

MASTER SERVICE AGREEMENT
FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF SALINAS AND RINCON
CONSULTANTS, INC.



Contents

RECITALS	4
TERMS	4
1. Scope of Service.	4
2. Term; Completion Schedule.	4
3. Compensation.	4
4. Billing.	4
5. Meet & Confer.	5
6. Additional Copies.....	5
7. Responsibility of Consultant.....	5
8. Responsibility of City.	5
9. Acceptance of Work Not a Release.	6
10. Indemnification and Hold Harmless.	6
11. Insurance.....	6
12. Access to Records.	6
13. Non-Assignability.....	6
14. Changes to Scope of Work.	7
15. Ownership of Documents.....	7
16. Termination.....	7
17. Compliance with Laws, Rules, and Regulations.	8
18. Exhibits Incorporated.....	8
19. Independent Contractor.....	8
20. Integration and Entire Agreement.....	8
21. Jurisdiction and Venue.....	8
22. Severability	9
23. Notices.	9
24. Nondiscrimination.....	9
25. Conflict of Interest.	10
26. Headings.	10
27. Attorneys' Fees	10
28. Non-Exclusive Agreement.....	10
29. Rights and Obligations Under Agreement.....	10
30. Licenses.....	10
31. Counterparts.....	10

32. Legal Representation.	10
33. Joint Representation.....	11
34. Warranty of Authority.....	11
35. No Waiver of Rights.	11
Exhibit A - Insurance Requirements.....	12
Exhibit B - Fee Schedule	15

DRAFT

MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SALINAS AND RINCON CONSULTANTS, INC.

This Master Service Agreement for Professional Services (the “Agreement” and/or “Contract”) is made and entered into this 18th day of June 2024, between the **City of Salinas**, a California Charter city and municipal corporation (hereinafter “City”), and **Rincon Consultants, Inc.**, a California corporation (hereinafter “Consultant”).

RECITALS

WHEREAS, Consultant represents that he, she, or it is specially trained, experienced, and competent to perform the special services which will be required by this Agreement; and

WHEREAS, Consultant is willing to render such professional services, as hereinafter defined, on the following terms and conditions.

NOW, THEREFORE, City and Consultant agree as follows:

TERMS

- Scope of Service.** It is understood by the City and Consultant that Consultants performs or secures the performance of **Environmental Services** and related services for the City on an on-going basis. On each occasion Consultant performs services for the City, Consultant shall advise the City in writing of the scope of services to be provided and the cost of, and estimated time to perform services. Consultant shall not proceed to perform any such service until City and Consultant have established a project cost, a completion schedule and a time period for performance, and the City has given its written authorization to perform. Written approval for performance and compensation may be granted by the Community Development Department, Housing Division Planning Manager.
- Term; Completion Schedule.** This Agreement shall commence on **June 18, 2024**, and shall terminate on **June 17, 2027**, unless extended in writing by either party upon (30) days written notice. This Agreement may be extended only upon mutual written consent of the parties and may be terminated only pursuant to the terms of this Agreement.
- Compensation.** City hereby agrees to pay Consultant for services rendered the City pursuant to this Agreement on a time and materials basis according to the rates of compensation as set forth in **Exhibit B**. The Master Services Agreement for Professional Services will be for a not to exceed amount of three hundred thousand (\$300,000).
- Billing.** Consultant shall submit to City an itemized invoice, prepared in a form satisfactory to City, describing its services and costs for the period covered by the invoice. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed

by more than one person. Consultant's bills shall include the following information to which such services cost or pertain:

- (A) A brief description of services performed;
- (B) The date the services were performed;
- (C) The number of hours spent and by whom;
- (D) A brief description of any costs incurred; and
- (E) The Consultant's signature.

Any such invoices shall be in full accord with any and all applicable provisions of this Agreement.

City shall make payment on each such invoice within thirty (30) days of receipt; provided, however, that if Consultant submits an invoice which is incorrect, incomplete, or not in accord with the provisions of this Agreement, City shall not be obligated to process any payment to Consultant until thirty (30) days after a correct and complying invoice has been submitted by Consultant. The City shall process undisputed portion immediately.

5. **Meet & Confer.** Consultant agrees to meet and confer with City or its agents or employees with regard to services as set forth herein as may be required by the City to ensure timely and adequate performance of the Agreement.

6. **Additional Copies.** If City requires additional copies of reports, or any other material which Consultant is required to furnish as part of the services under this Agreement, Consultant shall provide such additional copies as are requested, and City shall compensate Consultant for the actual costs related to the production of such copies by Consultant.

7. **Responsibility of Consultant.** By executing this Agreement, Consultant agrees that the services to be provided and work to be performed under this Agreement shall be performed in a fully competent manner. By executing this Agreement, Consultant further agrees and represents to City that the Consultant possesses, or shall arrange to secure from others, all of the necessary professional capabilities, experience, resources, and facilities necessary to provide the City the services contemplated under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work. Consultant further agrees and represents that Consultant shall follow the current, generally accepted practices in this area to the profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the projects for which the services are rendered under this Agreement.

8. **Responsibility of City.** To the extent appropriate to the projects to be completed by Consultant pursuant to this Agreement, City shall:

(A) Assist Consultant by placing at its disposal all available information pertinent to the projects, including but not limited to, previous reports and any other data relative to the

projects. Nothing contained herein shall obligate City to incur any expense in connection with completion of studies or acquisition of information not otherwise in the possession of City.

(B) Examine all studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the services of Consultant.

(C) Steve Carrigan, City Manager, or his designee, shall act as City's representative with respect to the work to be performed under this Agreement. Such person shall have the complete authority to transmit instructions, receive information, interpret and define City's policies and decisions with respect to materials, equipment, elements, and systems pertinent to Consultant's services. City may unilaterally change its representative upon notice to the Consultant.

(D) Give prompt written notice to Consultant whenever City observes or otherwise becomes aware of any defect in a project.

9. **Acceptance of Work Not a Release.** Acceptance by the City of the work to be performed under this Agreement does not operate as a release of Consultant from professional responsibility for the work performed.

10. **Indemnification and Hold Harmless.**

Consultant shall hold harmless, defend, and indemnify City and its officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the Consultant, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the City.

11. **Insurance.** Consultant shall procure and maintain for the duration of this Agreement insurance meeting the requirements specified in **Exhibit A** hereto.

12. **Access to Records.** Consultant shall maintain all preparatory books, records, documents, accounting ledgers, and similar materials including but not limited to calculation and survey notes relating to work performed for the City under this Agreement on file for at least three (3) years following the date of final payment to Consultant by City. Any duly authorized representative(s) of City shall have access to such records for the purpose of inspection, audit, and copying at reasonable times during Consultant's usual and customary business hours. Consultant shall provide proper facilities to City's representative(s) for such access and inspection.

13. **Non-Assignability.** It is recognized by the parties hereto that a substantial inducement to City for entering into this Agreement was, and is, the professional reputation and competence of Consultant. This Agreement is personal to Consultant and shall not be assigned by it without express written approval of the City.

14. Changes to Scope of Work. City may at any time, and upon a minimum of ten (10) days written notice, seek to modify the scope of services to be provided for any project to be completed under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify City in writing. Upon agreement between City and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by City and Consultant shall constitute the Consultant's notice to proceed with the changed scope.

15. Ownership of Documents. Title to all final documents, including drawings, specifications, data, reports, summaries, correspondence, photographs, computer software (if purchased on the City's behalf), video and audio tapes, software output, and any other materials with respect to work performed under this Agreement shall vest with City at such time as City has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared. City agrees to hold harmless and indemnify the Consultant against all damages, claims, lawsuits, and losses of any kind including defense costs arising out of any use of said documents, drawings, and/or specifications on any other project without written authorization of the Consultant.

16. Termination.

(A) City shall have the authority to terminate this Agreement, upon ten days written notice to Consultant, as follows:

(1) If in the City's opinion the conduct of the Consultant is such that the interest of the City may be impaired or prejudiced, or

(2) For any reason whatsoever.

(B) Upon termination, Consultant shall be entitled to payment of such amount as fairly compensates Consultant for all work satisfactorily performed up to the date of termination based upon the Consultant's rates shown in **Exhibit B** and/or Section 3 of this Agreement, except that:

(1) In the event of termination by the City for Consultant's default, City shall deduct from the amount due Consultant the total amount of additional expenses incurred by City as a result of such default. Such deduction from amounts due Consultant are made to compensate City for its actual additional costs incurred in securing satisfactory performance of the terms of this Agreement, including but not limited to, costs of engaging another consultant(s) for such purposes. In the event that such additional expenses shall exceed amounts otherwise due and payable to Consultant hereunder, Consultant shall pay City the full amount of such expense.

(C) In the event that this Agreement is terminated by City for any reason, Consultant shall:

(1) Upon receipt of written notice of such termination promptly cease all services on this project, unless otherwise directed by City; and

(2) Deliver to City all documents, data, reports, summaries, correspondence, photographs, computer software output, video and audio tapes, and any other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement. Such material is to be delivered to City in completed form; however, notwithstanding the provisions of Section 15 herein, City may condition payment for services rendered to the date of termination upon Consultant's delivery to the City of such material.

(D) In the event that this Agreement is terminated by City for any reason, City is hereby expressly permitted to assume the projects and complete them by any means, including but not limited to, an agreement with another party.

(E) The rights and remedy of the City and Consultant provided under this Section are not exclusive and are in addition to any other rights and remedies provided by law or appearing in any other section of this Agreement.

17. Compliance with Laws, Rules, and Regulations. Services performed by Consultant pursuant to this Agreement shall be performed in accordance and full compliance with all applicable federal, state, and City laws and any rules or regulations promulgated thereunder.

18. Exhibits Incorporated. All exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference. In the event there is a conflict between any of the terms of this Agreement and any of the terms of any exhibit to the Agreement, the terms of the Agreement shall control the respective duties and liabilities of the parties.

19. Independent Contractor. It is expressly understood and agreed by both parties that Consultant, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and not an employee of the City. Consultant expressly warrants not to represent, at any time or in any manner, that Consultant is an employee or servant of the City.

20. Integration and Entire Agreement. This Agreement represents the entire understanding of City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters contained herein. This Agreement may not be modified or altered except by amendment in writing signed by both parties.

21. Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California, County of Monterey, and City of Salinas. Jurisdiction of litigation arising from this Agreement shall be in the State of California, in the County of Monterey or in the appropriate federal court with jurisdiction over the matter.

22. **Severability.** If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

23. **Notices.**

(A) Written notices to the City hereunder shall, until further notice by City, be addressed to:

City Manager
City of Salinas
200 Lincoln Avenue
Salinas, California 93901

With a copy to:

City Attorney
City of Salinas
200 Lincoln Avenue
Salinas, California 93901

(B) Written notices to the Consultant shall, until further notice by the Consultant, be addressed to:

Megan Jones, Managing Principal
Rincon Consultants, Inc.
180 North Ashwood Avenue.
Ventura, CA 93003
831-920-5424
mjones@rinconconsultants.com

(C) The execution of any such notices by the City Manager shall be effective as to Consultant as if it were by resolution or order of the City Council, and Consultant shall not question the authority of the City Manager to execute any such notice.

(D) All such notices shall either be delivered personally to the other party's designee named above, or shall be deposited in the United States Mail, properly addressed as aforesaid, postage fully prepaid, and shall be effective the day following such deposit in the mail.

24. **Nondiscrimination.** During the performance of this Agreement, Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, creed, sex, national origin, familial status, sexual orientation, age (over 40 years) or disability. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, creed, sex, national origin, familial status, sexual orientation, age (over 40 years) or disability.

25. **Conflict of Interest.** Consultant warrants and declares that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, in any manner or degree which will render the services required under the provisions of this Agreement a violation of any applicable local, state or federal law. Consultant further declares that, in the performance of this Agreement, no subcontractor or person having such an interest shall be employed. In the event that any conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that City may determine whether to terminate this Agreement. Consultant further warrants its compliance with the Political Reform Act (Government Code section 81000 et seq.) and Salinas City Code Chapter 2A that apply to Consultant as the result of Consultant's performance of the work or services pursuant to the terms of this Agreement.
26. **Headings.** The section headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Agreement.
27. **Attorneys' Fees.** In case suit shall be brought to interpret or to enforce this Agreement, or because of the breach of any other covenant or provision herein contained, the prevailing party in such action shall be entitled to recover their reasonable attorneys' fees in addition to such costs as may be allowed by the Court. City's attorneys' fees, if awarded, shall be calculated at the market rate.
28. **Non-Exclusive Agreement.** This Agreement is non-exclusive and both City and Consultant expressly reserves the right to contract with other entities for the same or similar services.
29. **Rights and Obligations Under Agreement.** By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.
30. **Licenses.** If a license of any kind, which term is intended to include evidence of registration, is required of Consultant, its representatives, agents or subcontractors by federal, state or local law, Consultant warrants that such license has been obtained, is valid and in good standing, and that any applicable bond posted in accordance with applicable laws and regulations.
31. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute a single agreement.
32. **Legal Representation.** Each party affirms that it has been represented, if it so chose, by legal counsel of its own choosing regarding the preparation and the negotiation of this Agreement and the matters and claims set forth herein, and that each of them has read this Agreement and is fully aware of its contents and its legal effect. Neither party is relying on any statement of the other party outside the terms set forth in this Agreement as an inducement to enter into this Agreement.

33. **Joint Representation.** The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any party. No presumptions or rules of interpretation based upon the identity of the party preparing or drafting the Agreement, or any part thereof, shall be applicable or invoked.

34. **Warranty of Authority.** Each party represents and warrants that it has the right, power, and authority to enter into this Agreement. Each party further represents and warrants that it has given any and all notices, and obtained any and all consents, powers, and authorities, necessary to permit it, and the persons entering into this Agreement for it, to enter into this Agreement.

35. **No Waiver of Rights.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement. The failure to provide notice of any breach of this Agreement or failure to comply with any of the terms of this Agreement shall not constitute a waiver thereof. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision. A waiver by the City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date first written above.

CITY OF SALINAS

René Mendez
City Manager

APPROVED AS TO FORM:

☐ Christopher A. Callihan, City Attorney, or
☐ Rhonda Combs, Assistant City Attorney

CONSULTANT

By: Megan Jones
Its: Managing Principal

Exhibit A - Insurance Requirements

Insurance Requirements

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, his agents, representatives, employees, or subcontractors. With respect to General Liability and Professional Liability, coverage should be maintained for a minimum of five (5) years after Agreement completion.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- (A) **Commercial General Liability** (“CGL”): Insurance Services Office Form (“ISO”) CG 00 01 covering CGL on an occurrence basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- (B) **Automobile Liability**: ISO Form CA 0001 covering any auto, or if Consultant has no owned autos, hired and non-owned, with limits no less than **\$1,000,000** per accident for bodily injury and property damage.
- (C) **Workers’ Compensation** insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with a limit of no less than **\$1,000,000** per accident for bodily injury or disease.
- (D) **Professional Liability** (also known as Errors and Omissions) insurance appropriate to the work being performed, with limits no less than **\$1,000,000** per occurrence or claim, **\$2,000,000** aggregate per policy period of one year.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City of Salinas requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City of Salinas, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant’s insurance (at least as broad as ISO Form CG 20 10, CG 11 85, or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement or the project described within this Agreement, the **Consultant's insurance coverage shall be primary coverage** at least as broad as ISO Form CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City of Salinas for all work performed by the Consultant, its employees, agents, and subcontractors.

Self-Insured Retentions

Self-insured retentions must be declared by Consultant to and approved by the City. At the option of the City, Consultant shall provide coverage to reduce or eliminate such self-insured retentions as respects the City, its officers, officials, employees, and volunteers; or the consultant shall provide evidence satisfactory to the City guaranteeing payment of losses and related investigations, claim administrations, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of this Agreement or the beginning of Agreement work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the Agreement of work.**
3. If coverage is canceled or non-renewed, and not **replaced with another claims-made policy form with a Retroactive Date** prior to the Agreement effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of Agreement work.
4. A copy of the claims reporting requirements must be submitted to the City for review.

Verification of Coverage

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable insurance language effecting coverage required by this Agreement. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors

Consultant shall require and verify that all sub-consultants and/or subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that Entity is an additional insured on insurance required from such sub-consultants and/or subcontractors.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Maintenance of Insurance

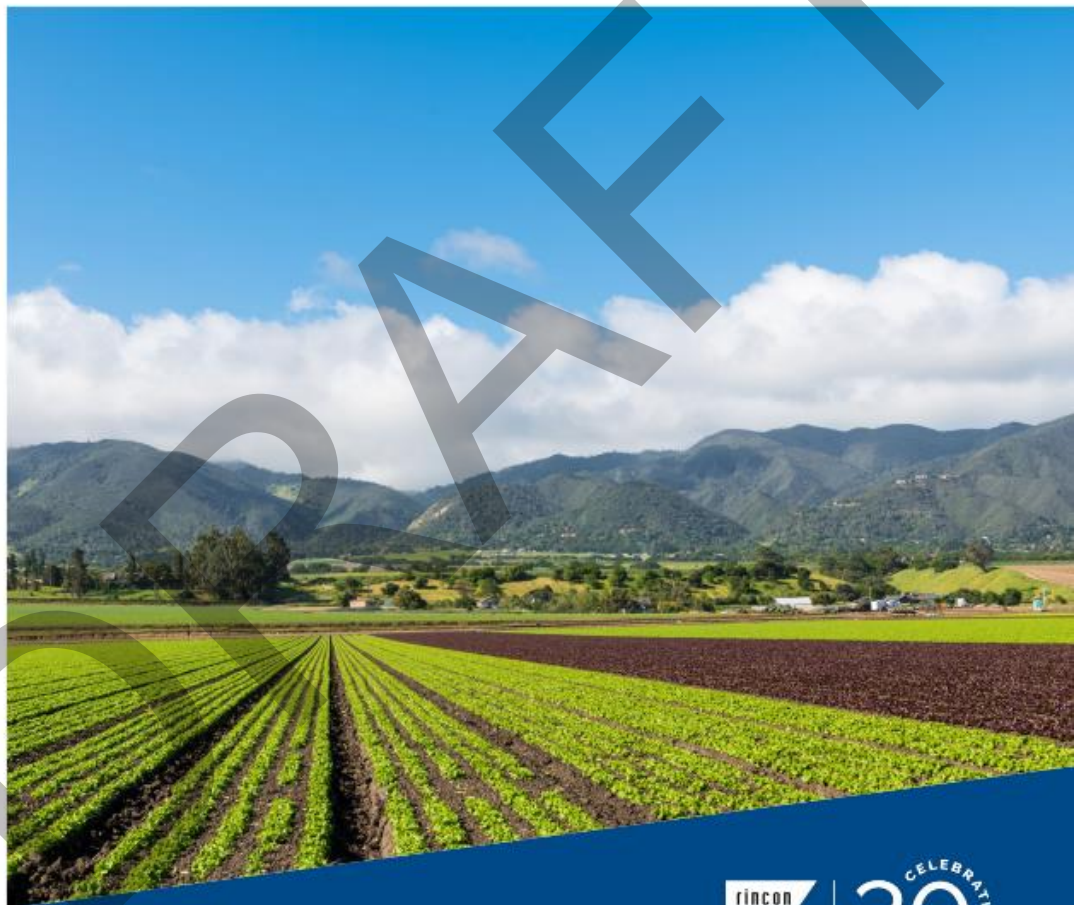
Maintenance of insurance by Consultant as specified shall in no way be interpreted as relieving Consultant of its indemnification obligations or any responsibility whatsoever and the Consultant may carry, at its own expense, such additional insurance as it deems necessary.

Exhibit B - Fee Schedule

City of Salinas

Qualifications for Multiple Public Facilities Improvement Projects Focus Area 2 - Environmental Services

Monterey, California • May 10, 2024



3 Fee Structure

Rincon Standard Fee Schedule for Environmental Sciences and Planning Services

Professional, Technical and Support Personnel *	January 1, 2024 – December 31, 2024
Senior Principal	\$319
Principal	\$307
Director	\$307
Senior Supervisor II	\$292
Supervisor I	\$272
Senior Professional II	\$255
Senior Professional I	\$238
Professional IV	\$211
Professional III	\$196
Professional II	\$174
Professional I	\$155
Associate III	\$130
Associate II	\$117
Associate I	\$109
Field Technician	\$94
Data Solutions Architect	\$196
Senior GIS Specialist	\$187
GIS/CADD Specialist II	\$167
GIS/CADD Specialist I	\$150
Technical Editor	\$147
Project Accountant	\$125
Billing Specialist	\$107
Publishing Specialist	\$120
Clerical	\$107

* Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$400.

Reimbursable Expenses

Direct Cost	Rates
Photocopies – B/W	\$0.25 (single-sided), \$0.45 (double-sided)
Photocopies – Color	\$1.55 (single-sided), \$3.10 (double-sided)
Photocopies – 11" by 17"	\$0.55 (B/W), \$3.40 (color)
Oversized Maps	\$8.50/square foot
Digital Production	\$15/CD, \$20/flash drive
Light-Duty and Passenger Vehicles*	\$90/day
4WD and Off-Road Vehicles*	\$150/day

* Current IRS mileage rate for mileage over 50 and for all miles incurred in employee-owned vehicles.

Direct Costs. Other direct costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 16%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment, and vehicles other than covered by the above charges.

Annual Escalation. Standard rates subject to 3.5% annual escalation, on January 1.

Payment Terms. All fees will be billed to Client monthly and shall be due and payable upon receipt or as indicated in the contract provisions for the assignment. Invoices are delinquent if not paid within 10 days from receipt or per the contractually required payment terms.

Equipment	Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	\$160
Four Gas Monitor	\$137
Flame Ionization Detector	\$110
Photo Ionization Detector	\$82
Hand Auger Sampler	\$62
Water Level Indicator, DC Purge Pump	\$46
CAPDash	\$7,500
Natural Resources Field Equipment	
UAS Drone	\$300
Spotting or Fiberoptic Scope	\$170
Pettersson Bat Ultrasound Detector/Recording Equipment	\$170
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	\$113
GPS (Submeter Accuracy)	\$67
Infrared Sensor Digital Camera or Computer Field Equipment	\$57
Scent Station	\$23
Laser Rangefinder/Altitude	\$11
Pitfall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	\$9
Mammal Trap, Large/Small	\$1.55/\$0.55
Water and Marine Resources Equipment	
Boat (20-foot Boston Whaler or Similar)	\$800
Multiparameter Sonde (Temperature, Conductivity, Turbidity, DO, pH) with GPS	\$170
Water Quality Equipment (DO, pH, Turbidity, Refractometer, Temperature)	\$62
Refractometer (Salinity) or Turbidity Meter	\$38
Large Block Nets	\$114
Minnow Trap	\$98
Net, Hand/Large Seine	\$57
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	\$114
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	\$144
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	\$170
Fisheries Equipment Package (Waders, Wetsuits, Dip Nets, Seine Nets, Bubbler, Buckets)	\$57
Underwater and Marine Sampling Gear (Photo/Video Camera, Scuba Equipment [Tanks, BCD, Regulators, Wetsuits, etc.])	\$57/diver
Marine Field Package (Personal Flotation Devices, 100-foot Reel Tapes with Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, Various Field Guides)	\$100
Insurance, Hazard, and Fees	
Historic Research Fees	\$55
L&H Dive Insurance	\$57/diver
Level C Health and Safety	\$70/person

Sub-consultant

Kimley»Horn

Expect More. Experience Better.

Point of Contact:

Frederik Venter, PE, Project Manager

Frederik.venter@kimley-horn.com

669-800-4146

Founded in 1967, Kimley-Horn is a privately held corporation with a staff of more than 7,500 in over 130 offices nationwide, with 11 offices in California, including local offices in Monterey, San José, San Mateo, and Oakland. Founded by traffic engineering, transportation planning, and civil engineering specialists, the firm has steadily grown into a full-service engineering and planning consulting firm offering a comprehensive range of services to both public and private clients.

Kimley-Horn is at the leading edge of vehicle miles traveled (VMT) analysis. They have developed a multitude of creative analysis solutions to estimate VMT for project types that cannot be

Kimley-Horn Rates

Hourly Labor Rate Schedule

Classification	Rate
Analyst I	\$135 - \$175
Analyst II	\$180 - \$225
Professional	\$220 - \$255
Senior Professional I	\$265 - \$325
Senior Professional II	\$350 - \$415
Senior Technical Support	\$120 - \$300
Technical Support	\$110 - \$175
Support Staff	\$90 - \$150

BR&LUPRR.F.A.001

Effective through June 30, 2024. Subject to annual adjustment thereafter.

External Reimbursable Expenses will be charged at 10% mark-up, or per the Contract.

Sub-Consultants will be billed per the Contract.

City of Salinas

Qualifications for Multiple Public Facilities Improvement Projects Focus Area 2 - Environmental Services

Monterey, California • May 10, 2024



CELEBRATING
30
YEARS

RINCON CONSULTANTS, INC. SINCE 1994

Table of Contents

1	Cover Letter and Executive Summary.....	1
	Executive Summary.....	2
	Staff Availability.....	3
2	Firm Experience and Qualifications	4
	Services Provided.....	4
	Sub-consultant	5
	Team Member Qualifications	6
	Representative Project Experience	11
	Sub-consultant Project Examples	16
	Document Samples of Similar Projects	17
3	Fee Structure.....	18
	Kimley-Horn Rates	20
	Sample Billing Invoice.....	21
4	General Contract Requirements	25
	Proof of Insurance.....	25
	Concurrence with Contract Provisions	25

Appendices

Appendix A	Resumes
Appendix B	Proof of Insurance
Appendix C	Addendum

This page intentionally left blank.

1 Cover Letter and Executive Summary

May 10, 2024

Francisco Brambila, Acting Housing Planning Manager
Community Development
City of Salinas
65 West Alisal Street, Second Floor
Salinas, California 93901

**Subject: Statement of Qualifications for Multiple Public Facilities Improvement Projects
Focus Area 2 – Environmental Services**

Dear Mr. Brambila:

Rincon Consultants, Inc. (Rincon) has successfully provided on-call planning and environmental consulting services to the City of Salinas (City) since 2017. As a full-service environmental consulting firm, Rincon has extensive experience providing California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) review, including all required technical issue area support. Based on our prior 7 years of experience providing similar services to the City, we propose a cohesive team with the capacity and expertise to continue to efficiently provide on-call support to the City. Given our in-house capabilities, we are proposing for **Focus Area 2 – Environmental Services**.

Through our successful execution of both current planning and environmental review assignments for the City, we have developed a robust understanding of the City's needs and processes and developed a strong working relationship with City staff. In addition, Rincon has extensive experience with housing programs and projects, as demonstrated in the enclosed Statement of Qualifications (SOQ). Our experience, depth of resources, technical proficiency, and responsiveness to clients' needs make us especially well-suited to this important on-call services contract.

We are confident that the Rincon team will continue to meet the needs of the City, and we welcome an opportunity to meet with you to further discuss our qualifications. Please do not hesitate to contact us if you have questions about this qualifications package or need additional information.

Sincerely,

Rincon Consultants, Inc.



Megan Jones | Managing Principal

831-920-5424 | mjones@rinconconsultants.com

Contact for communications pertaining to this SOQ

Authorized to contractually obligate and negotiate on
behalf of Rincon

Executive Summary

About Rincon

Rincon is a multidisciplinary environmental science, planning, and engineering consulting firm that provides quality professional services to government and industry. Our principal service is to provide environmental support and scientific research to create and sustain innovative solutions to natural resources, sustainability, and environmental impacts. Rincon prides itself on the considerable depth of its staff, which includes certified urban planners, environmental scientists and engineers, accredited LEED professionals, noise and air quality experts, geologists, biologists, and cultural and historical resource specialists. Our approach to every project centers on the design and development of innovative solutions that respond to our clients' specific needs in a cost-effective manner.

Rincon's corporate culture focuses on providing environmental consulting services in a manner that is beneficial to both the environment and our client's needs. When hired, we perceive ourselves as an extension of our client's team and function with the best interests of the client in mind.

Rincon project managers and analysts are skilled at assisting agencies in not only meeting the legal requirements of the CEQA and NEPA processes, but also ensuring a project is consistent with the City's ordinances and codes and the relevant standards of other local and state agencies (e.g., the California Department of Transportation [Caltrans], County of Santa Clara, Regional Water Quality Control Board, United States Army Corps of Engineers, and the California Department of Fish and Wildlife).

Point of Contact:

Megan Jones, Principal
mjones@rinconconsultants.com
 831-920-5424

CEQA and NEPA are core business areas for Rincon, and our firm has provided environmental consulting services for 30 years.

Our guiding principles and core values hold strong to this day



Rincon is a leading environmental consulting firm with 13 offices in California

1994
Year Rincon was Founded

450+
Number of Rincon Staff

		
Legal Name	Legal Form	Headquarters
Rincon Consultants, Inc.	California "S" Corporation	Ventura, California

Services

We have categorized our environmental consulting services into seven core areas:



This comprehensive categorization ensures a focused and expert approach to addressing a wide range of environmental needs, which ensures swift access to specialized knowledge for timely and effective problem-solving when needed.

Staff Availability

Rincon is of a sufficient size that it has the availability and time to dedicate personnel and resources to manage and successfully assist the City with environmental compliance services, as well as execute a number of projects concurrently. As experts in managing compliance programs involving multiple concurrent assignments, we are successfully executing several similar services agreements.

We encourage you to contact our current clients about our ability to manage a high volume of work within strict time frames characterized by intensive activity. We are highly confident that our current workload, while strong, will not interfere with our ability to dedicate personnel and resources necessary to provide these on-call services.

2 Firm Experience and Qualifications

Services Provided

At Rincon, we understand the need to integrate with City staff in conducting the environmental review process. We will provide the City with regular progress reports on work status, as well as budget and schedule tracking. Our teamwork approach will ensure that the City has direct access to strong technical expertise, and our local experience brings an in-depth understanding of community issues and local political concerns. Our firm has successfully prepared hundreds of CEQA and NEPA documents and related technical studies for agencies throughout California.

We can assist the City with preparation and processing of environmental review documents, including the following as requested in the SOQ:

CEQA Documentation

- Categorical Exemptions
- Initial Studies
- Negative Declarations
- Mitigated Negative Declarations
- Environmental Impact Reports (EIR)
- Notices of Preparation
- Scoping Meetings
- Notices of Availability
- Notices of Determination
- Mitigation and Monitoring Programs
- Response to Comments
- Statement of Overriding Considerations
- Public Hearing Support

NEPA Documentation

- Categorical Exclusions
- Statutory Worksheets
- Environmental Assessments
- Environmental Impact Statements
- Finding of No Significant Impacts
- Section 106 Compliance

Technical Services

- Phase I/Phase II Environmental Site Assessments
- Cultural Resources Assessments (including California Historical Resources Information System and Sacred Lands File records searches, tribal consultation, and field surveys)
- Biological Resources Analyses
- Noise, Air Quality, and Greenhouse Gas (GHG) Studies

Sub-consultant



Point of Contact:

Frederik Venter, PE, Project Manager
Frederik.venter@kimley-horn.com
 669-800-4146

Founded in 1967, Kimley-Horn is a privately held corporation with a staff of more than 7,500 in over 130 offices nationwide, with 11 offices in California, including local offices in Monterey, San José, San Mateo, and Oakland. Founded by traffic engineering, transportation planning, and civil engineering specialists, the firm has steadily grown into a full-service engineering and planning consulting firm offering a comprehensive range of services to both public and private clients.

Kimley-Horn is at the leading edge of vehicle miles traveled (VMT) analysis. They have developed a multitude of creative analysis solutions to estimate VMT for project types that cannot be

reasonably addressed using typical travel demand model techniques. The team for this task has been selected to prepare the policy, thresholds, VMT mitigation solutions, and custom VMT tools for more than 25 jurisdictions (including three counties) in California and have completed countless VMT projects. Their team has presented more than 100 times on the subject throughout the state, were participants in both the Institute of Transportation Engineers (ITE) California Senate Bill (SB) 743 Task Force and Caltrans SB 743 Implementation Technical Roundtable, and most recently, presented two VMT abstracts at the Western ITE Conference. Not only does Kimley-Horn know SB 743 forward and backward—and know how to address its complexities—but also how to make it easier to handle. Kimley-Horn has dealt with the various land uses in general plans, community plans, specific plans, and at the project analysis level. They have also completed analysis and mitigation plans both for programmatic and project-level EIR.

Services Kimley-Horn specializes in relative to this program include:

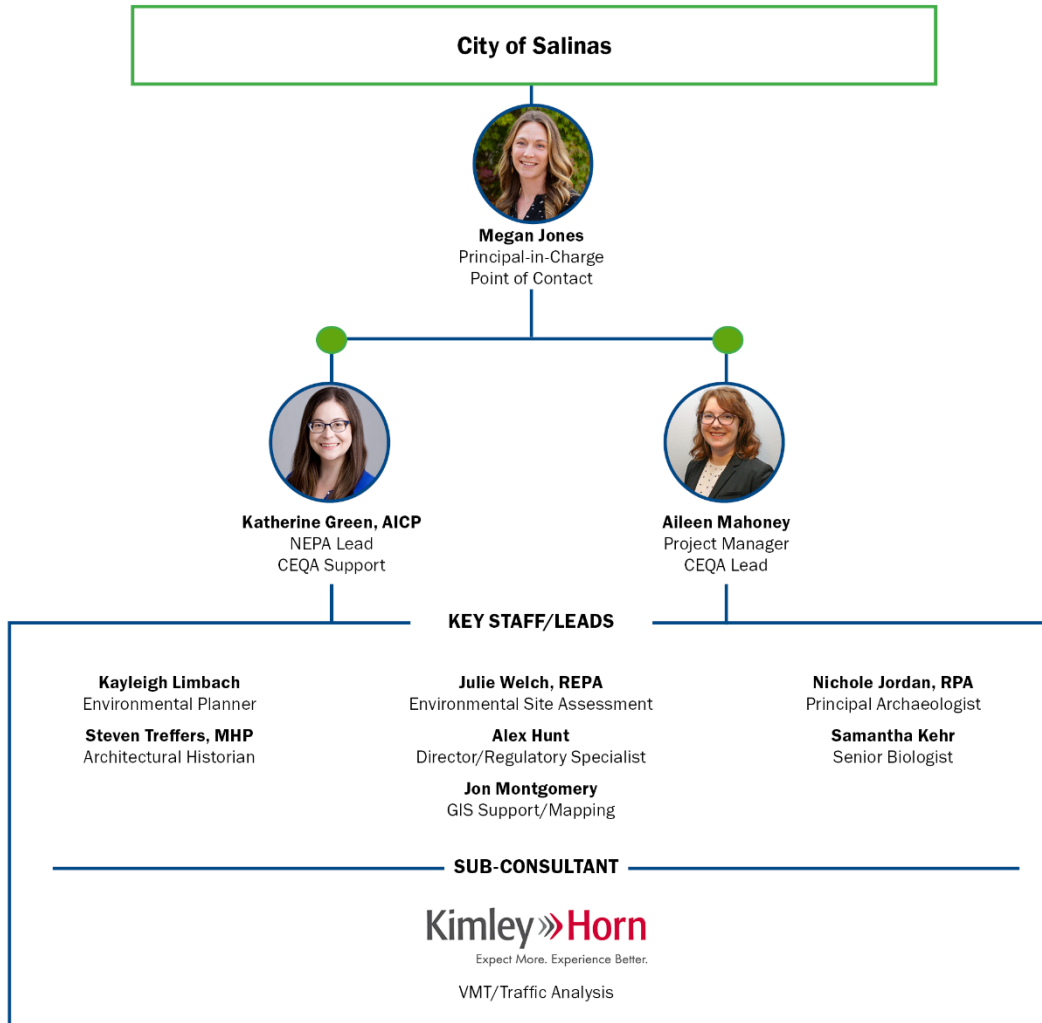
- VMT
- Traffic Analysis
- Traffic Operations
- Evacuation Planning
- SB 743 and Transportation Demand Measures
- Development of Transportation Impact Fee Programs
- Travel Demand Modeling
- GHG Emissions Analysis
- Traffic Impact Studies
- Interested Parties Participation and Coordination

Rincon and Kimley-Horn have worked on over 30 projects together in the last 10 years.

Team Member Qualifications

Team Organization

Illustrated below is the composition of our team.



Resumes and Qualifications for Key Personnel

Rincon has assembled a team of highly skilled environmental science and planning professionals, who combine extensive technical qualifications and expertise completing CEQA and NEPA documentation with several years of experience working in the region. Brief resumes for all key team members are included on the following pages. Detailed resumes for the individuals below are in **Appendix A**.

Management Team

Megan Jones | Principal-in-Charge/Point of Contact



Megan has over 18 years of experience in environmental analysis and is skilled at conveying complex environmental issues to the public and preparing legally defensible and highly technical CEQA and NEPA documents. Most of her professional experience has involved management of environmental review for a variety of projects in the Monterey Bay area, including for the City. Specific Salinas experience includes the Downtown Parking Lot and Intermodal Transportation Center Rezone Project Initial Study-Mitigated Negative Declaration (IS-MND), the 1 Preston Street Project IS-MND, and the Airport Development Lease Project IS-MND and IS-MND Addendum. Megan has also prepared dozens of CEQA documents throughout Monterey County and the wider Monterey Bay region, including the Fort

Ord Regional Trail and Greenway (FORTAG) Project EIR for the Transportation Agency for Monterey County, the Downtown Revitalization Specific Plan EIR for the City of Marina, and the Rancho Cañada Village Project Second Revised EIR for the County of Monterey.

Aileen Mahoney | Project Manager/CEQA Lead



Aileen is a senior environmental planner and project manager with Rincon's Environmental Sciences, Planning, and Sustainability Group. She is an experienced environmental analyst, highly effective at conducting research, analyzing information, and creating written materials in compliance with federal, state, and local environmental laws and regulations. She has extensive experience with CEQA, NEPA, and permitting environmental compliance documents for a wide array of private and public clients. She has experience with all CEQA-required resource areas and with the State Clearinghouse CEQA Submit portal. Aileen has served as project manager on numerous projects and has experience coordinating public hearings, running notices, and managing project website content, as well as coordinating with

lead agencies, clients, sub-consultants, and multidisciplinary teams throughout the environmental compliance process. She has worked on numerous projects throughout Monterey County, including projects for the cities of Salinas, Marina, Seaside, and King City, and the County of Monterey. In Salinas, she served as project manager for the Airport Development Lease Project IS-MND and IS-MND Addendum and the Downtown Parking Lot and Intermodal Transportation Center Rezone Project IS-MND.

Katherine Green, AICP | NEPA Lead/CEQA Support



Katherine is a senior planner with Rincon. With over 9 years of experience in environmental consulting, she leverages her skills as a seasoned environmental analyst and project manager for a wide array of private, public, and tribal clients throughout California and seven other states across the United States. She is skilled in the preparation of CEQA and NEPA documents of all kinds, as well as Phase I Environmental Site Assessments for projects ranging from small urban parcels to tens of thousands of acres of rangeland. She is adept at coordinating multidisciplinary teams, including lead agencies, clients, sub-consultants, technical experts, and analysts to complete projects. In Salinas, she served as project manager for the 1 Preston Street IS-MND and John/Abbott Mixed-Use Project IS-MND.

Technical Team

Kayleigh Limbach | Environmental Planner



Kayleigh is an associate environmental planner in Rincon's Environmental Sciences, Planning, and Sustainability Group in the Monterey office. She has a Bachelor of Science degree in environmental science from Santa Clara University. At Rincon, Kayleigh delivers high-level environmental services for various development, water projects, long-range planning projects throughout Northern and Central California. Kayleigh has worked on several projects in the cities of Salinas, Monterey, Marina, Seaside, King City, and the County of Monterey. In Salinas, Kayleigh worked on the Downtown Parking Lot and Intermodal Transportation Center Rezone Project IS-MND, 1 Preston Street Project IS-MND, and Airport Development Lease Project IS-MND Addendum.

Julie Welch, REPA | Environmental Site Assessment



Julie serves as director of Rincon's Due Diligence Group, which involves the execution of hundreds of Phase I and II Environmental Site Assessments annually. She qualifies as an "Environmental Professional" according to the American Society for Testing and Materials 2021 guidelines and United States Environmental Protection Agency's "All Appropriate Inquiry" requirements and has extensive experience managing multisite real estate portfolios for local agencies, developers, banks, and other commercial, industrial, and private entities. She routinely prepares hazardous materials technical analyses for CEQA/NEPA environmental documentation, including peer reviews, Environmental Assessments, Mitigated Negative Declarations, and EIRs for land use development and regional transportation/utility corridor projects.

Nichole Jordan, RPA | Principal Archaeologist



Nichole is a cultural resources principal with Rincon. She is a registered professional archaeologist (RPA; #989208) and meets the Secretary of the Interior's Standards Professional Qualifications Standards for Prehistoric and Historical Archeology and the Society for California Archaeology professional qualifications for Principal Investigator. Nichole has 19 years of experience in cultural resources management, including project management, personnel management, Native American consultation, archival research, laboratory analysis, ethnographic and historical research, field survey, archaeological excavation, laboratory analysis, collections management, and (GIS) applications. She has experience with cultural and tribal cultural resources issues as they relate to the CEQA and the NEPA. She directs the preparation of cultural resources technical studies compliant with Section 106 of the National Historic Preservation Act, CEQA, and agreement documents; these include studies documenting research, survey, testing, excavation, monitoring and evaluation for inclusion in the National Register of Historic Places and California Register of Historical Resources.

Steven Treffers, MHP | Architectural Historian



Steven is a senior architectural historian with Rincon's Cultural Resources Group with 13 years of experience. He meets and exceeds the Secretary of the Interior's Professional Qualifications Standards for History and Architectural History and has a wide range of experience with projects requiring historic resources compliance with Section 106 of the National Historic Preservation Act, CEQA, and local ordinances. Steven has been involved in a number of projects in the Monterey Bay area. Steven has managed and conducted historic resource surveys and coordinated directly with state and local agencies. Both professionally and as a former commissioner on the South Pasadena Cultural Heritage Commission, Steven has also worked closely with

design teams on projects involving alterations to historic resources to ensure compliance with Secretary of the Interior standards and applicable design guidelines. As a result, he has extensive experience identifying character-defining features, reviewing architectural drawings, and collaborating with local governments, stakeholders, architects, and engineers to meet project objectives while retaining those elements that convey the reason for a historic resource's significance.

Alex Hunt | Director/Regulatory Specialist



Alex is an environmental planner and regulatory specialist who guides project proponents through California's complex regulatory landscape, including conducting environmental review pursuant to CEQA/NEPA and negotiating state and federal permits. His project experience is wide-ranging and includes both large- and small-scale utilities, flood protection, habitat restoration, commuter and regional rail, roads and bridges, bike paths, and regional parks. Prior to joining Rincon, Alex oversaw a team of environmental planners responsible for achieving environmental compliance for the Santa Clara Valley Water District's capital projects, providing him insights into the processes in which agencies conduct business. He pursues a balanced approach to environmental review and regulatory permitting that seeks to

identify ways to put a shovel in the ground quickly and cost-effectively, while limiting environmental impacts. Projects that involve unique natural resources, and finding a way to preserve them, while still attaining the project goals, are where his skills really shine.

Samantha Kehr | Senior Biologist



Samantha is a senior biologist with 13 years of experience working in the Monterey Bay area, greater San Francisco Bay Area, and California's Central Valley conducting biological field work and CEQA and NEPA analysis. Samantha has successfully managed biological resource assessments and construction monitoring projects in Monterey County. She has conducted special-status species surveys, biological assessments, construction monitoring, and reporting for environmental compliance. She has served as the qualified biologist for several projects, including the John/Abbott Mixed Use Project IS-MND and the Airport Development Lease Project IS-MND for Salinas, and the FORTAG Project for the Transportation Agency of Monterey County.

Jon Montgomery | GIS Support/Mapping



Jon oversees Rincon's GIS department and specializes in data management, custom mapping tool development, spatial analysis, and graphics production. His expertise includes extensive ESRI software experience, field tool equipment management, python programming, Adobe product suite software, CAD, and open-source solutions. Jon's 14 years of GIS experience include working with regional and local government agencies, nonprofit organizations, and private firms to provide the highest quality analysis and products. Jon has served as GIS support for several projects, including the City of Marina On-Call GIS Services, Downtown Vitalization Specific Plan and EIR, Pajaro/Sunny Mesa Community Services District Local Hazard Mitigation Plan in the County of Monterey, and the City of Seaside Campus Town Specific Plan and General Plan Update.

Frederik Venter, PE | VMT/Traffic Analysis | Kimley-Horn



Frederik has 33 years of experience as a transportation planner, civil engineer, and traffic engineer. He is currently registered as a Professional Civil Engineer in California and has been involved in several major transportation and traffic engineering studies throughout California. Frederik is currently working with several agencies on establishing their VMT thresholds per SB 743 guidelines. In addition, he is working on several development projects when VMT analysis with LOS analysis is required. Frederik understands the needs of both the industry and local agencies with regards to SB 743 requirements, its challenges, and solutions. Frederik is currently on the Caltrans Review Panel for their VMT guidance. Frederik is also serving on the statewide ITE group to review SB 743.

Mike Schmitt, AICP CTP, PTP, RSP₁ | VMT/Traffic Analysis | Kimley-Horn



Mike has worked on a wide variety of multimodal transportation projects during his 30-year career, including those with a significant focus on VMT/GHG reduction. He has authored National Academies research on infill trip generation, supported the development of ITE's informational report on VMT, written abstracts/articles on VMT reduction, been on expert panels on VMT/GHG reduction, and written white papers on VMT mitigation used by agencies to secure grant funding. Mike has presented to dozens of agencies and professional groups on VMT throughout the United States and is also the visionary behind Kimley-Horn's cloud-based sustainable transportation solutions, TREDLite™ VMT and TREDLite™ EV. Mike's broader technical experience includes multimodal planning, macro/micro modeling, land use planning, GIS, traffic operations, safety, public involvement, and research.

Ali Mustafa, EIT, PTP, RSP₁ | VMT/Traffic Analysis | Kimley-Horn



Ali has a professional background in engineering consulting that spans a wide array of projects for private developers and public agencies in California. With double master's degrees in transportation engineering and with more than 26 years of transportation planning and traffic engineering experience, Ali has worked extensively on traffic impact studies/EIRs, general plans/specific plans, parking studies, transportation management plans, neighborhood traffic management plans, and planning/design of major sports facilities.

Representative Project Experience

Rincon offers extensive experience providing on-call environmental services to agencies throughout California, including multiple Monterey Bay jurisdictions. Assignments under these on-calls range from environmental review of large capital improvement projects to processing land development projects as an extension of staff. A partial list of such clients with whom we are contracted for on-call environmental services is provided below. Select on-call programs denoted with an ❖ are described in greater detail.

Environmental On-Call Clients		
• City of Albany • City of Benicia • City of Berkeley • City of Carmel-by-the-Sea • City of Concord • County of Fresno • City of Greenfield • City of Livermore • City of Marina ❖ • City of Monterey ❖ • County of Monterey ❖	• County of Napa Transportation Planning Agency • City of Pacific Grove ❖ • City of Richmond • City of Salinas ❖ • City of San Jose • County of San Mateo, Department of Public Works • County of Santa Clara Housing Authority • County of Santa Cruz, Department of Public Works	• City of Santa Maria • County of Sonoma • City of Stockton • City of Thousand Oaks • City of Turlock • City of Vallejo • City of Ventura • City of Watsonville

City of Salinas

On-Call Planning and CEQA Review

Salinas, California

Rincon has provided contract planning and environmental review services to the City under an on-call contract since 2017. Under this contract, Rincon provides primary staffing for the oversight of the City's cannabis-related permitting program, which includes processing new business permit requests, coordination with applicants, coordination with state agencies, and preparation of regulatory materials for permitted facilities. Rincon is also responsible for tracking post-approval requirements, as well as processing new or amendment permits. Other specific environmental projects Rincon has completed in Salinas are outlined below.

City of Salinas Projects	
• Airport Development Lease IS-MND and Addendum • Downtown Parking Lot and Intermodal Transportation Center Rezone Project IS-MND • Economic Development Element EIR Peer Review	• 1 Preston Street IS-MND • John/Abbott Mixed Use Project IS-MND
Reference Information: Lisa Brinton, Director City of Salinas, Community Development Department 65 West Alisal Street Salinas, California 93901 831-758-4239 lisab@ci.salinas.ca.us	Dates: October 2017 – Present Staff: Megan Jones (Principal-in-Charge/Primary Point-of-Contact) Katherine Green (Project Manager) Aileen Mahoney (Project Manager) Samantha Kehr (Biologist) Kayleigh Limbach (Environmental Planner) Julie Welch (Hazardous Materials Lead) Steven Treffers (Architectural Historian)

County of Monterey

On-Call Planning and CEQA Review

Monterey County, California

Rincon has provided contract planning services for development applications submitted to the County of Monterey since 2005. Under this contract, Rincon has prepared dozens of Initial Studies and staff reports. Through these assignments, Rincon functioned as an extension of County staff, fielding development review and environmental compliance tasks that, due to their complex nature, required special expertise or a level of effort that would interfere with the day-to-day duties of County staff.

Some of the recent projects we helped process for the County include:



City of Monterey Projects

- Desalination Ordinance Update CEQA Review
- Johnson Residence IS-MND
- Carmel Self Storage IS-MND
- Big Sur Land Trust Residence IS-MND
- Moss Landing Business Park General Development Plan IS-MND
- Steppe Residential Project IS-MND
- Isabella Avenue Residential Project IS-MND
- Mata Residence IS-MND
- Porter Estates (Trio Petroleum) IS-MND

Reference Information:

Craig Spencer, Acting Director
County of Monterey Housing and Community
Development
1441 Schilling Place, Second Floor
South Salinas, California 93901
831-755-5233 | SpencerC@co.monterey.ca.us

Dates: 2005 – 2008, and 2013 to Present

Staff: Megan Jones (Principal-in-Charge)
Aileen Mahoney (Project Manager)
Kayleigh Limbach (Environmental Planner)
Steven Treffers (Architectural Historian)

City of Monterey

On-Call Planning and Environmental Review Services

Monterey, California

Rincon has provided planning and environmental review services to the City of Monterey under an on-call contract since 2016. Under this contract, Rincon completed an EIR for the 2101 North Fremont Hotel Project, a programmatic Environmental Assessment for the Integrated Water Sustainability Concept Plan at the Presidio of Monterey, an IS-MND for the Storm Drainage Management Plan, and an IS-MND for the 200 Glenwood Circle Use Permit Application.

Also under this contract, Rincon is currently providing planning, writing, and research support related to the City of Monterey Local Coastal Program (LCP) adoption. Rincon is assisting the City with finalizing the Land Use Plan (LUP) and completing the Implementation Plan (IP) for public review and adoption by the Monterey City Council and the California Coastal Commission by the end of 2024. Rincon is assisting the City with document review, identifying additional IP programs to facilitate implementation of the LUP, revisions to the LUP and IP in response to California Coastal Commission comments and adopted guidance, and attendance at project meetings with the City and California Coastal Commission staff.


Reference Information:

Kimberly Cole, Director
City of Monterey, Community Development
570 Pacific Street
Monterey, California 93940
831-656-3759 | cole@monterey.org

Dates: 2016 to Present

Staff: Megan Jones (Principal-in-Charge)
Aileen Mahoney (Project Manager)
Kayleigh Limbach (Environmental Planner)
Steven Treffers (Architectural Historian)

County of Monterey

Rancho Cañada Village Project Second Revised EIR

Carmel Valley, California

Rincon prepared a Second Revised EIR for the Rancho Cañada Village residential development in Carmel Valley. The original EIR was prepared by another firm and certified in 2016; upon certification, the Board of Supervisors approved an alternative to the proposed 281-unit project, a 130-unit project that was included in the 2016 EIR as an alternative analyzed at an equal level of detail. The Carmel Valley Association filed a lawsuit challenging the certification of the 2016 EIR and approval of the 130-unit project, among other things. The Monterey Superior Court issued a Peremptory Writ of Mandate commanding the County to set aside the certification of the 2016 EIR and address two legal inadequacies in the 2016 EIR: inaccurate project description and an insufficient range of alternatives.

Rincon was selected by the County to prepare a Second Revised EIR to comply with the court's decision and guidance. This work effort entailed removing the 281-unit project and framing the 130-unit alternative as the proposed project, updating relevant background information, and preparing a new alternatives section. The Second Revised Final EIR was certified by the Board of Supervisors in July 2021.

Reference Information:

Craig Spencer, Acting Director
County of Monterey Housing and Community
Development
1441 Schilling Place, Second Floor
South Salinas, California 93901
831-755-5233 | SpencerC@co.monterey.ca.us

Dates: January 2020 to July 2021

Staff: Megan Jones (Principal-in-Charge)
Aileen Mahoney (Project Manager)

City of Marina

Contract Planning Services

Marina, California

Rincon has provided planning and environmental review services to the City of Marina since 2008. Rincon has completed a wide variety of projects under this on-call assignment, including the following.

City of Marina Experience

- Veterans Transition Center Project IS-MND
- Imjin Road Bike Lane Project Biological Consulting Services
- Monterey Peninsula Water Supply Project Biological Reports Peer Review
- Pedestrian and Bicycle Master Plan
- Marina Beach Townhomes IS-MND



Reference Information:

Guido Persicone, Community Development Director
City of Marina Planning Services Division
211 Hillcrest Avenue
Marina, California 93933
831-884-1289 | gpersicone@cityofmarina.org

Dates: 2008 to Present

Staff: Megan Jones (Principal-in-Charge)
Kayleigh Limbach (Environmental Planner)

City of Marina

Downtown Vitalization Specific Plan, Affordable Housing Overlay, and Environmental Documentation

Marina, California

Rincon is overseeing an update of the City of Marina's Downtown Vitalization Specific Plan and preparation of a Housing Overlay district to support the City's Regional Housing Needs Assessment housing obligations and to align with SB 35 and SB 330 requirements. This includes developing a housing implementation and zoning strategy to support the City of Marina's objectives for Housing Element compliance, as well as additional redevelopment and place-making objectives. The overall project includes preparation of a Housing Opportunity Overlay zone to support increased density, development incentives, affordable housing requirements and objective development and design standards for streamlined housing review and approval. To support the Housing Overlay and the Downtown Vitalization Specific Plan efforts, Rincon prepared a housing overlay case study analysis, community engagement strategy to support both efforts, updates to the City of Marina's land use and zoning maps, development of a public facing geographic information system data viewer, environmental document preparation, and staff reports. Rincon prepared an IS-MND for the Housing Overlay and an EIR for the Downtown Vitalization Specific Plan. The Draft EIR is currently out for circulation.

Reference Information:

Guido Persicone, Community Development Director
City of Marina Planning Services Division
211 Hillcrest Avenue
Marina, California 93933
831-884-1289 | gpersicone@cityofmarina.org

Dates: May 2019 to Present

Staff: Megan Jones (Principal-in-Charge)
Kayleigh Limbach (Project Manager)
Samantha Kehr (Biologist)
Steven Treffers (Architectural Historian)

Transportation Agency for Monterey County

Fort Ord Regional Trail and Greenway EIR

Monterey County, California

Rincon led the preparation of a project-level EIR and NEPA technical studies for the FORTAG project as a sub-consultant to Alta Planning + Design. The FORTAG project involves the phased construction of a multi-use trail in northwestern Monterey County, generally encircling the cities of Seaside, Del Rey Oaks, Monterey, and Marina and the California State University, Monterey Bay campus. The proposed alignment includes approximately 28 miles of new paved trail, primarily on the inland side of State Route 1. The Trail would accommodate pedestrians and bicyclists of all abilities. In addition to the project EIR, key services provided by Rincon included the following.



CEQA Technical Studies	NEPA Technical Studies (Segment 1)
• Biological Resources Assessment • Cultural Resources Assessment • Phase I Environmental Site Assessment	• Rare Plant Surveys and Reporting • Historic Property Survey Report and Archaeological Survey Report • Initial Site Assessment • Paleontological Identification Report

Rincon’s work effort included conducting two public scoping meetings and two public comment meetings during Draft EIR circulation; coordination with the Transportation Agency for Monterey County (TAMC), Caltrans, and local agencies, and detailed responses to comments, including incorporation of a new alternative and a Frog Pond “switch back” as part of the Final EIR. The project was executed on time and within budget. The Final EIR was certified in March 2020.

In June, TAMC’s project manager Richard Deal provided the following feedback:

“I wanted to offer my highest praise for Rincon's performance on the FORTAG trail EIR for the Transportation Agency for Monterey County. We gave them a compressed time frame to conduct all of the environmental studies, draft the EIR, support all of our outreach efforts, and lead us to certification of both CEQA and NEPA documents within one year for a 28-mile trail spanning four cities, a university, Caltrans, State Parks, and Monterey County; through an airport, agricultural fields, future development sites, and local and regional parks. The trail setting had a diversity of sensitive habitats with deep scrutiny from Coastal Commission, Fish & Wildlife, Fort Ord National Monument, Native Plant Society, passionate advocacy groups, and multiple regulatory agencies. Everyone at Rincon stepped up and delivered on time and within budget. This was a Herculean effort that paid off in a huge way. The Transportation Agency is grateful for their commitment to our project and for delivering an exceptional work product. We will definitively hire Rincon for future projects, especially the most difficult ones.”

Richard Deal, Project Manager
Transportation Agency of Monterey County

Reference Information: Michael Zeller, Director of Programming & Project Delivery Transportation Agency for Monterey County 55-B Plaza Circle Salinas, California 93901 831-775-4416 mike@tamcmonterey.org	Dates: October 2018 to April 2020 Staff: Megan Jones (Project Manager) Aileen Mahoney (Analyst) Julie Welch (Initial Site Assessment) Samantha Kehr (Biologist) Steven Treffers (Architectural Historian)
---	--

City of Pacific Grove

Pacific Grove Cultural Resources and Tribal Monitoring

Pacific Grove, California

Rincon recently developed a protocol document outlining procedures for addressing archaeological resources on public and private projects throughout Pacific Grove. Development of the protocol has included a review of existing state, federal, and local laws, local ordinances and policies, and existing standard management practices, background research and the development of archaeological sensitivity maps. Information gathered during the research phase has been used to develop a set of standard procedures for archaeological resources, from initial project planning stages through execution, including protocol for reporting, Native American monitoring, and standard mitigation. Rincon is currently assisting the City of Pacific Grove with consultation with local Native American groups to ensure their concerns are reflected in the protocol prior to implementation.

Reference Information:

Joyce Halabi, Deputy Director
City of Pacific Grove, Public Works Department
300 Forest Avenue
Pacific Grove, California 93950
831-648-5722 | jhalabi@cityofpacificgrove.org

Dates: December 2020 – Present

Staff: Megan Jones (Principal-in-Charge)
Nichole Jordan (Principal Archaeologist)

“The City of Pacific Grove has been very satisfied with Rincon’s demonstrated ability to provide work products on time and within budget. We are currently working with them on two additional CEQA Environmental Review and Permitting efforts for other City projects and have contracted with them for Current Planning support services in the Community Development Department. I highly recommend this firm based on our experiences with them to date.”

Sarah Hardgrave, Environmental Programs Manager
City of Pacific Grove

Sub-consultant Project Examples

City of Monterey

Vehicle Miles Traveled Assessment and Mitigation Strategies for General Plan Implementation

Monterey, California

Kimley-Horn partnered with the City of Monterey as a part of their General Plan Circulation Element updates to develop a General Plan policy for VMT analysis that is consistent with SB 743. In addition, Kimley-Horn developed VMT Thresholds for the City by land use type and a transportation demand management toolbox that will contain to determine appropriate mitigations for project-level VMT impacts.

Relevance to this Project

- VMT Analysis
- SB 743
- Monterey County

Reference Information:

Andrew Easterling, P.E., City Engineer
City of Monterey
580 Pacific Street
Monterey, California 93940
831-646-3759 | easterling@monterey.org

Dates: May 2019 to May 2021

Staff: Frederik Venter (Project Manager)
Mike Schmitt (Project Planner)

Transportation Agency for Monterey County

SB 743 Implementation Program

Monterey County, California

Kimley-Horn worked with TAMC to develop SB 743 Programs for Monterey County and the cities of King City, Pacific Grove, Greenfield, Gonzalez, Soledad, and Sand City that include VMT analysis guidelines, VMT thresholds, screening maps and criteria, travel demand model programs, and custom sketch planning tools to estimate VMT. This collective effort includes significant cross-agency coordination with the end-product still being tailored to the individual agencies. The custom tools use travel demand model data to estimate VMT, GHG emissions, and the effect of travel demand model in terms of mitigation. Kimley-Horn also developed a custom VMT analysis tool that includes the evaluation of mitigation alternatives. Kimley-Horn has previously developed VMT programs for both the City of Monterey and the City of Marina.

Relevance to this Project

- VMT Analysis and Mitigation
- SB 743
- GHG Emissions
- Monterey County

Reference Information:

Todd Muck, Executive Deputy Director
Transportation Agency for Monterey County
55 Plaza Circle, Suite B
Salinas, California 93901
831-775-4407 | todd@tamcmonterey.org

Dates: September 2020 to August 2021

Staff: Frederik Venter (Project Manager)
Mike Schmitt (Project Manager)

Document Samples of Similar Projects

Links to document samples of projects with similar scopes to the Request for Qualifications are below for download.

- City of Salinas – Salinas Airport Development Lease Project IS-MND Addendum
<https://rinconconsultants.files.com/f/d22b70e28186830a>
- City of Salinas – 1 Preston Street Project IS-MND
<https://rinconconsultants.files.com/f/917be36cbe791117>
- City of Monterey – 2101 North Fremont Hotel EIR
<https://rinconconsultants.files.com/f/e698fa22d58d18dc>
- Transportation Agency for Monterey County – FORTAG EIR
<https://rinconconsultants.files.com/f/88069678591cfcc4>

3 Fee Structure

Rincon Standard Fee Schedule for Environmental Sciences and Planning Services

Professional, Technical and Support Personnel*	January 1, 2024 – December 31, 2024
Senior Principal	\$319
Principal	\$307
Director	\$307
Senior Supervisor II	\$292
Supervisor I	\$272
Senior Professional II	\$255
Senior Professional I	\$238
Professional IV	\$211
Professional III	\$196
Professional II	\$174
Professional I	\$155
Associate III	\$130
Associate II	\$117
Associate I	\$109
Field Technician	\$94
Data Solutions Architect	\$196
Senior GIS Specialist	\$187
GIS/CADD Specialist II	\$167
GIS/CADD Specialist I	\$150
Technical Editor	\$147
Project Accountant	\$125
Billing Specialist	\$107
Publishing Specialist	\$120
Clerical	\$107

* Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$400.

Reimbursable Expenses

Direct Cost	Rates
Photocopies – B/W	\$0.25 (single-sided), \$0.45 (double-sided)
Photocopies – Color	\$1.55 (single-sided), \$3.10 (double-sided)
Photocopies – 11" by 17"	\$0.55 (B/W), \$3.40 (color)
Oversized Maps	\$8.50/square foot
Digital Production	\$15/CD, \$20/flash drive
Light-Duty and Passenger Vehicles*	\$90/day
4WD and Off-Road Vehicles*	\$150/day

* Current IRS mileage rate for mileage over 50 and for all miles incurred in employee-owned vehicles.

Direct Costs. Other direct costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 16%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment, and vehicles other than covered by the above charges.

Annual Escalation. Standard rates subject to 3.5% annual escalation, on January 1.

Payment Terms. All fees will be billed to Client monthly and shall be due and payable upon receipt or as indicated in the contract provisions for the assignment. Invoices are delinquent if not paid within 10 days from receipt or per the contractually required payment terms.

Equipment	Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	\$160
Four Gas Monitor	\$137
Flame Ionization Detector	\$110
Photo Ionization Detector	\$82
Hand Auger Sampler	\$62
Water Level Indicator, DC Purge Pump	\$46
CAPDash	\$7,500
Natural Resources Field Equipment	
UAS Drone	\$300
Spotting or Fiberoptic Scope	\$170
Pettersson Bat Ultrasound Detector/Recording Equipment	\$170
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	\$113
GPS (Submeter Accuracy)	\$67
Infrared Sensor Digital Camera or Computer Field Equipment	\$57
Scent Station	\$23
Laser Rangefinder/Altitude	\$11
Pitfall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	\$9
Mammal Trap, Large/Small	\$1.55/\$0.55
Water and Marine Resources Equipment	
Boat (20-foot Boston Whaler or Similar)	\$800
Multiparameter Sonde (Temperature, Conductivity, Turbidity, DO, pH) with GPS	\$170
Water Quality Equipment (DO, pH, Turbidity, Refractometer, Temperature)	\$62
Refractometer (Salinity) or Turbidity Meter	\$38
Large Block Nets	\$114
Minnow Trap	\$98
Net, Hand/Large Seine	\$57
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	\$114
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	\$144
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	\$170
Fisheries Equipment Package (Waders, Wetsuits, Dip Nets, Seine Nets, Bubblers, Buckets)	\$57
Underwater and Marine Sampling Gear (Photo/Video Camera, Scuba Equipment [Tanks, BCD, Regulators, Wetsuits, etc.])	\$57/diver
Marine Field Package (Personal Flotation Devices, 100-foot Reel Tapes with Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, Various Field Guides)	\$100
Insurance, Hazard, and Fees	
Historic Research Fees	\$55
L&H Dive Insurance	\$57/diver
Level C Health and Safety	\$70/person

Kimley-Horn Rates

Hourly Labor Rate Schedule

Classification	Rate
Analyst I	\$135 - \$175
Analyst II	\$180 - \$225
Professional	\$220 - \$255
Senior Professional I	\$265 - \$325
Senior Professional II	\$350 - \$415
Senior Technical Support	\$120 - \$300
Technical Support	\$110 - \$175
Support Staff	\$90 - \$150

BR00PURFA.001

Effective through June 30, 2024. Subject to annual adjustment thereafter.

External Reimbursable Expenses will be charged at 10% mark-up, or per the Contract.

Sub-Consultants will be billed per the Contract.

Sample Billing Invoice

The sample billing invoice on the following pages is related to recent services provided for the Salinas Airport Warehouse Addendum.



Rincon Consultants, Inc
180 North Ashwood Avenue
Ventura, CA 93003
805-644-4455

Date: 04/02/2024
Project No: 23-14812

Salinas City of
Cassie Bretschger
200 Lincoln Ave.
Salinas, CA 93901

Subject: Transmittal of Invoice # 55610 - Salinas Airport Warehouse Addendum

Dear Cassie Bretschger,

This letter accompanies Rincon Consultants' invoice for the Salinas Airport Warehouse Addendum for the period from 3/1/2024 through 3/31/2024. The invoice amount of \$3,753.82 brings our total amount billed to \$12,511.57, or approximately 72% of the total authorized budget of \$17,423.00.

During this period, Rincon worked on the following tasks:

- Preparation of the Draft NOD
- Public hearing attendance
- Filing of the NOD with the Clearinghouse and Clerk's office

Outstanding Invoices: please note that you have an outstanding balance of \$5,147.82 for this project. The following invoices are outstanding:

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
54947	03/07/2024	1,394.00	1,394.00				
55610	04/02/2024	3,753.82	3,753.82				
Total		5,147.82	5,147.82	0.00	0.00	0.00	0.00

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.



Rincon Consultants, Inc
180 North Ashwood Avenue
Ventura, CA 93003
805-644-4455

INVOICE

Invoice No:	55610
Invoice Date:	04/02/2024
Due Date:	04/17/2024

Salinas City of
Cassie Bretschger
200 Lincoln Ave.
Salinas, CA 93901

Project Number: 23-14812
Project Name: Salinas Airport Warehouse
Addendum

Invoice Period from 3/1/2024 through 3/31/2024

Project Manager: Aileen Mahoney

Description	Unit / Basis	Number / Cost	Rate / Markup	Billed Amount
Task 3: Final Addendum				
Professional Fees				
Senior Planner I	Hour	1.00	218.00	218.00
Professional Fees Totals				218.00
Reimbursables				
Filing Fees & Newspaper Notices	Cost			65.54
<i>filing fee plus printing and credit card fee</i>				
Reimbursables Totals				65.54
Task Subtotal				283.54
Task 4: Public Hearing Attendance				
Professional Fees				
Principal	Hour	8.00	285.00	2,280.00
Professional Fees Totals				2,280.00
Reimbursables				
Travel - Mileage	Mile	34.90	0.67	23.38
<i>mileage to/from Salinas for hearing</i>				
Reimbursables Totals				23.38
Task Subtotal				2,303.38
Task 5: Project Management				
Professional Fees				
Senior Planner I	Hour	2.75	218.00	599.50
Planner III	Hour	2.75	180.00	495.00
Admin Assistant/Billing Specialist	Hour	0.50	98.00	49.00
Professional Fees Totals				1,143.50

Description	Unit / Basis	Number / Cost	Rate / Markup	Billed Amount
-------------	--------------	---------------	---------------	---------------

Task 5: Project Management

Reimbursables				
Company Vehicle Mileage	Mile	36.00	0.65	23.40
Limbach				
Reimbursables Totals				23.40
Task Subtotal				1,166.90
Invoice Total				3,753.82

Description	Amount
Total This Invoice	\$3,753.82
Previous Billings	\$8,757.75
Total Billings	\$12,511.57
Total Budget	\$17,423.00
Remaining Budget	\$4,911.43
Remaining Budget %	28.19%

Thank you for selecting Rincon Consultants.

Remittance Options (all payments must be made in USD)

CHECK:	ACH OR WIRE TRANSFER:
Rincon Consultants, Inc. 180 N. Ashwood Ave Ventura, CA 93003	Bank Name: Montecito Bank & Trust
Tax ID: 77-0390093	Routing: 122234783
	Account: 410121233
	SWIFT: WFBIOUS6S
	ACH & Wire payment MUST be accompanied with remittance information.
	Email Remittance to: ar@rinconconsultants.com
	Avoid email scams, call our Accounts Receivable Team to verify requested changes in payment details.

4 General Contract Requirements

Proof of Insurance

A copy of Rincon's insurance certificate is included in **Appendix B**.

Concurrence with Contract Provisions

Rincon concurs with the provisions of the City's standard contract and acknowledges the addendum. A signed copy of the addendum can be found in **Appendix C**.

This page intentionally left blank.

Appendix A

Resumes



Megan Jones

Principal-in-Charge/Point of Contact

Megan serves as a Principal within Rincon's Environmental Science and Planning group and manages operations of Rincon's Monterey office. In this capacity, she is involved in a wide range of CEQA/NEPA environmental documentation, urban planning and land use studies, technical analysis, as well as community involvement and permitting activities, with particular emphasis on complicated and controversial projects in the Monterey Bay region. She has an extensive background in environmental management, policy, and environmental planning and contributes to successful environmental and planning projects, ranging from programmatic review of general plans and regional transportation plans to project-specific review of development, transportation, and water infrastructure projects. Megan is skilled at balancing the goals of conveying complex environmental issues to the general public and preparing legally defensible and highly technical CEQA and NEPA documents.

EDUCATION

Master of Public Policy (MPP),
California State University
Monterey Bay

BA, Environmental Studies,
University of Oregon

BA, Geography, University of
Oregon

AFFILIATIONS

Association of Environmental
Professionals, Monterey Bay
(Board Member 2009-2022,
Former Chapter President
2021-2022, 2019 Conference
Chair)

American Public Works
Association, Member

YEARS OF EXPERIENCE

18

SELECT PROJECT EXPERIENCE

Principal-in-Charge/Primary Point-of-Contact, City of Salinas – On-Call Contract Planning, Salinas

Megan serves as the Principal-in-Charge of this contract, under which Rincon has provided contract planning and environmental review services to the City since 2017. Under this contract, Rincon provides primary staffing for the oversight of the City's cannabis-related permitting program, which includes processing new business permit requests, coordination with applicants, coordination with state agencies, and preparation of regulatory materials for permitted facilities. Rincon is also responsible for tracking post-approval requirements as well as processing new or amendment permits.

Principal-in-Charge, City of Salinas – Airport Development Lease IS-MND and Addendum, Salinas

Megan served as the Principal-in-Charge of an IS-MND and a subsequent IS-MND Addendum for the Salinas Airport Development Lease Project for the City of Salinas. The project entails a ground lease and development of an approximately 229,000 square foot warehouse. Key environmental issue areas included biological and cultural resources, geology/soils, hazards and hazardous materials, and transportation. The IS-MND was adopted in December 2019 and an Addendum was completed in February 2024.

Principal-in-Charge, City of Salinas – John/Abbott Mixed Use Project IS-MND, Salinas

Megan was Principal-in-Charge of an IS-MND for the John/Abbott Mixed Use Project. Rincon worked closely with the City to define the project description for a multi-phase, multi-use development project encompassing demolition of on-site commercial and warehouse buildings and construction of 20 new buildings, including multifamily housing options. Key issues are cultural resources, hazardous materials, and transportation. The IS-MND was completed in March 2023 and the project is currently awaiting hearing.

Principal-in-Charge, City of Salinas – 1 Preston Street IS-MND, Salinas

Megan was Principal-in-Charge of an IS-MND for the 1 Preston Street Project. The project involves a General Plan Amendment to rezone from medium to high-density residential. The IS-MND considered maximum potential buildout of up to 76 housing units. The IS-MND was adopted in June 2023.

Principal-in-Charge, City of Salinas – Downtown Parking Lot and Intermodal Transportation Center Rezone Project IS-MND, Salinas

Megan was the Principal-in-Charge of an IS-MND for the Downtown Parking Lot and Intermodal Transportation Center Rezone Project for the City of Salinas. The project included zone changes to four downtown City-owned parking lots as well as portions of the City's Intermodal Transportation Center. The sites would be rezoned from Public/Semipublic and Commercial Retail to Mixed Use. The purpose of the proposed zone changes is to facilitate the development of up to an estimated 500 housing units and 125,000 square feet of commercial uses within areas designated as Federal Opportunity Zones with access to public transit. Key issues include aesthetics, air quality and greenhouse gas emissions, transportation, and utilities and service systems. The IS-MND was approved in November 2021.

Principal-in-Charge/Primary Contact, County of Monterey – On-Call Planning and CEQA Review, Monterey County

Rincon has provided on-call planning and environmental review services for development applications submitted to the County of Monterey for over a decade. Under this contract, Rincon has prepared dozens of Initial Studies and staff reports, assisted with condition compliance efforts, and is assisting the County with processing multiple cannabis permit applications. Through these assignments, Megan has functioned as an extension of County staff, fielding development review and environmental compliance tasks that due to their complex nature, required special expertise or a level of effort that would interfere with the day-to-day duties of County staff. Some of the recent projects completed under this on-call, as overseen by Megan, include:

- Cannabis Permit Processing Support
- Desalination Ordinance Update CEQA Review
- Well Permit Screening Tool and Review
- Carmel Self Storage IS-MND
- Johnson and Big Sur Land Trust Residential Projects IS-MNDs

Principal-in-Charge/Primary Contact, City of Monterey – On-Call Planning and CEQA Review, Monterey

Rincon has provided planning and environmental review services to the City of Monterey under an on-call contract since early 2016. Under this contract, Rincon completed an EIR for the 2101 North Fremont Hotel Project, a programmatic Environmental Assessment for the Integrated Water Sustainability Concept Plan at the Presidio of Monterey, an IS-MND for the Storm Drainage Management Plan, and an IS-MND for the 200 Glenwood Circle Use Permit Application. Also under this contract, Rincon is currently providing planning, writing, and research support related to the City of Monterey Local Coastal Program (LCP) adoption.

Principal-in-Charge/Primary Contact, City of Marina – On-Call Planning and CEQA Review, Marina

Rincon has provided contract planning and environmental review services to the City of Marina for over 10 years, including via an on-call contract for planning and environmental services. Under his contract Rincon has prepared a Categorical Exemption Report for a residential project at 3298 Del Monte Avenue; an IS-MND for the Salinas Avenue Widening Project, and a historic resources evaluation for accessibility improvements the Marina Equestrian Center. Rincon also provided staffing augmentation services for the Marina Station Specific Plan and is providing as-needed GIS services.

Principal-in-Charge, City of Monterey – 2101 North Fremont Street Hotel EIR, Monterey

Megan was Principal-in-Charge of a Focused EIR for the redevelopment of a hotel property in Monterey, California. The project entails demolition of the existing uses on site, including a one-story, 18-guest room motel, a 134-seat restaurant, and a surface parking lot, and construction of a new four-story, 42-guest room branded hotel and a surface parking lot. The City released a Draft IS-MND for the project in March 2021 and the City of Monterey Planning Commission approved the IS-MND and project in October 2021. Based on an appeal filed by an adjacent property owner, the City requested that Rincon prepare an EIR focused on noise, cultural and tribal cultural resources, hazards and hazardous materials, and land use. The Final EIR was certified in December 2023.





EDUCATION

BS, Environmental Science
and Management, University
of California, Davis

Minor, Watershed Science,
University of California, Davis

YEARS OF EXPERIENCE

8

Aileen Mahoney

Project Manager/CEQA Lead

Aileen Mahoney has extensive experience with CEQA, NEPA, and permitting environmental compliance documents for a wide array of private and public clients. She has experience with all CEQA-required resource areas and with OPR's online State Clearinghouse CEQASubmit portal. Aileen has served as Project Manager or Deputy Project Manager on numerous projects and has experience coordinating and presenting at public hearings, running notices, and managing project website content, as well as coordinating with lead agencies, clients, subconsultants, and multidisciplinary teams throughout the environmental compliance process. She is highly effective at conducting research, analyzing information, and creating written materials in compliance with federal, state, and local environmental laws and regulations.

SELECT PROJECT EXPERIENCE

Project Manager, City of Salinas – Downtown Upzoning Project IS-MND, Salinas

Coordinated preparation of an IS-MND for a rezoning project in downtown Salinas. The project included zone changes to six sites, including downtown City-owned parking lots and a portion of the Intermodal Transportation Center, from Public/Semipublic and/or Commercial Retail to Mixed Use zoning to allow for greater housing density and more flexible development standards. The rezone would facilitate the development of up to 500 housing units and 125,000 square feet of commercial uses in areas with access to public transit. Key issues included aesthetics, air quality, biological resources, cultural resources, geology and soils, hazards and hazardous materials, noise, transportation, and tribal cultural resources.

Project Manager, City of Salinas – Salinas Airport Development Lease Project IS-MND Addendum, Salinas

Coordinated preparation of a streamlined addendum to the adopted IS-MND, addressing project changes since adoption of the IS-MND, including modifications of the land use type and circulation plan. Responsibilities included client communication, internal coordination, quality control and assessment, and contract execution. Also coordinated the preparation and publication of the NOD.

Environmental Planner, City of Salinas – Salinas Airport Development Lease Project IS-MND, Salinas

Prepared the project description, geology and soils analysis, hydrology and water quality analysis, and utilities and service system analysis for this IS-MND. The project included leasing of the vacant project site to the City of Salinas for use as a Public Works Corporation Yard. The project would provide vehicle and equipment repair and storage, administrative support, and other operations related to the maintenance of public facilities.

Project Manager, City of Seaside – Fire Station No. 2 Project IS-MND, Seaside

Coordinating preparation of an IS-MND for a new fire station and training facility in the city of Seaside. The Draft IS-MND was published in March 2024. Key issues include biological resources, including Monterey spineflower, California legless lizard, and nesting birds; air quality; and noise. Organized and led monthly check-in meetings with the project team, including City staff and design firm, to provide regular progress updates.

Environmental Planner, County of Monterey – Rancho Cañada Village Project EIR, Monterey County

Assisted in the preparation and publication of the Second Revised Draft EIR for this project, per ongoing litigation regarding the prior 2016 EIR. Participated in ongoing discussions regarding letters received during the public comment period. Prepared responses to comments on the Second Revised Draft EIR and compiled the Second Final EIR.

Project Manager, City of Seaside (subconsultant to Prime contractor) – Seaside General Plan Update EIR and Housing Element EIR Addendum, Seaside

Collaborating with internal and external project teams as the CEQA project manager for the General Plan Update. Tasks include assisting with updates to the General Plan elements, including the Noise and Conservation elements, and preparing an updated EIR to a previously drafted version that reflects the changes made to the General Plan since the earlier EIR was prepared. Key challenges with this project include a fast timeline and streamlined budget intended to take advantage of work already completed on the project to date.

Project Manager, Carmel Area Wastewater District (subconsultant to Prime contractor) – Revised Carmel Valley Manor Sewer Extension Project IS-MND Addendum and Permitting Support, Monterey County

Coordinated preparation of an Addendum to the adopted 2020 IS-MND for a proposed modification to the original pipeline alignment through agricultural and open space areas. Responsibilities included client communication, internal coordination, quality control and assessment, and contract execution. Key issues included identifying the location of mapped archaeological resources, and biological resources related to a potentially-jurisdictional drainage crossing. Coordinated permitting support for required permits from the California Department of Fish and Wildlife as well as the Regional Water Quality Control Board.

Project Manager, County of Monterey – Chapin Commercial Cannabis Project IS-MND, Monterey County

Coordinated preparation of an IS-MND for a commercial cannabis conversion project in the County of Monterey. The project entails re-use of an existing building as a commercial cannabis dispensary and for edibles manufacturing, re-use of an existing foot barn as an overflow commercial cannabis dispensary, re-use of the existing office building for office uses, re-use of two additional existing buildings for non-cannabis retail sales and to house non-cannabis accessories, and re-use of an existing greenhouse for demonstrations and educational cannabis cultivation purposes.

Project Manager, County of Monterey – Charolais Ranch Project EIR, Monterey County

Coordinating preparation of an EIR for a residential subdivision project in the County of Monterey. The project is a standard subdivision resulting in the creation of 27 parcels that will include 26 residential parcels and 3 separate open space areas. Key issues include aesthetics, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hydrology and water quality, land use and planning, noise, transportation, tribal cultural resources, utilities and service systems, and wildfire, due to the undeveloped and rural nature of the 131-acre site.

Project Manager, County of Monterey – Desalinization Ordinance Update Project IS and NOE, Monterey County

Coordinated the preparation of an IS-ND, CDFW No Effect Determination form, State Clearinghouse noticing documents, and Notice of Exemption form for the County's proposed textual revision of the Desalinization Ordinance to allow for private ownership of desalinization facilities. Assisted the County in the preparation of AB 52 consultation letters, and advised the County on consultation procedures. Continued to offer and provide support to the County as needed.

Project Manager, City of Monterey – 2 Upper Ragsdale Drive Medical Office Project EIR Addendum, Monterey

Coordinated the preparation of an EIR Addendum for the 2 Upper Ragsdale Drive medical office facilities, for the final phase of construction of the original project. The modified project included a medical office building, parking lots, PUD amendment, and lot line adjustment. Key issues included biological resources (related to substantial tree removal), cultural resources, and transportation.

Project Manager, City of Pacific Grove – Housing Element Update EIR, Pacific Grove

Currently coordinating the preparation of an EIR for the City of Pacific Grove Housing Element Update. The project also includes updates to the General Plan Health & Safety Element and Land Use Element, and Zoning Map and Zoning Code amendments. The programmatic EIR will evaluate development on identified housing opportunity sites, as well as impacts related to the proposed zoning changes and modifications to the other General Plan elements resulting from the Housing Element Update. The NOP was published in January 2024, with a Scoping Meeting held in February 2024, where Aileen provided a presentation and answered questions.





EDUCATION

BS, Environmental Science and Management, Natural Resources Management, University of California, Davis

BA, English, Critical Literary Theory, University of California, Davis

CERTIFICATIONS/REGISTRATIONS

American Institute of Certified Planners, American Planning Association (no. 31548)

Accredited Lead Greenhouse Gas Verifier, California Air Resource Board (EO #H-20-046)

Accredited Lead Greenhouse Gas Verifier and Transactions and Oil & Gas Sector Specialist, California Air Resource Board (EO #H-22-004)

YEARS OF EXPERIENCE

9

Katherine Green, AICP

NEPA Lead/CEQA Support

Katherine Green is a Senior Planner with Rincon Consultants. With over nine years of experience on CEQA and NEPA projects of all kinds, she leverages her skills as a seasoned environmental analyst and project manager for a wide array of private, public, and tribal clients throughout California and seven other states across the U.S. She is skilled in the preparation of CEQA and NEPA documents of all kinds, as well as Phase I ESAs for projects ranging from small urban parcels to tens of thousands of acres of rangeland. She is adept at coordinating multi-disciplinary teams including lead agencies, clients, sub-consultants, technical experts, and analysts to complete projects. Area areas of focus include water projects, programmatic analysis, affordable housing, and infill projects.

SELECT PROJECT EXPERIENCE

Project Manager, City of Salinas – 1 Preston Street Project Initial Study/Mitigated Negative Declaration, Salinas

Managed preparation of an IS-MND for the 1 Preston Street Project in Salinas. The project includes a General Plan Amendment and subsequent rezoning to modify the existing vacant 2.6-acre lot at 1 Preston Street from Residential Medium Density to Residential High Density. The project does not involve construction or other physical changes, therefore the IS-MND analyzes the maximum potential buildout of the site, using reasonable assumptions for construction, building height, and other design features. Coordinated with traffic subconsultant.

Project Manager, City of Salinas – John-Abbott Mixed-Use Project, Salinas

Katherine was the Project Manager of an IS-MND for the John/Abbott Mixed Use Project. She managed preparation of the environmental document for a multi-phase, multi-use development project encompassing demolition of on-site commercial and warehouse buildings and construction of 20 new buildings, including multifamily housing options. Key issues are cultural resources, hazardous materials, and transportation. The IS-MND was completed in March 2023 and the project is currently awaiting hearing.

Project Manager, City of Monterey – Madison Street Affordable Housing Project Environmental Assessment, Monterey

Katherine is currently managing preparation of a HUD NEPA environmental assessment for a high-priority housing project near Monterey City Hall. The project is located within a historic district and involves compliance with Section 106 of the National Historic Preservation Act. Key issues include on-site contamination and historic preservation.

Project Manager, Charities Housing – 1860 Alum Rock Road Affordable Housing Project Environmental Assessment, San José

Katherine served as project manager for the EA for this mixed-use, 100 percent affordable multifamily development. The project consisted of a five-story building with four stories (consisting of 60 residential units) above ground-floor retail, residential common areas, utility spaces, and enclosed parking. Coordinated preparation of a Section 106-compliant cultural resources technical report, noise and vibration assessment, health risk assessment analysis, explosives analysis, and documented compliance with 24 CFR Part 58 in the HUD-recommended EA format.

Project Manager, City of San José – Cambrian Tanks Replacement Project Initial Study-Mitigated Negative Declaration (with WaterWorks Engineers), San José

Katherine managed preparation of an IS-MND analyzing replacement of two earthen historic-age water tanks owned by San José Water located on the Cambrian Station and coordinated preparation of a robust cultural resources technical report. Key issues included aesthetics and cultural resources. Responsibilities included client communication, internal coordination, quality control and assessment, and contract execution.

Project Manager, City of Morgan Hill – Cochrane Commons Phase II Subsequent EIR, Santa Clara County

Katherine served as project manager for a Subsequent EIR (SEIR) pursuant to CEQA Guidelines Section 15162 on the Cochrane Commons Project, for which an EIR was previously prepared in 2005. The project involved construction of Phase II of the Cochrane Commons development on the undeveloped site adjacent to the completed Phase I. The Phase II project differed from what was originally proposed in the Phase II that was analyzed in the 2005 EIR. The project analyzed in the SEIR consisted of 498 residential units, consisting of a mix of homes, townhomes, condos, and apartments; 135,000 square feet of retail space; a 140-room hotel; and amending the zoning and General Plan designation to Mixed Use Flex (MUF) for the Phase II development area. The project also included preparation of a Water Supply Assessment and VMT analysis in a traffic impact study, and covered impact areas including greenhouse gas, tribal cultural resources, and wildfire, which were added to the CEQA Guidelines Appendix G checklist after the 2005 EIR was completed.

Project Manager, MidPen Housing – 1178 Sonora Court Affordable Housing EA, Sunnyvale

Katherine managed preparation of an EA for this project, analyzing the demolition of an existing commercial structure and subsequent construction, of a seven-story affordable housing residential building on the project site. Katherine coordinated preparation of a noise study, as the project noise environment included nearby Lawrence Station Caltrain activity and vehicular traffic from Lawrence Expressway, and a Section 106 cultural resources study, to support the EA.

Project Manager, Alameda-Contra Costa (AC) Transit – East Bay Bus Rapid Transit Northern Layover CEQA/NEPA Re-Evaluation, Oakland

Rincon prepared CEQA and NEPA environmental documentation to support a Section 130c report following Federal Transit Administration for changes to the previously approved East Bay Bus Rapid Transit Project in accordance with supplemental documentation procedures. Changes to the approved project included construction of a Northern Layover Terminal that would repurpose one existing southbound lane on San Pablo Avenue to create a bus only lane with a layover area that could accommodate up to three buses. The layover area included a bus operator restroom and bus pads to be located along San Pablo Avenue between West Grand Avenue and 20th Street within the City of Oakland. As part of the project, the existing bike lane on San Pablo Avenue was shifted west out of the layover zone between the bus lane and curb to reduce potential conflicts between buses and cyclists. Katherine served as the Project Manager overseeing the determination of environmental impacts of the project, including in-person records review at AC Transit headquarters of past environmental documentation for the project. Rincon's work also involved preparation of an Initial Site Assessment to assess potential or known hazardous materials impacts and an Archaeological Survey Report Addendum to assess potential archaeological impacts, as well as a memo summarizing whether changes to the project would require any further action under CEQA.

Project Manager, Tenderloin Neighborhood Development Corporation – 2550 Irving Street Housing Project Environmental Assessment (EA), City of San Francisco (San Francisco Mayor's Office of Housing and Community Development)

Katherine was the project manager for the EA for the first affordable housing development in the Outer Sunset neighborhood of San Francisco. Project consisted of a 90-unit development with on-site social services offices and a family childcare unit. Coordinated preparation of an EA and Section 106-compliant cultural resources technical study pursuant to the provisions of the Programmatic Agreement by and among the City and County of San Francisco, the California State Historic Preservation Officer, and the Advisory Council on Historic Preservation, including analysis of the project site and 15 surrounding historic-age properties within the project's area of potential effects. Based on the reasonable presumption that archaeological resources may be present within the project site, MOHCD and the SHPO executed a project-specific Programmatic Agreement that outlines the procedures and methodology that MOHCD will use to avoid any potentially significant adverse effect from the proposed project on potential buried historic properties. Responded to public comments regarding hazardous materials contamination in the project vicinity, and the project was successfully awarded its Authority to Use Grant Funding (AUGF) from the US Department of Housing and Urban Development (HUD).





Kayleigh Limbach

Environmental Planner

Kayleigh is an Associate Environmental Planner in Rincon's Environmental Planning and Sustainability team in the Monterey office. She has a Bachelor of Science degree in Environmental Science from Santa Clara University. At Rincon, Kayleigh delivers high-level environmental services for various development, water projects, and long-range planning projects throughout Northern and Central California. Her primary focus is preparing CEQA documents, including IS-MNDs, EIRs, and supplemental and additional CEQA documentation. Kayleigh also serves as an assistant project manager for water supply and infrastructure projects requiring "CEQA-Plus" analysis. She is an experienced environmental analyst familiar with conducting research, analyzing and distilling information, and preparing written materials with compliance with federal, state, and local environmental laws, regulations, and best practices.

EDUCATION

BS, Environmental Science,
Minor, History, Santa Clara
University

AFFILIATIONS

Association of Environmental
Professionals, Monterey Bay-
Silicon Valley Chapter Student
Director

YEARS OF EXPERIENCE

2

SELECT PROJECT EXPERIENCE

Lead Planner, City of Salinas – John Street & Abbott Street Mixed Use Development Project IS-MND, Salinas

Kayleigh served as the lead planner and primary author of the IS-MND for the John Street and Abbott Street Mixed Use Development Project, a seven-phase planned unit development with retail, office, and residential uses. Kayleigh worked closely with Rincon's Project Manager to analyze the project's potential impacts.

Planner, City of Salinas – Salinas Airport Development Lease Project Addendum, Salinas

Kayleigh supported preparation of an IS-MND addendum for the Salinas Airport Development Lease project, and worked closely with Rincon's Project Manager to analyze potential impacts of the revised project.

Planner, City of Salinas – Downtown Parking Lot and Intermodal Transportation Center Rezone Project, Salinas

Kayleigh supported preparation of an IS-MND for the Downtown Parking Lot and Intermodal Transportation Center Rezone Project, a rezoning project to facilitate the production of high-density housing.

Project Manager, City of Marina – Downtown Vitalization Specific Plan Project, Marina

Rincon Consultants is preparing the specific plan and the Environmental Impact Report for the Downtown Vitalization Specific Plan Project. Kayleigh assumed the role of project manager for the environmental effort and preparation of the EIR, and served as the primary author of the project's Initial Study and EIR.

Lead Planner, City of Monterey – 2101 Fremont Boulevard Hotel Project, Monterey

Kayleigh served as lead analyst for the 2101 Fremont Boulevard Hotel project, a proposed five-story hotel redevelopment project in the City of Monterey. Kayleigh worked closely with Rincon's Project Manager and the City to analyze the project's potential impacts to utilities and service systems, hydrology and water quality, geology and soils, transportation, and land use and planning, among other environmental resource areas.

Lead Planner, Raimi & Associates – Seaside General Plan Update EIR, Seaside

Rincon is part of a team authoring an update to the City of Seaside General Plan. Specifically, Rincon prepared draft Safety, Noise, and Conservation/Open Space Elements of the General Plan and assisted with preparation of the Parks and Recreation Element. As a coastal community, the updated General Plan guides the future of Seaside and its residents with respects to new land uses, economic opportunities, and safety concerns due to climate change and sea level rise. Kayleigh worked with Rincon's Project Manager and served as the lead planner for updating sections of the Environmental Impact Report.

Planner, Association of Monterey Bay Area Governments – 2045 Metropolitan Transportation Plan/Sustainable Communities Environmental Impact Report, Monterey County

The MTP/SCS EIR contains a compilation of the transportation projects proposed in Monterey, San Benito, and Santa Cruz counties, and sets forth a forecasted development pattern for the region, which, when integrated with the transportation network and other transportation measures and policies, is intended to reduce greenhouse gas emissions from passenger vehicles and light duty trucks to achieve the regional greenhouse gas reduction targets set by the California Air Resources Board. In support of the program-level EIR, Rincon conducted extensive scoping and stakeholder meetings in advance of the environmental analysis to ascertain the concerns of local stakeholders.

Associate Planner, City of Santa Cruz – Monterey Bay Sanctuary Scenic Trail, Santa Cruz

Rincon Consultants jointly prepared an EIR with Harris & Associates for Segments 8 and 9 of the Monterey Bay Sanctuary Scenic Trail, a portion of a planned 50-mile bicycle and pedestrian trail along the entire coast of Santa Cruz County. Segments 8 and 9 traverse the City of Santa Cruz. Kayleigh assisted with field surveys to identify potential aesthetic resources along the proposed trail alignment and served as the lead analyst for potential land use and planning impacts of the project.

Assistant Project Manager, Saticoy Sanitary District – Wastewater Conveyance System Rehabilitation Project, Saticoy

Rincon Consultants prepared a CEQA-Plus CE for the District's Wastewater Conveyance System Rehabilitation Project, which would involve repair and replacement of various wastewater lines in the community of Saticoy in Ventura County. Kayleigh serves as the assistant project manager and the primary preparer of the CEQA-Plus CE.

Assistant Project Manager, Castroville Community Services District – Washington Street Sewer Bypass Project, Castroville

Rincon Consultants prepared an IS-MND and a suite of technical reports for the Washington Street Sewer Bypass Project, a wastewater project located within an environmentally sensitive area that would replace aging infrastructure to serve the existing and planned population of Castroville. Kayleigh served as the primary preparer of the IS-MND and assisted with the preparation and management of required "CEQA-Plus" documentation.





EDUCATION

BS, Environmental
Engineering, Rensselaer
Polytechnic Institute, Troy,
New York
Engineer-in-Training, New York

CERTIFICATIONS/ REGISTRATIONS

Registered Environmental
Property Assessor (National
Registry of Environmental
Professionals),
#14066029011231127
Hazardous Materials
Management Certificate,
University of California, Santa
Barbara, 1998
Business Management
Certificate, University of
California, San Diego, 2007
40-Hour Hazardous Waste
Operations and Emergency
Response Certification –
Current 8-Hour Refresher

AFFILIATIONS

International Right of Way
Association, San Diego
Chapter 11, Board Member –
Secretary (2018 to 2019),
Environmental Chair
(2013-present)

YEARS OF EXPERIENCE

29

Julie Lynne Welch, REPA

Environmental Site Assessment

Julie serves as the Director of Rincon's Due Diligence team, which involves the execution of hundreds of Phase I and II Environmental Site Assessments (ESAs) annually. She qualifies as an "Environmental Professional" according to the American Society for Testing and Materials 2021 guidelines and United States Environmental Protection Agency's "All Appropriate Inquiry" requirements and has extensive experience managing multi-site real estate portfolios for local agencies, developers, banks, and other commercial, industrial, and private entities.

Julie also serves as a Senior Project Manager in Rincon's Environmental Science and Planning group. She routinely prepares hazardous materials technical analyses for CEQA/NEPA environmental documentation, including peer reviews, Environmental Assessments, Mitigated Negative Declarations, and Environmental Impact Reports for land use development and regional transportation/utility corridor projects.

Julie has 29 years of professional experience in the field of environmental science and assessment, during which time she has managed and contributed to a variety of successful projects for land use, water and energy planning, and residential, commercial, industrial and infrastructure projects.

SELECT PROJECT EXPERIENCE

Project Manager, City of Salinas – John/Abbott Mixed Use Project IS-MND, Salinas

Julie served as project manager for the hazardous materials portion of the John/Abbott Mixed Use Project IS-MND. Rincon has worked closely with the City to define the project description for a multi-phase, multi-use development project encompassing demolition of on-site commercial and warehouse buildings and construction of 20 new buildings, including multifamily housing options. Key issues are cultural resources, hazardous materials, and transportation. The project is ongoing.

Director of Due Diligence, Madison Street Affordable Housing Project – Phase I ESA, Van Buran Street and Madison Street, Monterey

Rincon prepared a Phase I ESA for a proposed affordable housing project at a former residential/commercial property in Monterey, California. The document identified a Recognized Environmental Condition (REC) regarding potential groundwater contamination from an offsite source. As Director of Due Diligence, Julie provided technical support and oversight for the Project.

Project Manager, Torti Gallas + Partners – Campus Town Specific Plan EIR, Hazardous Materials Section, Seaside

Julie served as project manager for the Hazardous Materials Section of the Campus Town Specific Plan EIR. The Specific Plan would facilitate the development of up to 1,485 housing units; 250 hotel rooms; 75 youth hostel beds; 150,000 square feet of retail, dining, and entertainment uses; and 50,000 square feet of office, flex, makerspace, and light industrial uses; as well as park/recreational areas, and supporting infrastructure, on approximately 122 acres on the former Fort Ord, just south of the California State University, Monterey Bay campus. Key issues included water supply, transportation/vehicle miles traveled, hazardous materials, and greenhouse gas emissions. The Final EIR was certified in March 2020.



Hazardous Materials Lead, Transportation Agency for Monterey County – Fort Ord Regional Trail and Greenway Project EIR, Monterey County

The FORTAG project involves the phased construction of a multi-use trail in northwestern Monterey County, generally encircling the cities of Seaside, Del Rey Oaks, Monterey, and Marina and the California State University, Monterey Bay campus. The proposed alignment includes approximately 28 miles of new paved trail, primarily on the inland side of State Route 1. The Trail would accommodate pedestrians and bicyclists of all abilities. Rincon lead the preparation of a project-level EIR and NEPA technical studies for the trail as a sub-consultant to Alta Planning+Design. Primary environmental issues included biological and cultural resources, hazardous materials, noise, and public safety/services. Julie served as project manager for the Fort Ord Regional Trail and Greenway (FORTAG) Project EIR Hazardous Materials Section.

Senior Project Manager, Private Client – Phase I ESA, Proposed Cannabis Facility, Spence

Julie provided senior review for the preparation of Phase I ESA for a proposed cannabis facility at a produce operation located in Spence, California. The document identified several Recognized Environmental Conditions (RECs) including: historic agricultural use, historic release of ammonia, an adjacent release case, and unexplained groundwater monitoring wells on the subject property. As Senior Project Manager, Julie provided technical support and oversight for the Project.

Senior Project Manager, City of Hayward – Hayward Regional Shoreline Adaptation Master Plan CEQA Guidelines Section 15262 Statutory Exemption Report, Hayward

Rincon Consultants prepared a Statutory Exemption Report for the Shoreline Adaptation Master Plan. Consistent with CEQA Guidelines Section 15262, the report focused on environmental conditions and constraints in the Plan Area, as well as permitting needs and CEQA requirements for future projects carried out consistent with the Plan. The report also provided the context for an exemption and detailed the Plan's eligibility for the exemption. Key topical areas included biological resources, hazardous materials, hydrology and water quality including sea level rise resiliency, geologic hazards and cultural resources. Julie prepared the hazardous materials portion of the shoreline document.

Director of Due Diligence, County of Merced and the California Department of Transportation – Santa Nella Boulevard (SR33)/Henry Miller Avenue Intersection ISA, Santa Nella

Rincon prepared the ISA for the intersection widening project. Julie provided guidance during completion of the document and reviewed the draft product prior to client submittal.

Director of Due Diligence, City of Galt – C Street Enhancements ISA, Galt

Rincon prepared the ISA for the 2,000 foot road widening project. Julie provided guidance during completion of the document, attended Client meetings, and reviewed the draft product prior to client submittal.

Senior Project Manager, City of Berkeley – Bayer Healthcare LLC Development Agreement Amendment Project, Berkeley

Rincon Consultants prepared an Environmental Impact Report as a Subsequent EIR to the City of Berkeley Miles Inc./Cutter Biological Long Range Plan EIR ("1991 EIR"), State Clearinghouse #90030029, certified in June 1991, in accordance with California Environmental Quality Act (CEQA) Guidelines §15162. Julie assisted with the preparation of the Hazardous Materials and Wastes portion of this ongoing project.

Senior Project Manager, City of Modesto (subconsultant to CSPI) – Modesto State Route 132 West Freeway/Expressway ROW Project, Stanislaus County

Julie served as Senior Project Manager for preparation of various Due Diligence reports in support of the State Route 132 West Freeway/Expressway Right-of-Way Project. Rincon prepared 35 Phase I ESAs and 27 Phase II ESAs for a freeway Expansion project in Modesto, California. Rincon is continuing to support the expansion project by meeting with Caltrans as needed and preparing remediation plans for the project. The projects were located in historically agricultural, commercial, residential, and industrial areas of the City. Rincon was brought in as part of right-of-way team to assess multiple parcels that were added to the project following completion of the previous environmental documents in the City of Modesto. As part of the work program, Rincon has prepared California Department of Transportation-approved Phase I ESAs, Phase II ESAs, Remediation Cost estimates, Aerially Deposited Lead Sampling Workplan, Hydrocarbon Sampling Assessment, Transformer Study, and Paint Stripe Sampling Reports. As Project Manager, Julie provided technical support and oversight for the Project.





Nichole Jordan, RPA

Principal Archaeologist

Nichole is a cultural resources Principal with Rincon Consultants. She is registered professional archaeologist (#989208) and meets the Secretary of the Interior's Standards PQS for prehistoric and historical archeology and the Society for California's Archaeology's professional qualification standards for Principal Investigator. Nichole has 19 years of experience in cultural resources management, including project management, personnel management, Native American consultation, archival research, laboratory analysis, ethnographic and historical research, field survey, archaeological excavation, laboratory analysis, collections management, and GIS applications. She has experience with cultural and tribal cultural resources issues as they relate to the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). She directs the preparation of cultural resources technical studies compliant with Section 106 of the National Historic Preservation Act (NHPA), CEQA, and agreement documents, these include studies documenting research, survey, testing, excavation, monitoring and evaluation for inclusion in the National Register of Historic Places (National Register) and California Register of Historical Resources (California Register).

EDUCATION

MA, Applied Anthropology,
California State University,
East Bay
BA, Anthropology, California
State University, Sacramento
AA, Social Science, Los Rios
Community College,
Sacramento

CERTIFICATIONS/ REGISTRATIONS

Register of Professional
Archaeologists (no. 989208)
California Council for the
Promotion of History
Society for American
Archaeology
Society for California
Archaeology, Legislative
Committee
Section 106 for Experienced
Practitioners
Section 4(f) for Historic
Properties
CEQA for Advanced
Practitioners

YEARS OF EXPERIENCE

16

SELECT PROJECT EXPERIENCE

Contract Manager, Pacific Gas and Electric Company – Access Roads Management Program, North Region

Pacific Gas and Electric Company's (PG&E) Access Roads Management Program manages PG&E's network of access roads to electrical transmission and certain distribution infrastructure throughout PG&E's service territory. Nichole's team provided land planner support, resource agency permitting, resource constraints analyses, resource inventories, and general environmental services to support the Access Road Management program in the North Region.

Project Manager, Pacific Gas and Electric Company – Lower Bucks Lake Carpi-Liner, Plumas County

PG&E proposes to drain Lower Bucks Lake to install a liner that will prevent the Lake from leaking. The Area of Potential Effect for this project is within the National Register-eligible Bucks Creek Hydroelectric System Historic District. Because a portion of the work area is underneath Lower Bucks Lake, a phased approach to Section 106 is required. Nichole directed the preparation of Phase I and II reports as well as a Treatment Plan and project-specific Programmatic Agreement. This project involves on-going agency consultation with the California State Office of Historic Preservation, Federal Energy Regulatory Commission, Forest Service, Tribes and other stakeholders.

Project Manager, Pacific Gas and Electric Company – Grizzly Forebay Dam Debris Removal, Plumas County

PG&E proposes to remove debris near the Grizzly Forebay Dam. The Area of Potential Effect for this project is within the National Register-eligible Bucks Creek Hydroelectric System Historic District. A cultural resources inventory report and a Finding of Effect were prepared with a finding of no adverse effect recommended. This project requires agency consultation the Forest Service and California State Office of Historic Preservation.



Archaeologist, Pacific Gas and Electric Company – Drum-Spaulding Federal Energy Regulatory Commission (Federal Energy Regulatory Commission) Relicensing Project, Various Counties/Cities, California

PG&E relicensed the Drum-Spaulding hydroelectric system in Nevada and Placer Counties. The Area of Potential Effect included 29 reservoirs, 12 powerhouses, 6 overhead transmission lines, 3 diversion dams, and hundreds of miles of water conveyance features. Hundreds of archaeological resources were identified and 112 built environment resources were evaluated for inclusion in the National Register.

Project Manager, North Star Solar – North Star Generation Tie Line, Switching Station, and Related Facilities, Fresno County

North Star Solar proposed the North Star Generation Tie Line, Switching Station, and Related Facilities Project as part of the continuing development and expansion of its solar North Star generating facility, near Mendota in Fresno County. This CEQA-only cultural resources study evaluated three built environment resources and identified three historic-period archaeological resources for inclusion in the California Register. During project construction, preconstruction meetings were held with construction crew and archaeological monitoring was conducted at archaeological resource locations, which was documented in the archaeological monitoring report.

Principal Investigator, Caltrans – Kilburn Road Bridge Replacement Project, Stanislaus County

Stanislaus County, in coordination with the California Department of Transportation (Caltrans), as assigned by the Federal Highway Administration (FHWA), proposed the Kilburn Road Bridge Replacement Project, near Crows Landing. Kilburn Road Bridge (No. 38C0168) is a National Register-eligible resource which required a Finding of Effect (FOE), Environmentally Sensitive Area (ESA) Action Plan, and Memorandum of Agreement (MOA). This project also required a Historic Property Survey Report (HPSR), Archaeological Survey Report (ASR) and Area of Potential Effects (APE) map.

Principal Investigator, City of Elk Grove – Kammerer Road Extension Project, Elk Grove

Directed the cultural resources technical studies, which resulted in a finding of no historic properties affected with standard conditions and required an HPSR, ASR, APE, Historical Resources Evaluation Report (HRER), Management Plan, Programmatic Agreement, and Memorandum of Understanding. The County of Sacramento and the City of Elk Grove, in coordination with Caltrans, with funding administered through the FHWA, propose to extend Kammerer Road between Highway 99 and Interstate 5. Fourteen built environment cultural resources were recommended not eligible for inclusion in the National Register and California Register and one prehistoric archaeological resource was assumed eligible for purposes of the project. Consulting tribes were invited to be concurring parties on the Programmatic Agreement prepared for the project because they identified the prehistoric archaeological resource as a tribal cultural resource within the APE.

Principal Investigator, City of San Pablo – Rumrill Complete Streets Project, San Pablo

The City, in coordination with Caltrans, as assigned by the FHWA, proposed the Rumrill Complete Streets Project. This project required the preparation of an HPSR, ASR, and Extended Phase I Study to determine if the project has the potential to affect a prehistoric archaeological resource that is mapped within the APE. The HPSR concluded with a recommendation of no historic properties effected.

Principal Investigator, City of Sonoma – Chase Street Bridge Replacement Project, Sonoma

The City, in coordination with Caltrans, as assigned by the FHWA, proposed the Chase Street Bridge Replacement Project. This project required the preparation of an HRER, which recommended two built environment resources not eligible for inclusion in the National Register, an ASR which identified geoarchaeological sensitivity, an Extended Phase I Study which resulted in no sensitivity for geoarchaeology, an APE map, and an HPSR.

Principal Investigator, City of Elk Grove – Old Town Elk Grove Streetscape Project, Elk Grove

Managed a cultural resources subconsultant that prepared the ASR and HRER which identified sensitivity for tribal cultural resources and evaluated 12 built environment resources for inclusion in the National Register within and adjacent to the Elk Grove Historic District; authored the Extended Phase I Study which resulted in a finding of no historic properties affected. The City of Elk Grove, in coordination with Caltrans, with funding administered through the FHWA, proposes a streetscape project along Elk Grove Boulevard.

Principal Investigator, Caltrans – North County Corridor New State Route 108 Project, Stanislaus County

Directed the preparation of the HRER which evaluated 141 properties, recommended 4 eligible for inclusion in the National Register and 137 properties not eligible for inclusion. The North County Corridor Transportation Expressway Authority, in conjunction with Caltrans, as assigned by the FHWA, proposed the North County Corridor New State Route 108 project. The project will relocate the existing State Route 108, which currently runs through the cities of Riverbank and Oakdale, to the south and would increase roadway capacity to accommodate existing and future traffic volumes.





Steven Treffers

Architectural Historian

Steven Treffers is a senior architectural historian with Rincon's Cultural Resources Group with 13 years of experience. A native of the San Francisco Bay Area, he received his Bachelor of Arts in History at the University of California, Santa Cruz prior to pursuing a Master's in historic preservation from the University of Southern California, School of Architecture. He meets and exceeds the Secretary of the Interior's Professional Qualification Standards for History and Architectural History and has a wide range of experience with projects requiring historic resources compliance with Section 106 of the National Historic Preservation Act, California Environmental Quality Act, and local ordinances. In addition to his direct experience with bridge improvement projects, Steven has been involved in a number of projects in the San Francisco and Monterey Bay areas. For these efforts, Steven has managed and conducted historic resource surveys, and coordinated directly with state and local agencies. Both professionally and as a former commissioner on the South Pasadena Cultural Heritage Commission, Steven has also worked closely with design teams on projects involving alterations to historic resources to ensure compliance with SOI Standards and applicable design guidelines. As a result, he has extensive experience identifying character-defining features, reviewing architectural drawings, and collaborating with local governments, stakeholders, architects, and engineers to meet project objectives while retaining those elements that convey the reason for a historic resource's significance.

EDUCATION

MHP, Historic Preservation,
University of Southern
California, Los Angeles
Graduate Certificate Program,
Architecture & Urbanism,
University of Southern
California, Los Angeles
BA, European History,
University of California,
Santa Cruz

CERTIFICATIONS/ REGISTRATIONS

Meets and exceeds
requirements in the Secretary
of the Interior's Professional
Qualification Standards in
Architectural History and
History

YEARS OF EXPERIENCE

12

SELECT PROJECT EXPERIENCE

Senior Architectural Historian, Monterey Peninsula Regional Park District – Palo Corona Regional Park General Development IS-MND, Monterey County

Rincon is preparing an IS-MND for the Palo Corona Regional Park. The facility measures approximately 4,500 acres and includes mainly open space extending south from the Carmel River toward Big Sur and connecting to existing open space and park areas including Point Lobos Ranch and State Reserve, Garrapata State Park, Santa Lucia Preserve, Mitteldorf Preserve, and Joshua Creek Ecological Preserve. Steven coordinated and prepared the historical technical studies in support of the IS-MND.

Architectural Historian, Monterey Regional Airport – Historic Resources Survey Report, Monterey

Drawing on archival research, site investigations, and survey for the Monterey Regional Airport, Steven authored the survey report and led documentation efforts in support of CEQA environmental review.

Architectural Historian, San Lorenzo River Railroad Trestle Bridge – Monterey Bay Sanctuary Scenic Trail Widening Project, Santa Cruz

Architectural Historian for the project, completing a historic resources evaluation of an early twentieth century railroad bridge and a Secretary of the Interior's Standards compliance review.

Architectural Historian, Santa Cruz County Regional Transportation Commission – North Coast Rail Trail EIR, Santa Cruz County

The North Coast Rail Trail Project is a 7.5-mile Class 1 multi-use trail proposed to extend along an existing railroad corridor from Wilder Ranch State Park on the south to Davenport on the north in unincorporated Santa Cruz County. Rincon teamed with Harris + Associates to prepare an EIR that analyzed two alternatives at an equal level of detail: the Proposed Project, which would place the trail on the coastal side of the railroad tracks; and Alternative 1 (Trail Only), which would remove the railroad tracks and replace them with a trail. Steven oversaw and contributed to the historical technical studies portion of the EIR and responded to comments to the EIR.

Architectural Historian, City of Santa Cruz – Rail Trail Segment 8 RR Trestle Bridge, Santa Cruz

Rincon prepared environmental review for the Rail Trail Segment 8 Trestle Bridge Project located in the City of Santa Cruz. In addition to providing technical support for the Initial Study-Mitigated Negative Declaration (IS-MND) for geology, hazards, traffic, and tribal cultural resources. Steven prepared a historic design review of the Monterey Bay Sanctuary Scenic Trail (MBSST) Rail Trail Segment 8 San Lorenzo River Railroad Trestle Bridge for a Trail Widening Project located in Santa Cruz, California.

Architectural Historian, City of Merced – Initial Study for the Well 3 Tank Demolition Project, Merced

Steven conducted a cultural resources study and prepared built environment resources sections of an Initial Study and Environmental Impact Report.

Architectural Historian, PGH Wong Engineering – California High Speed Rail Construction Package 1, Fresno to Merced Section, Fresno and Merced

Steven has provided ongoing built environment support, including peer reviews and impacts assessments to ensure compliance with CEQA and Section 106 through programmatic agreement documents.

Senior Architectural Historian/Project Manager, QK, Inc. – Cultural Resources Assessment Report for Creekside Development Project Tract No. 6164, Clovis

Steven served as the project manager and senior architectural historian for this historic resources assessment completed in support of Section 106 compliance for a residential development in Clovis, California. Steven oversaw the assessment which included archival research, the and reordination and evaluation of the subject property for federal, state, and local eligibility on Department of Parks and Recreation 523 forms, and preparation of a technical report summarizing the results. The findings ultimately received concurrence from the California State Historic Preservation Officer.

Architectural Historian, County of Fresno – Ashlan and Palm Intersection Improvements Project, Fresno County

Steven recently completed cultural resources work for an intersection improvements project in Fresno County. The project is receiving Caltrans local assistance funding and required the preparation of an Archaeological Survey Report, Historical Resources Evaluation Report, and Historic Property Survey Report.

Senior Architectural Historian, Eureka City Schools – Jay Willard Gymnasium Project, Eureka

The project involved the replacement of the Jay Willard Gymnasium at the Eureka High School campus. Constructed in 1949, the gymnasium had been previously found potentially eligible for historical resources eligibility. However, subsequent changes to the building and a later historical resources evaluation concluded the building no longer meet the definition of a historical resource under CEQA. Steven reviewed past documentation and prepared the historical resources analysis for the EIR.

Director/Senior Architectural Historian, County of Santa Clara Department of Parks and Recreation – Santa Clara County Parks Unused Structures Historic Resource Evaluations, Santa Clara County

Steven served as the Director and Senior Architectural Historian for historical resource evaluations in support of CEQA documentation. The evaluations included the Stuart Ridge property and the McCreery Cottage at Joseph D. Grant Park. Efforts included archival research, site visits, preparation of DPR 523 series forms, and historical resource evaluation memorandums. Rincon also provided a list of recommendations for the treatment of the McCreery Cottage, which specifically outlined how to properly mothball, per National Park Service guidance and best practices.





Alex Hunt

Director/Regulatory Specialist

Alex is a biologist and regulatory specialist who guides project proponents through California's complex regulatory landscape, including conducting environmental review pursuant to CEQA/NEPA and negotiating state and federal permits. His project experience is wide-ranging and includes both large- and small-scale commuter and regional rail, roads and bridges, utilities, flood protection, habitat restoration, and regional parks. Prior to joining Rincon, Alex oversaw a team of environmental planners responsible for achieving environmental compliance for the Santa Clara Valley Water District's capital projects, providing him insights into the processes in which agencies conduct business. He pursues a balanced approach to environmental review and regulatory permitting that seeks to identify ways to put a shovel in the ground quickly and cost-effectively while limiting environmental impacts. Projects that involve unique natural resources, and finding a way to preserve them while still attaining the project goals, are where his skills really shine.

EDUCATION

MS, Environmental Management, University of San Francisco

BS, Environmental Science, University of California, Davis

CERTIFICATIONS/ REGISTRATIONS

Certified Associate in Project Management, Project Management Institute.
(License No. 1658289)

AFFILIATIONS

Association of Environmental Professionals, 2012 to Present; San Francisco Chapter Board Member (2013 to 2016).

YEARS OF EXPERIENCE

13

SELECT PROJECT EXPERIENCE

Project Manager, Monterey County Department of Public Works – Palo Colorado Road Replacement at Rocky Creek, Big Sur

Following a devastating wildfire and subsequent wet rainy season, culverts crossing under Palo Colorado Road at Rocky Creek and Brandon Creek clogged with significant amounts of fire sediment and debris, causing the creeks to divert onto the road. As a result, a section of roadway was washed away, and vehicle access was cut off to over 60 homes. The project involved installation of a new box culvert on Rocky Creek, a metal pipe culvert on Brandon Creek, and paving of a 0.25-mile section of roadway. The box culvert used a natural bottom suitable for steelhead passage, whereas the old, elevated culvert presented a complete barrier to fish migration. Alex was responsible for obtaining environmental permits from the USACE, NMFS, USFWS, Water Board, and CDFW. He oversaw preparation of the permit applications and technical reports including the wetland delineation, biological assessment, and cultural resource report. Alex used his knowledge of the NMFS Restoration Center's Programmatic Biological Opinion to expedite the Section 7 consultation with NMFS. Due to the disturbed conditions and substantial amounts of creek-side sediment buildup, there were disputes regarding the limits of waters of the U.S. and State that had important implications on the mitigation strategy. Alex collaborated with Harris engineers to use hydrological modeling to show the expected elevation of the ordinary high-water mark under various flow conditions. He leveraged his knowledge of the USACE to request review by the USACE delineation expert to achieve a favorable outcome for the County.

Capital Improvements Project Oversight, Valley Water – Flood Protection, Water Utility, and Creek Stewardship Projects, Santa Clara County

Alex oversaw the Capital Environmental Planning Team at Valley Water, which consisted of 12 planners responsible for environmental review and permitting for capital projects in the areas of flood protection, water utility, and stewardship. His role was to provide support to staff on complicated CEQA and regulatory issues as they arose, review deliverables, participate in key internal/external meetings, and communicate key issues to senior management. Key projects supported included: Lower Penitencia Creek Flood Protection, Purified Water, Pipeline Maintenance Program, Pacheco and Santa Clara Conduit ROW Improvements, South County Recycled Water Pipeline Master Plan, Coyote Creek Flood Protection, Calabazas-San Tomas Aquino Creek Realignment, Snell Pipeline Inspection and Rehabilitation,



Almaden Valley Pipeline Inspection and Rehabilitation, Upper Guadalupe River Flood Protection, Saratoga Hazard Tree Removal and Restoration, San Francisco Bay Shoreline Protection, and CEQA compliance for Water Transfers.

Director-in-Charge, Transportation Agency of Monterey County – Fort Ord Regional Trail and Greenway, Canyon Del Rey/SR 218 Segment, Del Rey Oaks

The project includes the development of an accessible multi-use path for recreation and active transportation, connecting the cities of Seaside and Del Rey Oaks to open spaces, parks, the Frog Pond Wetland Preserve, and ultimately to Laguna Grande Regional Park and the Coastal Recreational Trail. Alex oversaw the preparation of biological reports and ultimately the acquisition of regulatory permits from the USACE, RWQCB, and CDFW. The project posed significant challenges in mitigation planning, and Alex coordinated with the design team and property owners to identify solutions that would support permit issuance, while not overburdening TAMC in mitigation requirements.

Director-in-Charge, City of Clovis – Herndon Avenue Road Widening Project, Clovis

Alex is overseeing natural resources permitting with CDFW, RWQCB, USACE, and USFWS for a road widening along Herndon Avenue. The project improves the existing roadway to a 6-lane divided arterial between Temperance Avenue and Coventry Avenue which then transitions to a 4-lane divided arterial between Coventry Avenue and Locan Avenue, along with associated auxiliary improvements. The project was on hold for a few years and Alex has led re-engagement with the design team and preparation of permit amendments to support design changes, most notably those affecting roadside wetlands. The project requires mitigation for wetland and vernal pool fairy shrimp and Alex is supporting the team in determining a mitigation strategy that simplifies the agency approval process and reduces costs.

Regulatory Specialist, City of Livermore – Stream Maintenance Program, Livermore

The City of Livermore developed a Stream Maintenance Program (SMP) to provide an efficient and organized approach to stream maintenance, comply with all relevant environmental regulations, and maintain flood capacity while enhancing natural resources. The SMP describes management and maintenance activities that will occur in flood control channels and natural creeks within the SMP area and establishes programmatic guidance to conduct maintenance activities. Maintenance activities include bridge and culvert replacement and maintenance, bank stabilization, and vegetation management. Alex assisted in obtaining the programmatic permits from the USACE, Water Board, CDFW, and USFWS. During implementation, he prepared the first Annual Notice of Proposed Work to the regulatory agencies to allow various SMP activities to proceed at 14 locations throughout the City.

Project Manager/Regulatory Specialist, Peninsula Corridor JPB – Peninsula Corridor Electrification Project, San Francisco, San Mateo, and Santa Clara Counties

The project involved installation of electrification infrastructure (overhead contact system and supporting foundations) for 51 miles within the Caltrain corridor between San Francisco and San Jose. As project manager, Alex was responsible for supporting permitting efforts to obtain authorizations from the USACE, USFWS, RWQCB, CDFW, and BCDC. The project alignment intersected over 20 creeks via bridges and box culverts and impacted trackside wetlands, including tidal salt marsh, and riparian habitat. Alex supported preparation of the permit applications and led consultations with the resource agencies. Following permit issuance and during construction, Alex provided environmental oversight of the project's compliance with the CEQA MMRP and permit conditions.





EDUCATION

BS, Wildlife Management,
Humboldt State University

CERTIFICATIONS/ REGISTRATIONS

First Aid CPR AED, American
Heart Association

Wetland Delineation, Richard
Chinn Environmental Training,
Inc.

40 Hour Hazardous Waste
Operations and Emergency
Response Certification

YEARS OF EXPERIENCE

13

Samantha Kehr

Senior Biologist

Samantha is a Senior Biologist with 13 years of experience working in the San Francisco Bay Area and California's Central Valley with special-status species. Samantha has conducted special status species surveys, biological assessments, construction monitoring, and reporting for environmental compliance. She has served as the qualified biologist for several projects, including; flood control and BART development. Samantha has performed protocol level surveys as well as pre-construction clearance and monitoring for California red-legged frog (CRLF) and CTS, as well as general wildlife and pre-construction surveys. She has been authorized under project Biological Opinions to independently handle and relocate CRLF during project implementation. In total, she has over eight years of experience as a professional Biologist conducting a wide variety of field work. She has also authored Biological Resources Assessments, CEQA sections for Environmental Impact Reports, Mitigated Negative Declarations, and National Environmental Protection Act (NEPA) reporting, including Natural Environmental Studies (NES) and terrestrial and fisheries Biological assessments (BA).

SELECT PROJECT EXPERIENCE

Biologist, City of Salinas – John/Abbott Mixed Use Project IS-MND, Salinas

Samantha conducted the background literature review and Phase I site survey for the John/Abbott Mixed Use project.

Biologist, City of Salinas - Salinas Airport Development Lease Project IS-MND, Salinas

Samantha conducted a reconnaissance site visit to document existing conditions and potential for biological resources within the project site, and identified a population of Congdon's tarplant.

Biologist, Caltrans – Preliminary Environmental Analysis Report (PEAR) for South Salinas 101, Salinas

Samantha conducted the background literature review, reconnaissance site survey, and authored the biological resources section of the Preliminary Environmental Analysis Report (PEAR) for South Salinas 101. The project would convert Highway 101 from an expressway to a freeway in Monterey County between the City of Salinas to Chualar. The PEAR identified the type of future studies and environmental documentation that would be required to meet all CEQA and National Environmental Policy Act (NEPA) review.

Biologist, County of Monterey – Charolais Ranch Subdivision Environmental Impact Report, Prunedale

Samantha peer reviewed the applicant's Biological Resources Assessment technical report and Forestry Management Plan, prepared the Biological Resources Section of the EIR, and conducted a field survey to confirm existing conditions and biological resources for the EIR for the Charolais Ranch Subdivision. The proposed project is a standard subdivision resulting in the creation of 27 parcels that will include 26 residential parcels and 3 separate open space areas. The project would require removal of 215 oak trees for road improvements. The project has the potential to impact federally listed plant species and may have impacts to waters of the state. The public review draft EIR is scheduled for release in April 2023.

Biologist, Carmel Area Wastewater District – Carmel Valley Manor Sewer Main Extension Project, Monterey County

Samantha authored a Biological Resources Assessment (BRA) and Biological section of the IS-MND. She conducted a survey and assessed the site for the capacity to support special status species and sensitive biological resources, such as the Carmel River and riparian corridor. The BRA assessed the potential for impacts and required mitigation. The project involved extension of sewer service to the existing Carmel Valley Manor senior living facility. The Final IS-MND was adopted in September 2020; Rincon is currently preparing an IS-MND Addendum for the project to address proposed alignment modifications, including a small jurisdictional ditch.

Biologist, Transportation Agency for Monterey County – Fort Ord Regional Trail and Greenway Project EIR, Monterey County

Samantha authored a BRA and Biological section of the EIR, and an Natural Environmental Study (NES) in support of NEPA environmental review. The FORTAG project involves approximately 28 miles of new trails, covering coastal dunes, maritime oak woodlands, sage scrub, and wetland habitats. Rincon is currently preparing an NES Addendum for the project to address proposed alignment modifications, including additional impacts to jurisdictional areas.

Biologist, OHL North America – Highway 101 Seismic Retrofit and Bridge Widening Project, Monterey County

Samantha prepared a Nesting Bird and Bat Exclusion Plan in accordance with Caltrans project requirements. Provided biological support during exclusion device installation and maintenance

Biologist, Caltrans – Larkspur Street at San Lorenzo River Bridge Replacement Project, Santa Cruz County

Samantha prepared a Habitat Mitigation and Monitoring Plan (HMMP) in accordance with State law and Caltrans standard format requirements

Biologist, ICF International – State Route 25 at La Gloria Road Curve Correction Project, Monterey County

Samantha monitored road construction as a California tiger salamander/Swainson's hawk biologist.

Biologist, City of Seaside (subconsultant to Raimi & Associates) – Seaside 2040 General Plan Update EIR, Seaside

Rincon is part of a team authoring an update to the City of Seaside General Plan. Specifically, Rincon prepared draft Safety, Noise, and Conservation/Open Space Elements of the General Plan and assisted with preparation of the Parks and Recreation Element. As a coastal community, the updated General Plan guides the future of Seaside and its residents with respects to new land uses, economic opportunities, and safety concerns due to climate change and sea level rise. Rincon is entirely responsible for the General Plan EIR, for which Samantha was the primary author of the Biological Resources Assessment technical report, the Biological Resources Section of the EIR, and continues to support with updates to the Biological Resources section.

Biologist, City of Monterey – Storm Drainage System Maintenance Plan, Monterey

Samantha prepared the Biological Resources Assessment technical report, the Biological Resources Section of the MND, and conducted field surveys to map vegetation communities and identify the potential for sensitive biological resources for the City of Monterey's Storm Drainage Maintenance Plan. Samantha also assisted with the Jurisdictional Delineation and conducted preconstruction surveys prior to scheduled maintenance activities. The project was intended to remedy agency concerns associated with the City completing maintenance activities without proper regulatory permits or certifications. Work locations include 29 sites throughout the City.

Biologist, City of Marina – Downtown Vitalization Specific Plan Environmental Impact Report, Marina

Samantha prepared the Biological Resources Assessment technical report, the Biological Resources Section of the CEQA Document, and conducted field surveys to map vegetation communities and identify the potential for sensitive biological resources for the Initial Study and Focused EIR for the Marina Downtown Vitalization Specific Plan. The proposed Specific Plan will guide the community's vision for vitalization and enhancement within Marina's 320-acre Downtown area, serving as a policy document and regulatory tool to guide development over a 20-year period.





Jon Montgomery

GIS Support/Mapping

Jon Montgomery oversees Rincon's GIS department and specializes in data management, custom mapping tool development, spatial analysis, and graphics production. His expertise includes extensive ESRI software experience, field tool equipment management, python programming, Adobe product suite software, CAD, and open source solutions. Jon's 14 years of GIS experience include working with regional and local government agencies, nonprofit organizations, and private firms to provide the highest quality analysis and products.

SELECT PROJECT EXPERIENCE

Lead GIS Analyst, Southern California Edison – Del Valle Substation Project, Los Angeles and Ventura County

Jon serves as the lead GIS Analyst for this multi-county utility design and construction project. He oversees the field data collection effort and applications deployment for a variety of survey efforts including nesting bird surveys, vegetation and waters mapping, and cultural resource surveys. Jon is responsible for project data management including review and QA/QC of all project data deliverables.

Lead GIS Analyst, Southern California Edison – Cal City 115kV Upgrade Project Substation Project, Kern and San Bernardino County

Jon serves as the lead GIS Analyst for this multi-county utility design and construction project. He oversees the field data collection effort and applications deployment for a variety of survey efforts including nesting bird surveys, vegetation and waters mapping, and cultural resource surveys. Jon is responsible for project data management including review and QA/QC of all project data deliverables.

Lead GIS Analyst, Southern California Edison – Santa Barbara County Reliability Project, Santa Barbara and Ventura Counties

Jon served as lead GIS Analyst for this multi-year linear utility construction biological monitoring project spanning over 30 miles. He managed the data needs for a team of dozens of field monitors, providing daily data updates, field collection tools, and training. He created GIS and data collection workflows that helped to streamline and increase efficiency across the project and stay on track with the multitude of weekly and monthly deliverables. Jon managed the engineering, construction, civil design, biological, and cultural datasets for this project, keeping all data up to date within detailed schema and metadata requirements. He was in charge of creating all project deliverable graphics and developed customized templates to serve the project needs including several detailed mapbooks spanning the 30 miles of the project area.

GIS Analyst, SoCalGas – Pipeline Safety Enhancement Plan, Santa Barbara, Ventura, and Los Angeles Counties

Jon served as one of the lead GIS Analyst for this ongoing program since 2016, covering dozens of project sites across Southern California. Using Python and ModelBuilder, Jon developed several custom tools that have streamlined project workflows, including an initial project assessment tool that highlights all environmental concerns and hazards in a project's vicinity to help with the jump start a project's analysis. Jon created this program's figure templates and has created figures for dozens of the program's projects each year.

EDUCATION

Masters of Environmental
Science and Management,
University of California,
Santa Barbara

BA, Psychology, minor in
Environmental Science,
University of Wisconsin,
Madison

YEARS OF EXPERIENCE

14



GIS Analyst, City of Long Beach – Solar Site Suitability GIS Analysis, Long Beach

Gathered environmental, socio-economic, and energy related datasets to inform a site selection model. Created a survey to get weighting and scoring inputs from stakeholder groups. Developed a suitability model that scored parcels on solar development potential from survey and constraint factors to assist the City's Community Choice Aggregation efforts.

GIS Analyst, California High-Speed Train – Merced to Fresno Section Permitting Phase 1, Various Counties/Cities, California

Created a variety of figures to accompany permit reports, web map creation for internal staff use, monthly data deliverables to agencies.

Lead GIS Analyst, Caltrans District 7 (CH2M/Jacobs) – SR-210 San Gabriel River Bridge Rehabilitation, Duarte

Jon served as the GIS Lead for the SR-210 San Gabriel River Bridge Rehabilitation task order of the Caltrans District 7 On-Call Environmental Generalist Services contract. He coordinated GPS field equipment, GIS data analysis, and graphic creation. Rincon is part of the team under contract with Caltrans to perform professional and technical services required for Environmental Generalist Services on an "as-needed" basis to support Caltrans District 7 in the development and construction of proposed transportation facilities.

GIS Analyst, United Water Conservation District – Multiple Species Habitat Conservation Plan, Ventura County

Jon served as lead GIS Analyst for this project which entailed gathering and documenting data from a variety of sources, discussing data and graphical needs with the client, and producing the dozens of figures to accompany a reworked habitat conservation plan highlighting select species of concern.

Lead GIS Analyst, County of Santa Barbara – Natural and Working Lands Inventory, Santa Barbara County

Jon served as lead GIS Analyst for this county wide natural and working lands inventory. This involved compiling and developing a wide variety of regional and local datasets. Extensive mapping and data creation to run the Department of Conservation's TerraCount tool to model different land use scenarios effect on carbon sequestration values. Data analysis included urban forestry modeling using i-tree canopy and custom land cover classification using LANDFIRE and NLCD.

TECHNICAL SKILLS

- ArcGIS Desktop
- ArcGIS Pro
- ArcGIS Online
- Collector for ArcGIS
- Spatial Analyst Extension
- ModelBuilder
- QGIS
- Google Earth
- GPS (Trimble/Garmin)
- Pathfinder
- TerraSync
- CarryMaps
- Adobe Illustrator
- Adobe Photoshop
- AutoCAD
- Python
- R/R Studio
- HTML, CSS, JavaScript





Frederik Venter, P.E.

VMT/Traffic Analysis

Frederik has 33 years of experience as a transportation planner, civil engineer, and traffic engineer. He is currently registered as a Professional Civil Engineer in California and has been involved in several major transportation and traffic engineering studies, throughout California. Frederik is currently working with several agencies on establishing their VMT thresholds per SB 743 Guidelines. In addition, he is working on several development projects when VMT analysis with LOS analysis is required. Frederik understands the needs of both the industry and local agencies with regards to SB 743 requirements, its challenges, and solutions. Frederik is currently on the Caltrans Review Panel for their VMT guidance. Frederik is also serving on the Statewide ITE group for reviewing SB 743.



EDUCATION

- Master of Science, Urban Engineering, University of Pretoria, South Africa
- Bachelor of Science, Transportation Engineering, University of Pretoria, South Africa
- Bachelor of Science, Civil Engineering, University of Pretoria, South Africa



CERTIFICATIONS/REGISTRATIONS

- Professional Engineer #64621, CA
- Institute of Transportation Engineers (ITE), Member
- American Public Works Association (APWA), Member



RELEVANT EXPERIENCE

- **Fresno COG, VMT Fee-Based Mitigation Banking Program, Fresno County, CA – Principal-in-Charge**
- **County of Santa Cruz, Regional VMT Mitigation Program, Santa Cruz County, CA – Principal-in-Charge**
- **Santa Cruz County/City of Capitola/City of Santa Cruz/City of Watsonville/City of Scott's Valley, SB743 Implementation Plan, Santa Cruz County, CA – Principal-in-Charge**
- **TAMC, SB 743 Implementation Plan, Monterey County, CA – Principal-in-Charge**
- **City of Monterey, Vehicle Miles Traveled (VMT) Assessment and Mitigation Strategies for General Plan Implementation, Monterey, CA – Project Manager**
- **City of Tracy, Transportation Impact Fee, SB 743 Implementation Program, and VMT Fee-Based Mitigation Bank, Tracy, CA – Project Manager**
- **City of Salinas, SB 743 Implementation and VMT Fee-Based Mitigation Banking Program, Salinas, CA – Project Manager**
- **City of Watsonville, SB 743 Implementation and VMT Fee-Based Banking Program, Watsonville, CA – Project Manager**
- **City of Monterey, VMT Assessment and Mitigation Strategies for General Plan Implementation, Monterey, CA – Project Manager**
- **TAMC Commuter Rail Branch Line to Monterey County, Monterey and Santa Clara Count, CA – Project Engineer**
- **Tulare County Association of Governments, Regional Transportation Impact Fee Study, Tulare County, CA – Project Manager**
- **Fremont Traffic Impact Fee (TIF) Program, Fremont, CA – Project Manager**
- **City of Monterey, North Fremont Street Bike and Pedestrian Access, and Safety Improvements, Monterey, CA – QC/QA Reviewer**
- **City of Marina, Imjin Parkway Widening Project, Marina, CA – QC/QA Reviewer**



Mike Schmitt, AICP, CTP, PTP, RSP₁ *VMT/Traffic Analysis*

Mike has worked on a wide variety of multimodal transportation projects during his 30-year career, including those with a significant focus on

VMT/GHG reduction. He has authored National Academies research on infill trip generation, supported the development of ITE's informational report on VMT, written abstracts/articles on VMT reduction, been on expert panels on VMT/GHG reduction, and written White Papers on VMT mitigation used by agencies to secure grant funding. Mike has presented to dozens of agencies and professional groups on VMT throughout the United States and is also the visionary behind Kimley-Horn's cloud-based sustainable transportation solutions, TREDLite™ VMT and TREDLite™ EV. Mike's broader technical experience includes multimodal planning, macro/micro modeling, land use planning, GIS, traffic operations, safety, public involvement, and research.



EDUCATION

- Master of Science, Planning, University of Arizona
- Bachelor of Science, Regional Development, University of Arizona



CERTIFICATIONS/REGISTRATIONS

- American Institute of Certified Planners Certified Transportation Planner (AICP CTP)
- Professional Transportation Planner (PTP)
- Road Safety Professional 1 (RSP1) #185
- American Planning Association (APA), Member
- American Council of Engineering Companies (ACEC), Member
- Institute of Transportation Engineers (ITE), Member



RELEVANT EXPERIENCE

- **Fresno COG, VMT Fee-Based Mitigation Banking Program, Fresno County, CA – Project Manager**
- **County of Santa Cruz, Regional VMT Mitigation Program, Santa Cruz County, CA – Project Manager**
- **County of Riverside, SB 743 Implementation Plan, Riverside County, CA – Project Manager**
- **StanCOG, RTP/SCS with Regional VMT Bank Element, Stanislaus County, CA – Project Manager**
- **County of Santa Cruz/Cities of Capitola, Santa Cruz, Watsonville, and Scott's Valley, SB 743 Implementation Plan, Santa Cruz County, CA – Project Manager**
- **Transportation Agency for Monterey County (TAMC), SB 743 Implementation Plan, Monterey County, CA – Project Manager**
- **City of Pasadena, VMT Mitigation Calculator Tool, Pasadena, CA – Project Manager**
- **City of Tracy, Transportation Impact Fee, SB 743 Implementation Program, and VMT Fee-Based Mitigation Bank, Tracy, CA – Senior Planner**
- **City of Salinas, SB 743 Implementation and VMT Fee-Based Mitigation Banking Program, Salinas, CA – Senior Planner**
- **City of Watsonville, SB 743 Implementation and VMT Fee-Based Banking Program, Watsonville, CA – Senior Planner**
- **City of Monterey, VMT Assessment and Mitigation Strategies for General Plan Implementation, Monterey, CA – Senior Planner**
- **Tri-Valley Transportation Council (TVTC), Transportation Impact Fee Program Update, Tri-Valley, CA – Project Manager**
- **County of El Dorado, Transportation Impact Mitigation Fee Update, El Dorado County, CA – Project Manager**



Ali Mustafa, EIT, PTP, RSP₁

VTM/Traffic Analysis

Ali has a professional background in engineering consulting that spans a wide array of projects for private developers and public agencies in California. With double Masters degree in Transportation Engineering and with more than 26 years of transportation planning and traffic engineering experience, Ali has worked extensively on traffic impact studies/environmental impact reports (EIR's), general plans / specific plans, parking studies, transportation management plans, neighborhood traffic management plans, and planning/design of major sports facilities.



EDUCATION

- Master of Science, Transportation Engineering, Illinois Institute of Technology
- Master of Science, Transportation Engineering, Regional Engineering College, India
- Bachelor of Engineering, Civil Engineering, Osmania University, A.P., India



CERTIFICATIONS/REGISTRATIONS

- Road Safety Professional 1 (RSP₁) #887, WA



RELEVANT EXPERIENCE

- **City of Monterey, Vehicle Miles Traveled (VMT) Assessment and Mitigation Strategies for General Plan Implementation, Monterey, CA** – Project Engineer, Point Contact
- **Placeworks, Hollister Circulation/VMT, Hollister, CA** — Project Engineer, Point Contact
- **Quick Quack Car Wash, Transportation Study/VMT, San Diego, CA** — Project Manager
- **Santa Clara Valley Transportation Authority (SCVTA), Cinnabar Grade Crossing, San Jose, CA** – Project Planner
- **County of Santa Cruz, Countywide Speed Study, Santa Cruz County, CA** – Project Manager
- **County of Santa Cruz, Engineering and Traffic Survey Report, Santa Cruz County, CA** – Project Manager
- **County of Santa Cruz, Countywide Traffic Data, Santa Cruz County, CA** – Project Manager
- **City of Salinas, Salinas GP Transportation, Salinas, CA** – Project Role
- **City of Azusa, General Plan, Azusa, CA** – Project Engineer
- **City of Ontario, General Plan Update Phase 1 Study, Ontario, CA** – Project Engineer
- **City of South Gate, General Plan Update, South Gate, CA** – Project Engineer
- **City of El Monte, General Plan, El Monte, CA** – Project Engineer
- **City of Hollister, Speed Cushion Policy and Procedure, Hollister, CA** – Project Engineer
- **County of Santa Cruz, General Plan Update, Santa Cruz County, CA** – Project Engineer
- **City of Hercules, Transportation Planning and Engineering Services for Integrated Mobility Plan, Hercules, CA** – Analyst
- **Gilead Sciences, Traffic Engineering Services for Master Plan, Foster City, CA** – Analyst
- **Fresno COG Regional Public Transportation Infrastructure Study (PTIS) (Phase 2 Very Small Starts BRT Element), Fresno, CA** – Analyst

Appendix B

Proof of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/1/2025

1/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC 777 S. Figueroa Street, 52nd Fl. CA License #0F15767 Los Angeles CA 90017 (213) 689-0065	CONTACT NAME: PHONE (A/C. No. Ext): E-MAIL ADDRESS: FAX (A/C. No):														
INSURED 1462718 Rincon Consultants, Inc. 180 N Ashwood Ave. Ventura CA 93003	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Crum & Forster Specialty Insurance Co</td><td>44520</td></tr><tr><td>INSURER B: Hartford Fire Insurance Company</td><td>19682</td></tr><tr><td>INSURER C: Crum and Forster Insurance Company</td><td>42471</td></tr><tr><td>INSURER D: Palomar Excess and Surplus Insurance Co.</td><td>16754</td></tr><tr><td>INSURER E: Starstone National Insurance Company</td><td>25496</td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Crum & Forster Specialty Insurance Co	44520	INSURER B: Hartford Fire Insurance Company	19682	INSURER C: Crum and Forster Insurance Company	42471	INSURER D: Palomar Excess and Surplus Insurance Co.	16754	INSURER E: Starstone National Insurance Company	25496	INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Crum & Forster Specialty Insurance Co	44520														
INSURER B: Hartford Fire Insurance Company	19682														
INSURER C: Crum and Forster Insurance Company	42471														
INSURER D: Palomar Excess and Surplus Insurance Co.	16754														
INSURER E: Starstone National Insurance Company	25496														
INSURER F:															

COVERAGES RINCO01 **CERTIFICATE NUMBER:** 20256911 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ SIR: \$50,000 ☒ P&I GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	N	N	EPK-142587	2/1/2023	2/1/2025	EACH OCCURRENCE \$ 3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	N	N	72UENOL5481	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX Comp./Coll. Ded \$ 1,000
C D	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000	N	N	EFX-119720 EVEQ-0000005	2/1/2024 2/1/2024	2/1/2025 2/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	T10220329	2/1/2024	2/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Contractors Pollution Liab E&O Liab.	N	N	EPK-142587	2/1/2023	2/1/2025	Limit: \$3,000,000/\$4,000,000 Limit: \$3,000,000/\$4,000,000 Retro Date: 12/9/1994

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Effective 2/1/2024-2/1/2025, Cyber Liability \$5M Limit, \$25k Retention, Carrier: HCC; Policy #H24NGP224923-01, \$5M x \$5M Limit, Carrier: Corvus, Policy #CXS-107946155-00.

CERTIFICATE HOLDER

20256911
Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Appendix C

Addendum



City of Salinas

COMMUNITY DEVELOPMENT DEPARTMENT

65 W. Alisal Street, 2nd Floor • Salinas, California 93901
(831) 758-7387 • (831) 775-4258 (Fax) • www.ci.salinas.ca.us

ADDENDUM NO. 1

DATE: May 2, 2024
TO: Potential Responders to Request for Qualifications
FROM: Francisco Brambila, Acting Planning Manager
RE: Request for Qualifications for On-Call Project Management, Environmental Services, Construction Management, and Inspection Services

This Addendum answers questions e-mailed to housingwebmail@ci.salinas.ca.us and submitted to the City through PlanetBids.

Questions and Answers:

1. We attempted to download the files from your planet bids page, however the documents tab is empty. May we have a copy of the RFP for On-Call Project Management, Environmental Services, Construction Management, and Inspection Services please?

Answer: Yes, on April 19, 2024, the City uploaded two PDFs within PlanetBids in response to this question. One PDF contained the On-Call Project Management, Environmental Services, Construction Management, and Inspection Services RFQ and the second PDF contained a template of the City's Agreement for Professional Services.

2. The RFQ states to include biographies or resumes of each team member in section 2. Firm Experience and Qualifications. Can we include the resumes for the team in an Appendix?

Answer: Yes, potential responders to the RFQ can add their team's biographies or resumes as an appendix and/or attachment within their proposal.

3. We would like to clarify if we can submit our package specific to areas of Focus 1 & 3 (Project Management & Construction Management) if possible or if the City is seeking only proposals containing all 4 Focus Areas in one submission.

Answer: The City invites submissions for one or all the services detailed in the RFQ. These submissions may target multiple Focus Areas or concentrate on a single Focus Area, as determined by the applicant's discretion.

END OF ADDENDUM

Megan Jones, Principal

Office Locations

Carlsbad

2215 Faraday Avenue
Suite A
Carlsbad, California 92008
760-918-9444

Fresno

7080 North Whitney Avenue
Suite 101
Fresno, California 93720
559-228-9925

Los Angeles

250 East 1st Street
Suite 1400
Los Angeles, California 90012
213-788-4842

Monterey

80 Garden Court
Suite 240
Monterey, California 93940
831-333-0310

Oakland

449 15th Street
Suite 303
Oakland, California 94612
510-834-4455

Palm Springs

777 East Tahquitz Canyon Way
Suite 200-127
Palm Springs, California 92262
760-203-5120

Riverside

11801 Pierce Street
Suite 200
Riverside, California 92505
951-405-0979

Sacramento

4825 J Street
Suite 200
Sacramento, California 95819
916-706-1374

San Diego

8825 Aero Drive
Suite 120
San Diego, California 92123
760-918-9444

San José

99 South Almaden Boulevard
San José, California 95113
408-577-3008

San Luis Obispo

1530 Monterey Street
Suite D
San Luis Obispo, California 93401
805-547-0900

Santa Barbara

319 East Carrillo Street
Suite 105
Santa Barbara, California 93101
805-319-4092

Ventura (headquarters)

180 North Ashwood Avenue
Ventura, California 93003
805-644-4455



CELEBRATING
30
YEARS