DocuSign Envelope ID: C9E443AF-CA58-4114-95F3-FDC779C92D4C

CALIFORNIA STATE LIBRARY

March 7, 2023
City of Salinas
350 Lincoln Ave
Salinas, CA 93901

Subject: Parks Pass Grants, 2023
Title: Outdoor Adventure Pack - Expansion (PPP21-2-05)

Dear Ms. Kristan Lundquist:

This letter confirms the California State Library's award of $31,803 to the City of Salinas for the Outdoor Adventure Pack - Expansion program. City of Salinas will receive the award upon execution and approval of the grant agreement, certification, and claim forms.

In Process

Hard copies of this correspondence will not follow. Please keep the entirety of this correspondence for your files and consider these award materials your original documents.

This grant is governed by the attached Grant Agreement and Certification of Compliance, which includes the project period, reporting requirements, and payment schedule as well as the proposal outlining the project plan and budget. Please sign the claim and certification forms at the back of your award packet using the DocuSign system. Should you have any questions regarding the use of DocuSign please contact your grant monitor.

The State Library grant monitor for this project is Lisa Nowlain. She can be reached at lisa.nowlain@library.ca.gov or at (916) 603-6711. Lisa is available to assist you throughout the project period.

Best wishes for a successful project.

Respectfully yours,

DocuSigned by:
Greg Lucas
BDA50981C41C416...

Greg Lucas
California State Librarian

Enclosures
CC: Lisa Nowlain
Reed Strege
Gina Iwata
Yesenia Castellon
Mila Rianto, milar@ci.salinas.ca.us

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

DocuSign Envelope ID: C9E443AF-CA58-4114-95F3-FDC779C92D4C

**THE BASICS – YOUR GRANT AWARD**

The following provides all the basic information about your grant and managing your grant.

| | |
|---|---|
| Award #: | PPP21-2-05 |
| Library/Organization: | City of Salinas |
| Project Title: | Outdoor Adventure Pack - Expansion |
| Award Amount: | $31,803 |

**APPROVED BUDGET**

| | |
|---|---|
| Salaries/Wages/Benefits | $0 |
| Consultant Fees | $0 |
| Travel | $2,003 |
| Supplies/Materials | $28,800 |
| Equipment ($5,000 or more per unit) | $0 |
| Services (contracted) | $1,000 |
| Project Total | $31,803 |
| Indirect Cost | $0 |
| Grant Total | $31,803 |

In Process

| | |
|---|---|
| Start Date: | Upon execution |
| End Date: | February 29, 2024 |

Please understand that it can take from six to eight weeks after a completed claim form with no errors has been received before grant funds are delivered. If you have not received your payment after eight weeks, please contact your grant monitor.

**REPORTING**

City of Salinas is required to provide a mid-project financial and narrative report as outlined in the Award Agreement and Certificate of Compliance (September 1, 2023); final financial and narrative reports by March 30, 2024; and updates upon request. Reports will be submitted to your grant monitor, Lisa Nowlain, by email at lisa.nowlain@library.ca.gov.

**PAYMENTS**

Please note this clarification regarding payments. Grant payments will be made based on the payment schedule laid out in the Grant Term and Award Documentation. The grant recipient is responsible for fulfilling all project reporting requirements and expending all funds, or returning all unspent grant funds, by the time specified in the grant terms and conditions.

**CONTACT**

We want your project to be successful. Please work with the grant monitor in implementing your project:

| | |
|---|---|
| Grant Monitor: | Lisa Nowlain |

DocuSign Envelope ID: C9E443AF-CA58-4114-95F3-FDC779C92D4C

| | |
|---|---|
| Phone Number: | (916)603-6711 |
| Email Address: | Lisa.nowlain@library.ca.gov |

In Process