase IV project previously allocated through the FY 2020-21 AAP and $607,980 from Chinatown Neighborhood Improvements project allocated in the FY 2021-22 AAP. However, the condition for this amendment was that the funding for these projects would be reallocated in the FY 2022-23 AAP.

At the end City Council approved the reallocation of up to $1,4406,613 of CDBG funds to the Hebbron Family Center project through its substantial amendment. In recognition of the reprioritization of CDBG funding to support the Hebbron Family Center project and the importance of completing both the Sherwood Recreation Center Phase IV and Chinatown Improvements projects, the City restored the prior funding to each of these projects through the FY 2022-23 AAP allocation process.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following list below represents all of the City's HOME-assisted affordable multi-family rental housing projects and shows the total number of HOME assisted units in each project:

- California House (436 California Street) – 5 units
- Foster Care Housing (7 Spoleto Circle) - 1 unit
- Gateway Apartments (25 Lincoln Avenue) – 20 units
- Haciendas Phase I (233 Calle Cebu) – 4 units
- Haciendas Phase II (241 Calle Cebú) – 4 units
- Haciendas Phase III (Hikari) – 9 units
- Haciendas Phase IV (34 E. Rossi Street) – 3 units
- Jardines Del Monte (1253 Del Monte Avenue) – 5 units
- La Gloria Apartments (539 E. Market Street) – 10 units
- Los Padres Apartments (1260 John Street) - 5 units
- Lupine Gardens (300 Casentini Street) – 20 units
- Parkside Manor Phase I (1112 Parkside Street) - 6 units
- Sherwood Village (808 N. Main Street) – 43 units
- Soledad House (439 Soledad Street) – 8 units
- Tresor Apartments (1041 Buckhorn Drive) – 8 units
- Tynan Village (323 Front Street) – 41 units
- Wesley Oaks (138 Carr Avenue) – 6 units
- Moon Gate Plaza – 12 Units

Due to COVID-19, City staff was not able to complete any on-site inspection of affordable units in FY 2022-23. The City will resume with the onsite inspections of all projects with HOME units in FY 2023-24.

In a typical year, City staff will conduct an on-site HOME site visit which includes an internal unit inspection for each HOME-assisted unit, common area inspection and external property inspection. City staff uses a HOME checklist to cross reference the property conditions.

For the years that a HOME onsite inspection is not required and in accordance with the HOME final rule and §92.504(d), the City uses its customized online grant management software system (City Data Services), which allows all property owners/managers to annually submit unit inspection reports and data as part of the City's Annual Compliance Monitoring. The desk monitoring review consists of developer property unit inspection reports, annual income recertification reports, insurance documentation in which the developer submits annually to the City through CDS. City staff has established a HOME spreadsheet which informs staff when the inspections are due on each of the properties and will continue to use this spreadsheet.

In accordance with the HOME final rule and §92.504(d), the City will ensure that on-site inspections will occur within 12 months after project completion and at least once every 3 years thereafter during the period of affordability. In addition, the property owner/manager must annually certify to the City that each building and all HOME-assisted units in the project are suitable for occupancy, considering State and local health, safety, and other applicable codes, ordinances, and requirements, and the ongoing property standards established by the City to meet the requirements of §92.251. The City will ensure that inspections will be based on a statistically valid sample of units appropriate for the size of the HOME-assisted project, as set forth by HUD.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

There are three components to the City's "affirmative marketing" of activities funded by the HUD entitlement grants: 1) Outreach regarding program design and administration; 2) Marketing of programs operated by the City; and 3) Marketing of activities operated by sub-recipients and sub-grantees.

Language barriers can be an impediment to accessing housing of choice. Reflective of the demographics in the City, 68.5 percent of all Salinas residents spoke languages other than English at home, according to the American Community Survey (ACS). Over half of these residents spoke English "less than very well." Linguistic isolation is more severe among Hispanics than among Asians, with approximately 64 percent of Salinas residents speaking "Spanish or Spanish Creole[1]" at home compared to only 3.8 percent speaking "Asian and Pacific Islander languages." Among "Spanish or Spanish Creole" speaking households approximately 58.3 percent spoke English "less than very well".

The City's Citizen Participation Plan (CPP) includes guidelines for Limited English Proficiency (LEP).

The City also had hard copies and electronic brochures (English and Spanish) for the Housing Services Program when it was available.

Outreach Regarding Program Design and Administration: In keeping with the updated CPP, notices for Action Plan, CAPER, and community development needs hearings and annual Request for Proposals are typically published in Spanish and English in the local newspapers, City's websites, libraries, City Hall and Community Development Department. The City also subscribes to the California Relay Service to accommodate TDD (telecommunication devices for the deaf) users; published public notices provide a TDD number. The City also provides notice to local agencies that serve groups that may need notice in a different format. Spanish/English translation is typically made available during City Council meetings and at every public hearing regarding Action Plans and other HUD-funded topics.

Marketing of Programs Operated by City: The City's HUD-funded activities are administered by the Housing and Community Development Division of the Community Development Department. Of the current full-time positions allocated to the Division, at least three are certified by the City as bilingual English/Spanish, including the first point of contact for telephone and walk-in inquiries. Promotional materials are produced in both English and Spanish as well as marketing when published in newspapers. From time to time, targeted outreach for housing rehabilitation and first-time homebuyer activities is focused upon Spanish-speaking residents, including information to bilingual realtors and mortgage loan packagers, and Spanish language Public Service Announcements to the local news media.

Marketing of Programs Operated by Subrecipients: All City funding agreements employing funds from HUD grants require affirmative marketing activities. The City's monitoring plan includes verification that affirmative marketing is being employed. Many of the funded non-profit agencies routinely provide their services in a bilingual format. City housing activities that are not HUD-funded (e.g., inclusionary housing and density bonus programs) routinely require affirmative marketing to the community.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City received $93,841.39 in HOME program income. Program income has primarily been used to augment funding for the City's multi-family housing projects underway.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

[1] American Community Survey offers the following sub-categories for members of the population that "Speak a language other than English": "Spanish or Spanish Creole"; "Other Indo-European languages"; "Asian or Pacific Island languages"; and "Other languages"

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In addition to using HOME funds for the creation of affordable housing units, the City also has an Inclusionary Housing Ordinance that requires a specific percentage of affordable units be included in new housing developments. The City updated this Ordinance in 2017 to improve its effectiveness in fostering affordable housing.

The City also has a Density Bonus Ordinance that developers can utilize, in which the developer would provide a certain percentage of affordable housing in exchange for a greater density of market-rate units allowed in a project.

City staff assists with the completion of the California Tax Credit Allocation Committee (CTCAC) Local Review Agency (LRA) Evaluation Forms for each proposed project that applies for CTCAC funding within the jurisdiction.

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CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

During FY 2022-23, the City's expended funds primarily on public and homeless services, as well as program administration. These programs are not subject to Section 3 requirements. Projects subject to Section 3 requirements include:

- Hebbron Family Center
- Sherwood Recreation Center
- Chinatown Neighborhood Improvements
- First United Methodist Church
- Buckhorn Early Childhood Development Center
- Catalyst Apartments Rehabilitation
- Sun Rose Apartments
- Natividad Creek Park Restroom Rehabilitation
- Parkside Manor Phase I

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 13 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding childcare.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 14 – Qualitative Efforts - Number of Activities by Program

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CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	SALINAS
Organizational DUNS Number	010919447
EIN/TIN Number	946000412
Identify the Field Office	San Francisco
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Monterey County

ESG Contact Name

Prefix	Mr.
First Name	Rod
Middle Name	
Last Name	Powell
Suffix	
Title	Assistance Director

ESG Contact Address

Street Address 1	200 Lincoln Ave
Street Address 2	
City	Salinas
State	CA
ZIP Code	93901-
Phone Number	(831)758-7487
Extension	
Fax Number	
Email Address	rodp@ci.salinas.ca.us

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ESG Secondary Contact

Prefix	Mr.
First Name	Francisco
Last Name	Brambilla
Suffix	
Title	Management Analyst (Acting Planning Manager)
Phone Number	(831) 758-7334
Extension	
Email Address	frankb@ci.salinas.ca.us

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2022
Program Year End Date	06/30/2023

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name	Bay Area Community Services
City	Oakland
State	CA
Zip Code	94609
UEI	73931628
Is subrecipient a victim services provider	No
Subrecipient Organization Type	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount	$86,521

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CR-65 - Persons Assisted

Reporting for ESG funding is now completed in a separate system SAGE.

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 15 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 16 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 17 – Shelter Information

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4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 18 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 19 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 20 – Gender Information

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6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 21 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (unduplicated if possible)	0	0	0	0

Table 22 – Special Population Served

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CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

8. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	0
Total Number of bed - nights provided	0
Capacity Utilization	0

Table 23 – Shelter Capacity

9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City's ESG program is designed to complement the Monterey County Continuum of Care system, focusing on homeless prevention, rapid re-housing, and providing emergency shelters and essential services. To further enhance the City's ability to meeting the outcome and performance goals in the Continuum of Care Strategy, the City is taking the lead in the implementation of State ESG funds.

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CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	**0**	**0**	**0**

Table 24 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	**0**	**0**	**0**

Table 25 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	**0**	**0**	**0**

Table 26 – ESG Expenditures for Emergency Shelter

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OMB Control No: 2506-0117 (exp. 07/31/2015)

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	0	0
Subtotal	**0**	**0**	**0**

Table 27 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2019	2020	2021
	0	0	0

Table 28 - Total ESG Funds Expended

11f. Match Source

	2019	2020	2021
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	**0**	**0**	**0**

Table 29 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2019	2020	2021
	0	0	0

Table 30 - Total Amount of Funds Expended on ESG Activities

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Attachment A: Public Participation

Public Hearing and Summary of Comments

Public Hearing- September 12, 2023, at 4:00PM

To be provided

Written Comments

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Attachment B: Monitoring Procedures

The City Housing Division maintains accurate records, both program and financial, pertaining to community development activities, including housing and emergency shelter grant activities. Emergency Solutions Grant (ESG) and CDBG-funded public service activities are monitored continuously. Documentation, including activity reports, is required to be submitted with all payment requests. All loan servicing functions (pay-offs, partial payments, subordinations, annual affidavits, etc.) of outstanding loans in the City loan portfolio are also handled in-house using City Data Services (CDS) interactive computer software system. The City utilizes CDS for loan servicing and monitoring functions for activity reports (monthly, quarterly, annually), invoices, inspections, progress payments, loan payoffs and audit confirmations.

The City's Labor Compliance Officer through the Public Works Department as well consultants oversee compliance with federal labor standards requirements (e.g., Davis-Bacon) for all Capital Improvement Projects (CIPs) assisted with CDBG funds. Further staff oversees compliance with all federal labor standards requirements on a project-by-project basis for all other CDBG- and HOME-assisted projects, beginning with contract drafting and pre-construction conferences and proceeding through the necessary contractor submittals to project close-out. In limited instances, qualified subrecipients (e.g., HACM and CHISPA) have the resources to oversee federal labor standards with their own staff or enter into a service contract with a Labor Compliance Consulting entity to oversee all federal labor compliance responsibilities. The Public Woks Compliance Officer attends labor compliance training when available through the State or Federal agencies to stay abreast of any regulatory changes.

The City continues to implement its formal process of executing a Memorandum of Record (MOR) with other City Departments upon allocation of CDBG funds for Capital Improvement Projects (CIPs). The MOR continues to serve as an alternate method to a Funding Agreement for ensuring program compliance for federally assisted capital improvement projects. Since implementation of the MOR process, compliance issues have declined, and successful compliance has increased. The Community Development Department, and Housing Division staff, requires that Public Works and other departments that were allocated CDBG funds report in City Data Services (CDS). The City reviews and monitors regularly and ensures compliance through monthly and quarterly desk reviews and attends construction meetings throughout the duration of the project.

The City has also implemented various steps to further ensure compliance by all CIPs with applicable CDBG program regulations. The MOR was enhanced to include additional language pertaining to submittal of reports on a timely manner. This will assist with early detection of critical project impediments with potential to impact the annual CDBG Timeliness Ratio criteria and will allow for implementation of effective remediation steps. Further language was added to the MOR regarding compliance with 24 CFR Part 570.505 applicable to real property within the City's control which was acquired or improved in whole or in part using CDBG funds in excess of $25,000 and Change of Use Requirements for all Public Facilities & Improvements eligible under §570.201(c). A key focus during assessments is compliance with the adopted Consolidated Plan and the City's Housing Element, plus support to the City Council's Goals. Information gathered is employed to evaluate progress towards established goals; to confirm compliance with statutory and regulatory requirements of governing federal legislation (e.g., National Affordable Housing Act); to determine possible revisions to City policy and procedure, including the Consolidated Plan and Housing Element; and, to prepare performance reports such as this document.

Monitoring Consolidated Plan and HUD Program Compliance: The primary action in this regard occurs during the review of proposals received as a result of the annual funding RFP. Proposals are evaluated and compared based upon the policies and priorities in place and then City staff's allocation recommendations are based upon the results of this analysis. Any proposed amendments to the Action Plan during the program year are also evaluated on this basis. In each case, the various timeliness rules, with respect to commitment and expenditure of funds, are also considered. All funding agreements contain deadlines governing timely use of funds; Salinas has a long-standing record of meeting CDBG, HOME, and ESG commitment and drawdown standards. Subrecipient funding agreements require compliance with not only the relevant federal regulations and OMB guidance, but are drafted to ensure that funded activities are carried out as contemplated in the Action Plan. Division staff continues to closely monitor the performance of other City

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departments whenever they receive allocations of the federal funds in question through the implementation of the Memorandum of Record (MOR) used for program and reporting compliance of CDBG assisted projects.

Compliance with Housing Standards: Compliance with housing standards is ongoing. Division staff schedules visits to assisted housing sites following completion of construction or rehabilitation. Recipients of deferred payment rehabilitation loans are evaluated every five years to determine feasibility and continued use of a deferred loan or conversion to amortize loans; the process includes a site visit to determine the upkeep of the unit and gathering of financial household information to determine eligibility. Desk monitoring of completed new construction projects is conducted to determine the appropriate intervals for performing site visits; in addition, almost all major projects receive restricted financing from other sources (e.g., federal tax credits, State funds), which typically include rigorous ongoing monitoring requirements.

In addition, transitioning of the multi-family reporting process into the CDS database was completed in FY 2013. The CDS database tracks all funded CDBG and HOME multi-family projects from award phase, construction phase to project completion. Thereafter, the project moves into the annual reporting category where it will remain active, meaning Annual Data Collection Forms will be submitted until the expiration of the affordability period. This provides Grantees with a more efficient data gathering process and offers a more consistent method in collecting annual reports and reviewing data for compliance. City staff continues to work with the CDS database programmers to ensure accurate compliance with project's income/rent restrictions. Various challenges were encountered as numerous affordable housing projects have multiple rent/income restrictions imposed by other program regulations such as the City's Inclusionary Housing Program and the Housing Successor Agency (HSA). Thus, making it arduous to achieve comprehensive program compliance for each restricted unit. Staff continues to research and implement system changes to attain comprehensive program compliance for all existing affordable housing projects.

As stated previously, City staff continues to enforce revised reporting policies for all CDBG and HOME projects. Annual, Quarterly or Monthly Reporting is accomplished through CDS. Grantees continue to submit Quarterly Progress Reports (QPR) with reporting periods as follows: Period 1- July 1 to September 30; Period 2-October 1 to December 31; Period 3- January 1 to March 31; and Period 4-April 1 to June 30. Current reporting requirements during Period four for all CDBG and HOME assisted projects remains the same as prior years as grantees are required to submit an Annual Project Narrative following the end of the fiscal year.

While the City no longer offers the First-Time Homebuyer Program (FTHB) for new assistance, all active FTHB program participants are monitored to determine that homeowners are using subject properties as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. Additional monitoring takes place throughout the year as homeowners contact staff to receive information on refinancing, subordination, loan payoff or just to ask questions about their loans. During these consultations, staff confirms that the information provided matches information in their project file.

As part of the City's deferred rehabilitation loan program, staff has prepared a plan to begin the monitoring of these loans every five years as stipulated in their agreement; subject properties will be monitored for: deferred loan continued eligibility, using home as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. The City also utilizes CDS as a notification tool to remind staff when a loan is due for a review.

Public Services: Staff prepares an annual Monitoring Plan. Monitoring of program progress, accomplishments, and compliance with HUD program rules is an ongoing activity conducted by staff by means of thorough review of monthly and quarterly reimbursement requests, activity reports, and rate of expenditures.

Staff completes a Risk Assessment of every subrecipient every year and in most cases, a Desk Review Monitoring, utilizing two checklists designed for that purpose. The Desk Review Monitoring draws on information in the file, but also documents submitted during the application process (e.g., annual agency audit) since most have submitted applications for the following fiscal year. To determine compliance with accommodations for Persons of Limited English Proficiency, staff requests copies of outreach materials and applications.

Monitoring standards used are HUD's forms under CDBG standards "Checklist for On-site Monitoring of a Subrecipient" in the "Managing CDBG, A Guidebook for Grantees on Subrecipient Oversight", as well as City of Salinas' CDBG Desk

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Guide and ESG Manual. Forms used to complete the monitoring visit are in the "CPD Grantee Monitoring Handbook" under CDBG Entitlement depending upon the type of activity provided. Staff notifies the agency about potential visit dates to conduct a site visit and requests review of program documents such as but not limited to agency's payroll ledger, employee timecards, receipts for other claimed expenses, the most recent financial audit, personnel policies, equal opportunity policy, case files, and client files that support the reported data for Salinas clients (as noted on the monthly and quarterly Activity Data Report). After the monitoring visit, a follow up letter is sent stating the results of the visit. If there are any issues or signs of noncompliance, it is discussed in detail with the program manager/executive director to assist in bringing the agency in compliance at the exit conference. Currently there have been no findings for any agency. Staff is currently in the follow-up phase of the onsite monitoring process.

CDBG-Public Facilities: Public Facility Improvement Projects (where improvements have been completed) are required to annually submit an "Annual Data Collection Form" designed to capture service data such as: the total number of direct beneficiaries, race and ethnicity of each beneficiary, and all data required under HUD's Community Planning and Development Performance Measurement System. The City's Housing staff has currently transitioned all open projects to the CDS website, thus streamlining the reporting process and creating an improved database of all funded projects. As in prior reports, all data continues to be gathered on a monthly and/or quarterly and annual basis. Upon receipt of data, staff continues to review to ensure compliance with appropriate national objectives.

CDBG-Capital Improvement Projects: Staff continues to monitor projects during the design phase, bid opening phase, construction phase and completion phase to ensure compliance with all applicable federal provisions (i.e., Davis-Bacon, Minority Business Enterprise/Women Business Enterprise, Section 3, Executive Order 11246, Executive Order 11063, and Title 24 CFR Part 85). The City continues to revise and improve its existing tools to assist with project monitoring during these phases. Such tools include Federal Labor Compliance Checklist; Contractor and Subcontractor Compliance Worksheet; Quarterly Progress Report; and monthly or bi-weekly correspondence with the subrecipient or assigned City of Salinas Construction Inspector. Additionally, the City continues to review the previously developed standard CDBG Bid Specification Package that includes all applicable federal forms and provisions to ensure all forms and data are current. The City will continue to assess current process and research better methods for ensuring compliance with all federal provisions. Currently, the established process continues to significantly reduce the amount of staff time previously required to achieve compliance.

As previously reported, Labor compliance in Capital Improvement Projects continues to be a high priority. The PW Labor Compliance Officer continues to increase her knowledge regarding the Federal labor compliance regulations and continues to attend State and Federal Labor Compliance trainings.

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Attachment C: IDIS Report – PR 26

The City's PR 26 – CDBG Financial Summary Report is attached on the following pages.

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PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	5,821,937.00
02 ENTITLEMENT GRANT	2,073,339.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	78,849.69
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	14,339.50
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	7,988,465.19
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	864,285.19
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	864,285.19
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	995,130.65
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(498,195.00)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,361,220.84
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	6,627,244.35
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	142,936.38
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	721,348.81
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	864,285.19
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	2,374,484.42
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	2,374,484.42
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	91,582.34
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	91,582.34
32 ENTITLEMENT GRANT	2,073,339.00
33 PRIOR YEAR PROGRAM INCOME	203,711.77
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,277,050.77
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	4.02%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	995,130.65
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(564,787.81)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	430,342.84
42 ENTITLEMENT GRANT	2,073,339.00
43 CURRENT YEAR PROGRAM INCOME	78,849.69
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,152,188.69
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	4	1597		Catalyst Apartments Rehabilitation Project (2019)	14B	LMH	$142,936.38
					14B	**Matrix Code**	**$142,936.38**
Total							**$142,936.38**

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	24	1555	6668433	First United Methodist Church Kitchen Remodel	03C	LMC	$121.13
2017	24	1555	6720900	First United Methodist Church Kitchen Remodel	03C	LMC	$19,339.56
2017	24	1555	6741525	First United Methodist Church Kitchen Remodel	03C	LMC	$97,000.00
2017	24	1555	6741929	First United Methodist Church Kitchen Remodel	03C	LMC	$170,123.15
2017	24	1555	6794957	First United Methodist Church Kitchen Remodel	03C	LMC	$17,822.35
2020	8	1596	6668433	Sun Rose Housing Development (2020)	03C	LMC	$666.16
2020	8	1596	6715991	Sun Rose Housing Development (2020)	03C	LMC	$416.37
2020	8	1596	6720894	Sun Rose Housing Development (2020)	03C	LMC	$868.45
2020	8	1596	6720899	Sun Rose Housing Development (2020)	03C	LMC	$915.82
2020	8	1596	6720900	Sun Rose Housing Development (2020)	03C	LMC	$636.50
2020	8	1596	6741525	Sun Rose Housing Development (2020)	03C	LMC	$501.92
2020	8	1596	6741929	Sun Rose Housing Development (2020)	03C	LMC	$927.42
2020	8	1596	6741945	Sun Rose Housing Development (2020)	03C	LMC	$1,445.93
2020	8	1596	6791984	Sun Rose Housing Development (2020)	03C	LMC	$190.08
2020	8	1596	6795566	Sun Rose Housing Development (2020)	03C	LMC	$1,513.15
2020	8	1596	6801208	Sun Rose Housing Development (2020)	03C	LMC	$358.23
2020	8	1596	6801209	Sun Rose Housing Development (2020)	03C	LMC	$990.74
					03C	**Matrix Code**	**$313,836.96**
2019	5	1602	6668433	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$545.04
2019	5	1602	6715991	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$1,903.41
2019	5	1602	6720894	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$3,970.04
2019	5	1602	6720899	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$7,960.60
2019	5	1602	6720900	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$6,183.10
2019	5	1602	6741525	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$4,562.93
2019	5	1602	6741929	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$4,197.79
2019	5	1602	6741945	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$5,301.76
2019	5	1602	6741995	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$13,489.99
2019	5	1602	6791921	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$2,735.38
2019	5	1602	6791967	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$1,930.42
2019	5	1602	6791984	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	$1,805.78
2020	9	1618	6801208	Sherwood Recreation Center Phase IV	03F	LMA	$3,671.91
2020	9	1618	6801209	Sherwood Recreation Center Phase IV	03F	LMA	$2,043.40
2022	9	1615	6791921	Hebbron Family Center (Soft Cost)	03F	LMA	$84,372.60
2022	9	1615	6791967	Hebbron Family Center (Soft Cost)	03F	LMA	$36,891.68
2022	9	1615	6791984	Hebbron Family Center (Soft Cost)	03F	LMA	$2,661.15
2022	9	1615	6794962	Hebbron Family Center (Soft Cost)	03F	LMA	$24,544.80
2022	9	1615	6794964	Hebbron Family Center (Soft Cost)	03F	LMA	$34,046.56
2022	9	1615	6794965	Hebbron Family Center (Soft Cost)	03F	LMA	$55,799.89
2022	9	1615	6794966	Hebbron Family Center (Soft Cost)	03F	LMA	$1,553.04
2022	9	1615	6795566	Hebbron Family Center (Soft Cost)	03F	LMA	$3,593.73
2022	9	1615	6801208	Hebbron Family Center (Soft Cost)	03F	LMA	$5,015.29
2022	9	1615	6801209	Hebbron Family Center (Soft Cost)	03F	LMA	$2,827.74
					03F	**Matrix Code**	**$311,608.03**
2019	6	1614	6791921	Early Childhood Development Center Project	03M	LMC	$729.43
2019	6	1614	6791967	Early Childhood Development Center Project	03M	LMC	$755.38
2019	6	1614	6791984	Early Childhood Development Center Project	03M	LMC	$475.20
2019	6	1614	6794964	Early Childhood Development Center Project	03M	LMC	$48.81
2019	6	1614	6795566	Early Childhood Development Center Project	03M	LMC	$756.58
2019	6	1614	6801208	Early Childhood Development Center Project	03M	LMC	$895.59
2019	6	1614	6801209	Early Childhood Development Center Project	03M	LMC	$660.49
					03M	**Matrix Code**	**$4,321.48**

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2022	4	1616	6791921	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$9,586.05
2022	4	1616	6791967	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$25,718.61
2022	4	1616	6791984	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$8,746.91
2022	4	1616	6794962	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$21,459.95
2022	4	1616	6795566	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$8,550.91
2022	4	1616	6801208	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$9,251.03
2022	4	1616	6801209	ECHO Fair Housing and Tenant/Landlord Services (2022)	05J	LMC	$8,268.88
					05J	**Matrix Code**	**$91,582.34**
Total							**$721,348.81**

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	4	1616	6791921	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$8,066.05
2022	4	1616	6791921	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	PI	05J	LMC	$1,520.00
2022	4	1616	6791967	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$23,638.61
2022	4	1616	6791967	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	PI	05J	LMC	$2,080.00
2022	4	1616	6791984	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$5,946.91
2022	4	1616	6791984	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	PI	05J	LMC	$2,800.00
2022	4	1616	6794962	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$21,459.95
2022	4	1616	6795566	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$6,470.91
2022	4	1616	6795566	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	PI	05J	LMC	$2,080.00
2022	4	1616	6801208	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$8,776.55
2022	4	1616	6801208	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	PI	05J	LMC	$474.48
2022	4	1616	6801209	No	ECHO Fair Housing and Tenant/Landlord Services (2022)	B22MC060005	EN	05J	LMC	$8,268.88
								05J	**Matrix Code**	**$91,582.34**
				No	**Activity to prevent, prepare for, and respond to Coronavirus**					**$91,582.34**
Total										**$91,582.34**

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
1994	2	2	6664593	CDBG COMMITTED FUNDS ADJUSTMENT	21A		$498,195.00
1994	2	2	6728236	CDBG COMMITTED FUNDS ADJUSTMENT	21A		$14,339.50
1994	2	2	6742186	CDBG COMMITTED FUNDS ADJUSTMENT	21A		($14,339.50)
2021	7	1603	6668433	CDBG Program Planning and Administration (2021)	21A		$66,592.81
2022	8	1609	6715991	CDBG Program Planning and Administration (2022)	21A		$14,452.51
2022	8	1609	6720894	CDBG Program Planning and Administration (2022)	21A		$7,952.00
2022	8	1609	6720899	CDBG Program Planning and Administration (2022)	21A		$47,997.77
2022	8	1609	6720900	CDBG Program Planning and Administration (2022)	21A		$36,466.51
2022	8	1609	6741525	CDBG Program Planning and Administration (2022)	21A		$26,331.85
2022	8	1609	6741929	CDBG Program Planning and Administration (2022)	21A		$22,653.99
2022	8	1609	6741945	CDBG Program Planning and Administration (2022)	21A		$24,814.87
2022	8	1609	6741995	CDBG Program Planning and Administration (2022)	21A		$29,841.49
2022	8	1609	6742001	CDBG Program Planning and Administration (2022)	21A		$839.85
2022	8	1609	6791921	CDBG Program Planning and Administration (2022)	21A		$34,712.75
2022	8	1609	6791967	CDBG Program Planning and Administration (2022)	21A		$42,213.87
2022	8	1609	6791984	CDBG Program Planning and Administration (2022)	21A		$34,317.89
2022	8	1609	6794957	CDBG Program Planning and Administration (2022)	21A		$22,529.48
2022	8	1609	6794960	CDBG Program Planning and Administration (2022)	21A		$12,548.23
2022	8	1609	6795566	CDBG Program Planning and Administration (2022)	21A		$26,470.54
2022	8	1609	6801208	CDBG Program Planning and Administration (2022)	21A		$30,896.97
2022	8	1609	6801209	CDBG Program Planning and Administration (2022)	21A		$15,302.27
					21A	**Matrix Code**	**$995,130.65**
Total							**$995,130.65**

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PART I: SUMMARY OF CDBG-CV RESOURCES	
01 CDBG-CV GRANT	2,400,157.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	2,400,157.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,380,389.79
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	381,407.41
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,761,797.20
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	638,359.80
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT	
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,380,389.79
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	1,380,389.79
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	1,380,389.79
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	939,500.24
17 CDBG-CV GRANT	2,400,157.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	39.14%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	381,407.41
20 CDBG-CV GRANT	2,400,157.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	15.89%

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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	1580	6476163	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$13,075.86
			6525705	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$16,352.69
			6525715	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$24,668.64
			6531567	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$29,902.81
			6635798	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$19,585.34
			6635805	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$28,833.01
			6664858	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$16,623.40
			6667409	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$16,770.60
			6676634	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$9,769.99
			6741525	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$8,417.66
		1581	6461782	Food Bank for Monterey County CDBG-CV	05W	LMC	$81,007.20
			6525683	Food Bank for Monterey County CDBG-CV	05W	LMC	$158,461.92
			6525715	Food Bank for Monterey County CDBG-CV	05W	LMC	$71,487.88
		1582	6525682	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$440.85
			6525683	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$2,344.18
			6525705	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$344.75
			6525709	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$12,102.66
			6525715	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,276.12
			6525741	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$4,214.16
			6531567	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$13,799.63
			6616500	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,202.30
			6616506	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,607.13
			6635794	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$9,001.79
			6635797	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$165.25
			6635798	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$523.35
			6635801	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,881.21
			6635805	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$6,776.82
			6635806	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$5,879.39
			6635808	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,784.21
			6664858	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$5,036.44
			6667409	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$5,691.72
			6676634	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,092.24
			6736408	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,716.50
			6736412	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,115.86
			6736415	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$4,736.06
			6736419	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$3,573.58
			6736433	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$4,818.47
		1583	6676634	City of Salinas Fair Housing CDBG-CV	05J	LMC	$238.23
			6736408	City of Salinas Fair Housing CDBG-CV	05J	LMC	$2,556.97
			6736412	City of Salinas Fair Housing CDBG-CV	05J	LMC	$1,480.04
			6736415	City of Salinas Fair Housing CDBG-CV	05J	LMC	$484.30
			6736419	City of Salinas Fair Housing CDBG-CV	05J	LMC	$54.63
			6736433	City of Salinas Fair Housing CDBG-CV	05J	LMC	$569.25

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		1589	6525682	Grow Salinas Fund - CV	18A	LMASA	$930.28
			6525683	Grow Salinas Fund - CV	18A	LMASA	$3,315.20
			6525705	Grow Salinas Fund - CV	18A	LMASA	$5,176.84
			6525709	Grow Salinas Fund - CV	18A	LMASA	$4,615.20
			6525715	Grow Salinas Fund - CV	18A	LMASA	$1,676.61
			6525741	Grow Salinas Fund - CV	18A	LMASA	$198,590.04
			6531567	Grow Salinas Fund - CV	18A	LMASA	$2,554.34
		1590	6676634	Economic Development Technical Assistance - CV	18B	LMASA	$283.54
			6736408	Economic Development Technical Assistance - CV	18B	LMASA	$2,641.96
			6736412	Economic Development Technical Assistance - CV	18B	LMASA	$3,921.54
			6736415	Economic Development Technical Assistance - CV	18B	LMASA	$2,738.83
			6736419	Economic Development Technical Assistance - CV	18B	LMASA	$2,738.83
			6736433	Economic Development Technical Assistance - CV	18B	LMASA	$2,738.83
		1591	6525682	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$9,361.38
			6525683	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$7,947.76
			6525705	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,130.84
			6525709	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$11,306.59
			6525715	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,130.84
			6525741	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,310.01
			6531567	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$11,417.16
			6616500	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$9,067.88
			6616506	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$6,559.84
			6635794	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$7,064.76
			6635797	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$7,405.08
			6635798	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,356.62
			6635801	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,479.60
			6635805	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,582.72
			6635806	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$11,969.10
			6635808	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$12,326.73
			6664858	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$8,581.33
			6667409	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$10,734.32
			6676634	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$14,016.04
			6736408	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$2,904.79
			6736412	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$9,150.26
			6736415	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$6,387.95
			6736419	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$6,387.96
			6736433	Economic Development Technical Assistance - CV (Micro Business	18C	LMASA	$6,387.95
	2	1592	6525705	Salvation Army Food Distribution CDBG-CV	03T	LMC	$58,035.15
		1600	6531567	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$31,307.22
			6635794	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$31,486.87
			6635797	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$15,092.43
			6635798	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$14,174.89
			6635801	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$14,304.83
			6635806	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$18,511.49
			6664858	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$68,108.62
			6667409	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$11,327.36
			6676634	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$16,839.01
			6736419	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$12,174.04
			6736433	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$4,673.24
Total							**$1,380,389.79**

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	1580	6476163	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$13,075.86
			6525705	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$16,352.69
			6525715	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$24,668.64
			6531567	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$29,902.81
			6635798	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$19,585.34
			6635805	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$28,833.01
			6664858	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$16,623.40
			6667409	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$16,770.60
			6676634	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$9,769.99
			6741525	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	$8,417.66

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		1581	6461782	Food Bank for Monterey County CDBG-CV	05W	LMC	$81,007.20
			6525683	Food Bank for Monterey County CDBG-CV	05W	LMC	$158,461.92
			6525715	Food Bank for Monterey County CDBG-CV	05W	LMC	$71,487.88
		1582	6525682	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$440.85
			6525683	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$2,344.18
			6525705	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$344.75
			6525709	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$12,102.66
			6525715	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,276.12
			6525741	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$4,214.16
			6531567	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$13,799.63
			6616500	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,202.30
			6616506	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,607.13
			6635794	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$9,001.79
			6635797	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$165.25
			6635798	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$523.35
			6635801	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,881.21
			6635805	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$6,776.82
			6635806	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$5,879.39
			6635808	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,784.21
			6664858	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$5,036.44
			6667409	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$5,691.72
			6676634	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$8,092.24
			6736408	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,716.50
			6736412	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$7,115.86
			6736415	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$4,736.06
			6736419	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$3,573.58
			6736433	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	$4,818.47
		1583	6676634	City of Salinas Fair Housing CDBG-CV	05J	LMC	$238.23
			6736408	City of Salinas Fair Housing CDBG-CV	05J	LMC	$2,556.97
			6736412	City of Salinas Fair Housing CDBG-CV	05J	LMC	$1,480.04
			6736415	City of Salinas Fair Housing CDBG-CV	05J	LMC	$484.30
			6736419	City of Salinas Fair Housing CDBG-CV	05J	LMC	$54.63
			6736433	City of Salinas Fair Housing CDBG-CV	05J	LMC	$569.25
	2	1592	6525705	Salvation Army Food Distribution CDBG-CV	03T	LMC	$58,035.15
		1600	6531567	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$31,307.22
			6635794	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$31,486.87
			6635797	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$15,092.43
			6635798	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$14,174.89
			6635801	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$14,304.83
			6635806	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$18,511.49
			6664858	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$68,108.62
			6667409	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$11,327.36
			6676634	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$16,839.01
			6736419	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$12,174.04
			6736433	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	$4,673.24
Total							**$939,500.24**

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	1578	6413677	CDBG-CV Planning and Program Administration (2020)	21A		$368.35
			6413680	CDBG-CV Planning and Program Administration (2020)	21A		$11,230.09
			6413697	CDBG-CV Planning and Program Administration (2020)	21A		$23,682.48
			6450561	CDBG-CV Planning and Program Administration (2020)	21A		$30,615.05
			6461780	CDBG-CV Planning and Program Administration (2020)	21A		$28,302.35
			6461781	CDBG-CV Planning and Program Administration (2020)	21A		$20,673.89
			6461782	CDBG-CV Planning and Program Administration (2020)	21A		$17,518.69
			6476163	CDBG-CV Planning and Program Administration (2020)	21A		$21,230.02
			6525682	CDBG-CV Planning and Program Administration (2020)	21A		$12,185.64
			6525683	CDBG-CV Planning and Program Administration (2020)	21A		$12,630.26
			6525705	CDBG-CV Planning and Program Administration (2020)	21A		$8,764.92
			6525709	CDBG-CV Planning and Program Administration (2020)	21A		$9,080.63
			6525715	CDBG-CV Planning and Program Administration (2020)	21A		$5,146.43
			6525741	CDBG-CV Planning and Program Administration (2020)	21A		$4,764.03
			6531567	CDBG-CV Planning and Program Administration (2020)	21A		$7,151.65

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	6616500	CDBG-CV Planning and Program Administration (2020)	21A	$21,132.60
	6616506	CDBG-CV Planning and Program Administration (2020)	21A	$11,274.70
	6635794	CDBG-CV Planning and Program Administration (2020)	21A	$13,717.36
	6635797	CDBG-CV Planning and Program Administration (2020)	21A	$11,766.34
	6635798	CDBG-CV Planning and Program Administration (2020)	21A	$11,825.25
	6635801	CDBG-CV Planning and Program Administration (2020)	21A	$3,918.24
	6635805	CDBG-CV Planning and Program Administration (2020)	21A	$27,254.18
	6635806	CDBG-CV Planning and Program Administration (2020)	21A	$4,347.22
	6635808	CDBG-CV Planning and Program Administration (2020)	21A	$4,996.62
	6664858	CDBG-CV Planning and Program Administration (2020)	21A	$2,493.70
	6667409	CDBG-CV Planning and Program Administration (2020)	21A	$7,656.40
	6676634	CDBG-CV Planning and Program Administration (2020)	21A	$5,947.11
	6736408	CDBG-CV Planning and Program Administration (2020)	21A	$16,932.84
	6736412	CDBG-CV Planning and Program Administration (2020)	21A	$5,153.60
	6736415	CDBG-CV Planning and Program Administration (2020)	21A	$7,660.18
	6736419	CDBG-CV Planning and Program Administration (2020)	21A	$6,555.90
	6736433	CDBG-CV Planning and Program Administration (2020)	21A	$5,430.69
Total				**$381,407.41**

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Attachment D: CAPER Resolution

CAPER City resolution is pending and will be attached upon approval by the Salinas City Council.

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